

RECORDS REQUESTS & FEES

A “Request for Information or Records” form is available on the Police Department webpage at www.ci.chico.ca.us

Upon receipt of a records request, the Records Section will prepare the copy within 10 days, or notify you of a delay.

The fees for reports vary based on the quantity of reports requested and the type of information. Following are a few common fees:

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|---------------------------------|----------------------------|
| * Police Reports | Start at \$3.50 |
| * Computer Aided Dispatch Calls | \$3.50 (up to 3 incidents) |
| * Local Record Review Letters | \$23.00 |
| * Visa Clearance Letters | \$11.50 |
| * Photos, DVD, Audio | \$24.50 - \$42.00 range |

Arrest reports are not subject to release via the Public Records Act.

For further information or to make a request by phone, please contact Records at **(530) 897-4910**