



CITY OF CHICO
POLICE DEPARTMENT
ROTATION TOW LIST



APPLICATION CHECKLIST

Applications may be submitted to the Traffic Unit Sergeant during the open enrollment period beginning April 1st and ending April 30th of each year. Please ensure that the following documents are included when submitting your application.

- Rotation Tow List Application (**both sides**)
- Rotation Tow List Owner/Operator and Driver Information Form
- Copy of current City of Chico Business License
- Certificate of Insurance
- Return completed application and the above listed documents to:

Chico Police Department
Attn: Traffic Unit Sergeant
1460 Humboldt Road
Chico, CA 95928
(530) 897-4941

ANNUAL SUBMISSION REQUIREMENTS

The Agreement for Rotation Tow Services is an ongoing agreement however Contractor shall be required to submit the following documents on an annual basis during the open enrollment period.

1. Rotation Tow List Owner/Operator and Driver Information Form
(This form is available from the Police Department or it can be downloaded from the Police Department page of the City of Chico's Website at www.ci.chico.ca.us .)
2. Copy of current City of Chico Business License
3. Current Certificate of Insurance
4. Copy of your current approved CHP Rate Schedule