



**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Regular Meeting Agenda  
September 28, 2015, 6:30 pm  
Municipal Center - 421 Main Street, Council Chamber

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*Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 411 Main Street during normal business hours or online at <http://www.chico.ca.us/>.*

**1. REGULAR COMMISSION MEETING**

- 1.1. Call to Order
- 1.2. Roll Call
- 1.3. Special Recognition, Heidi Ortiz, Hourly Volunteer Coordinator

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. Approval of Meeting Minutes

**Action:** Approve minutes of BPPC held on 07/27/2015 and 08/31/2015.

2.2. Results Radio – Pumpkin Head Contest (10/23/15)

Results Radio is requesting a permit to hold its annual Pumpkin Head Contest in City Plaza. This is the 19<sup>th</sup> year for this event, the third in City Plaza. The event requires BPPC consideration as the reservation is for more than 10 hours in length. **Recommendation:** *Approve permit with conditions.*

2.3 Permit Application for the Almond Bowl – 5K, 1/2 and Full Marathon in Lower, Middle and Upper Bidwell Park (11/1/15).

Chico Running Club is requesting a permit to host a run in Lower, Middle and Upper Park. This is the 41<sup>th</sup> year for the event. The event requires BPPC consideration as the run will use trails in Bidwell Park that are not considered intensive use areas. **Recommendation:** *Approve permit with conditions.*

**ITEMS REMOVED FROM CONSENT** – if any

3. **NOTICED PUBLIC HEARINGS** - None

**4. REGULAR AGENDA**

4.1. National Multiple Sclerosis Society- Walk for Multiple Sclerosis Fundraiser (4/17/16)

The National Multiple Sclerosis Society is asking for a 9am walk start time and 10am gate opening time because many of the walk participants have multiple sclerosis (MS). For many participants arriving to check in at 7:45 am and walk at 8:30 am is too early. **Recommendation:** *Approve permit with conditions and later start/gate opening time.*

4.2. Approval of Biennial Work Plan

In past years, the City Council required Commissions to develop biennial work plans to define goals and priorities. At the 1/26/15 BPPC meeting, Staff introduced the process and provided a brief update of current priorities. Based on Commissioner and public input, staff developed a proposed list of 2015-2016 Work Plan Priorities. The City Council is reviewing the practice and may not require it in the future; however, an adopted work plan will help the BPPC define priorities. **Recommendation:** *Staff requests that the BPPC considers and approves the 2015-2016 Biennial Work Plan Priorities.*

## **5. BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

## **6. REPORTS**

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

6.1. Parks and Street Trees Division Report - Dan Efseaff, Park and Natural Resource Manager.

## **7. ADJOURNMENT**

Adjourn to the next regular meeting on October 26, 2015 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).



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**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
Minutes of  
July 27, 2015 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Marisa Corley  
Alberto Hernandez  
Jim Moravec  
Valerie Reddemann  
Janine Rood

**Commissioners absent:**

Mary Brentwood  
Drew Traulsen

**Staff present:** Dan Efseaff (Park and Natural Resource Manager (P&NRM)), Shane Romain (Park Services Coordinator), and Nancy Kelly (Administrative Analyst).

**2. CONSENT AGENDA – NONE**

**3. NOTICED PUBLIC HEARINGS – NONE**

**4. REGULAR AGENDA**

4.1 Trail Run, 10/11/15 – The applicant, Chico Running Club, requested a permit for a trail run from Hooker Oak to the end of Upper Park Road and returning on the Yahi Trail. This would be the 9<sup>th</sup> year of the event. BPPC consideration was required because the request includes the use of a non-intensive use area. **Recommendation:** *Conditional approval of the permit.*

P&NRM Efseaff provided the overview of this item.

The applicant, Tracie Hannick (Chico Running Club) was in attendance at the meeting to answer any questions.

Reddemann asked if there were any issues in the past with this event. Ms. Hannick responded that there was a communication problem that resulted in non-attendance of a meeting and therefore, they didn't receive a list of the conditions until after the race was over. Efseaff added that there was no damage to report on.

The course would be marked with landscape flags and they would be pulled up immediately following the race. They would be out of the park by 2:00 p.m. on Sunday. No chalk would be used. There would be three aid stations. Any garbage would be picked up. There are about 150 people overall.

No Public Comment

**MOTION:** Approve the permit for the 10/11/15 Trail Run. **MADE By:** Hernandez. **SECOND:** Rood. **AYES:** 5 (Corley, Hernandez, Moravec, Reddemann, and Rood). **NOES:** 0. **ABSENT:** 2 (Brentwood, Traulsen).

4.2. Request for Tree Removal Permit (2401 Huntington Dr.) – This item was removed from the agenda.

4.3. Review of One Mile Concession Stand Operation and Contract – Per Council, all agreements greater than five (5) years, must be approved by the City Council. The ‘Dog House’, which currently operates the concession stand at One Mile, requested an extension of their agreement. **Recommendation:** *Review operations and recommend to Council an extension of the contract.*

P&NRD Efseaff provided the background on of this item.

Efseaff stated that the concession stand has been a positive experience for the One Mile pool area.

Reddemann asked about the revenue that has been generated by the operator. Efseaff explained that there is a pre and post season meeting with the tenant to review the numbers. The City and the tenant have a good communicative relationship. Security of the facility has been a concern. There have been a number of attempted break-ins. Some of the damage has been severe.

Reddemann asked about costs vs. revenues. Efseaff reported that the costs to the City have been minimal. The City takes care of the exterior costs of the building. The interior of the facility is the responsibility of the operator.

Corley asked about the break-ins. Efseaff reported that there was damage to the roll up window. One time they tried to remove window air conditioning unit but the City added more of a barrier and there hasn't been a problem since.

This was set up as a request for proposals. The Dog House won the bid as they had proposed 15% of gross revenues to come back to the City.

Moravec asked about a previous reduction of gross receipts from 15% to 12%. Efseaff stated that there was a delay in the operator occupying the building and the building needed internal improvement which the operator took care of. There were improvements that were not foreseen by the City or the operator. As a result, the City agreed to a lower percentage of gross receipts for a temporary period of time. The percentage of gross receipts to the City has since returned to 15%.

#### Comments from the Public

The applicant, Chuck Averill (The Dog House) addressed the Commission. He provided sales information and the number of days of operation during each season. He did stress that when there is negative publicity concerning the park, there is a direct reduction in visitors and sales at the concession stand. He is asking for more flexibility in hours of operation should the contract be extended.

Thomas Wahl spoke about the current poor conditions of the pool and the concession stand. He would like to see a three year renewal of the contract.

Hernandez agreed on revisiting agreements every three years.

Moravec supported the concession stand at One Mile.

Reddemann would love to see more marketing of the concession stand at the park that would allow traffic to grow.

Rood commended the operator of the concession stand.

Hernandez commented that it is always clean in the area around the stand.

**MOTION:** Provide a recommendation to Council to extend the current contract to the first five year extension. **MADE By:** Reddemann. **SECOND:** Corley. **AYES:** 5 (Corley, Hernandez, Morovec, Reddemann, and Rood). **NOES:** 0 **ABSENT:** 2 (Brentwood, Traulsen).

4.4. Review of Middle Trail Grant – Phase II Proposal - Staff presented a proposal for a grant to the Recreational Trails Program (RTP) to fund Phase II of the Middle Trail Rehabilitation Project. **Recommendation:** *Approve the proposal concept and recommend Council approval of a resolution supporting the proposal.*

P&NRM Efseaff reported the City received the first set of funding for Phase I to do 6,000 linear feet of Middle Trail work which paid for three kiosk signs and some much needed repairs on crossings. There was a great outreach effort, where staff listened to feedback and modified the approach. Phase II will continue the outreach and extend the work on the trail out to near Salmon Hole. The project will include a reroute of the trail to make it more user friendly and to reduce the erosion potentials. It would also continue signage and improve connections between parking areas near Bear Hole and Salmon Hole to the Middle Trail.

This was previously acted upon by the Commission and the Council in 2012. However, the State was unable to provide funding for that year.

The grant application is due September 15<sup>th</sup> and does require a 12% match. The match would be staff time and volunteer hours. A resolution will be required as well as approval by the City Council.

Reddemann asked if the 12% would come out of the existing budget. Efseaff confirmed that this was the intent.

Rood asked if the volunteer hours count. Efseaff confirmed this. She asked about the first mile of lower trail as an alternative. Efseaff offered that they would like the trail to hook up as a loop and become an all-weather route. This would provide a linear loop that extends deep into the park.

Rood – it has been a shared belief that the further you get away from Parking Lot E, the more technical the trails should be. Efseaff stated that the further out you go, the more technical in nature the trails are as are the materials used. It would become a natural surface trail rather than anything imported. Rood is concerned that if the berms are taken out, the mountain bikers won't be happy. If they lose something, it would be nice to know they are getting something in exchange. Efseaff suggested that the Commission walk the trail to see it.

Rood requested that there be outreach to the various users before the plan is finalized. This would allow for modifications before the finalized.

Moravec stressed the need for public input.

Comments from the Public – None.

**MOTION:** Approve the proposal concept and recommend Council approval of a resolution supporting the proposal. **MADE By:** Rood. **SECOND:** Corley. **AYES:** 5 (Corley, Hernandez, Morovec, Reddemann, and Rood). **NOES:** 0 **ABSENT:** 2 (Brentwood, Traulsen).

## 5. BUSINESS FROM THE FLOOR

Thomas Wahl – addressed the Commission regarding the hydrology of One Mile – The Mitchell Swanson Stewart Oakley Studies (1995). He stressed that each Commissioner review it.

## 6. REPORTS

### 6.1. Parks and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Manager

Efseaff reported the following:

- The Tree Guide for Chico that the City worked together with PG&E on is now available and is poster size.  
Reddemann would like to see a guide of how to choose the right tree for your area.
- The flow of the creek into Sycamore Pool and the recent reported skin infection.  
One Mile  
Reddeman asked about potential flooding with the potential of the anticipated El Nino.  
Rood asked if City staff would be writing a rebuttal to the Chico N&R in regards to the recently reported skin infection. She feels negative, inaccurate information that is printed should be addressed.  
Romain stated that the City's approach is to provide a link to the accurate information on the website.
- Picnics in the Plaza have seen steady traffic on Tuesdays. They will be concluding about mid-August. Efforts will be then be focused towards the upcoming Bidwell Bash.
- Ranger James LeDonne is now full time as opposed to a seasonal employee.
- He reminded everyone of the recent 'smash and grabs' in the park and suggested everyone keep valuables on their person or out of sight.
- Planting work is continuing on Comanche Creek. He is anticipating coordinating a walking tour of the property with the Natural Resources Committee early next year.
- Provided an overview of the different contracts through the Park Department (Emergency Services, tree removal, routine pruning and planting, and Urban Forest Management)
- Looking at updating the tree inventory list. Looking at working with Chico State students to help with the updating.
- Random sampling of trees in relation to the drought.

Park Services Coordinator Romain reported the following:

- With the new community policing model he is hopeful that a beat officer will be assigned to the park.
- The VIPS have started a new bike patrol program through the park and are communicating with the rangers about their observations.
- Volunteer Program - Together with about five Upward Bound students and a site supervisor, and incredible amount of work was done in the park from mid-June through July. There were about 200 participants on just one work day.
- There is a current effort going on to capture all the volunteer hours that have been taking place. "Race Planner" will be the software that will be used to track all volunteer hours for the park.
- In August, the Annie B's Community Drive will be taking place. The plan is to be very aggressive about the Caper Acres Project campaign.
- Caper Acres will close for about a week in the fall in order to do some much needed renovations. The powder-coated steel for the bird cage is ready to go.
- Systematic pruning cycle of trees.
- There are currently 214 open service requests.

Comments from the Public – None.

## 7. ADJOURNMENT

Adjourned at 8:47 p.m. to the next regular meeting on August 31, 2015 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:   /  /  .

Prepared By:

\_\_\_\_\_  
Nancy Kelly, Administrative Analyst

\_\_\_\_\_  
Date

Distribution: BPPC

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**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Minutes of  
August 31, 2015 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:32 pm.

**1.2. Roll Call**

**Commissioners present:**

Mary Brentwood  
Marisa Corley  
Alberto Hernandez  
Jim Moravec  
Valerie Reddemann  
Janine Rood  
Drew Traulsen

**Commissioners absent:** None

**Staff present:** Erik Gustafson (Acting Public Works Director-Operations & Maintenance), Dan Euseff (Park and Natural Resource Manager), Shane Romain (Park Services Coordinator), and Nancy Kelly (Administrative Analyst).

**1.3. Special Presentation:** AmeriCorps Conservation Associate, Alyssa Cordova, provided an overview of her service term which will be finishing up in September.

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1. Approval of Meeting Minutes**

*Action: Approve minutes of BPPC held on 6/29/15.*

**2.2. Permit Application for Mi Escuelita Maya Pre-school Outdoor Education Events (9/24/15, 10/23/15, 2/26/16 and 3/24/16).**

Applicant (Mi Escuelita Maya Pre-school) requested a permit to hold four (4) pre-school days at Cedar Grove to take a deeper level of teaching into nature so that children will be inspired by the creek, forest and field. **Recommendation:** *Conditional approval of permit.*

**2.3. Permit Application for the Bidwell Bump in Middle and Upper Bidwell Park (10/3/15).**

Applicant (Katherine Ketterer) requested a permit to host a mountain bike race, the Bidwell Bump, in Middle and Upper Park. The event requires BPPC consideration as the race will use trails in Bidwell Park that are not considered intensive use areas. **Recommendation:** *Conditional approval of permit.*

**2.4.** Item pulled for further discussion by the applicant.

**2.5. Permit Application for Wedding at Picnic Site 37 in Lower Bidwell Park (10/3/15).**

Applicant (Angie Anderson) is requesting permission to reserve Picnic Site #37 for a wedding. The event requires BPPC consideration as the picnic site is not currently a reservable area. **Recommendation:** *Conditional approval of permit.*

**MOTION:** Approve the Consent Agenda with the exclusion of item 2.4 as submitted. **MADE BY:** Hernandez. **SECOND:** Reddemann **AYES:** (7) (Brentwood, Corley, Hernandez, Moravec, Reddemann, Rood, and Traulsen). **NOES:** (0). **ABSENT:** 0

### **ITEMS REMOVED FROM CONSENT – IF ANY**

2.4. Permit Application for Youth With A Mission – Music Festival (4/29/16 – 4/30/16).

Applicant (Youth With a Mission) would like to hold a music festival with a faith based collection of local churches with the goal to bless Chico. There will be speakers whose goal is to create a positive city atmosphere. **Recommendation:** *Conditional approval of permit.*

Michael Sweazy (Youth With a Mission) was in attendance to answer any questions of the Commission.

**MOTION:** Approve the Permit Application For Youth With A Mission with conditions outlined in the staff report. **MADE BY:** Hernandez. **SECOND:** Corley **AYES:** (7) (Brentwood, Corley, Hernandez, Moravec, Reddemann, Rood, and Traulsen). **NOES:** (0). **ABSENT:** 0

### **3. NOTICED PUBLIC HEARINGS - NONE**

### **4. REGULAR AGENDA**

4.1. Permit Application for Tree Removal (2041 Huntington Drive).

On May 6, 2015, Staff received an application to remove a City of Chico street tree (a 10" DBH Bradford Pear.) The landowner cites the tree has fire blight and the roots are under and lifting the sidewalk. Staff rejected the application, as the tree is not dead, dying, diseased or dangerous and noted the tree is recovering from the fire blight at this time. The Chico Municipal Code (CMC 14.40.180) allows for the applicant to seek BPPC approval to remove the tree at the convenience of the property owner. **Recommendation:** *If the BPPC approves the request, staff recommends that the removal and replanting with 2 trees planted within a year occur at the landowner's expense.*

P&NRM Efseaff provided an overview of the permit. Staff evaluated the tree and did not feel the tree appeared to be dead, dying or dangerous. The applicant would like it to be removed because it had fire blight and root issues which has resulted in the sidewalk lifting. Staff didn't feel the sidewalk was in a hazardous condition at this time so it should be monitored and would support removal if the status changed.

#### Comments from the Public

The applicant, Leo Jones was in attendance of the meeting to answer any questions of the Commission. He stated that there is a root that is approximate 4" in diameter at this time and is causing shoots to encroach into the lawn. He felt this was subject to removal.

Robin McCollum spoke in favor of the removal of the tree.

**MOTION:** To deny the appeal for the tree removal permit at 2041 Huntington Drive. **MADE BY:** Hernandez. **SECOND:** Rood. **AYES:** 4 (Brentwood, Hernandez, Rood, and Traulsen). **NOES:** 0 (Corley, Moravec and Reddemann). **ABSENT:** 0.

4.2. Permit Application for Tree Removal (344 Crater Lake Drive)

On August 20, 2015, Staff received a request to remove a City of Chico street tree (a 6 " DBH Shumard red oak). The landowner notes concern that the roots are lifting the sidewalk causing a trip and fall hazard. The Chico Municipal Code (CMC 14.40.180) allows for the applicant to seek

BPPC approval to remove the tree at the convenience of the property owner. **Recommendation:** *If the BPPC approves the request, staff recommends that the removal and replanting with 1 tree planted within a year occur at the landowner expense.*

P&NRM Efseaff provided the overview on this item. The applicant reports the tree roots are affecting the sewer line, water line and uprooting the sidewalk. However, staff reported the tree structure is good, the sidewalk lifting is minor and not a public hazard and the roots do not appear to be interfering with the underground utilities.

The applicant was not in attendance of the meeting.

No Public Comments on this item.

**MOTION:** To deny the application for the tree removal permit at 344 Crater Lake Drive. **MADE BY:** Brentwood. **SECOND:** Traulsen. **AYES:** 7 (Brentwood, Corley, Hernandez, Moravec, Reddemann, Rood, and Traulsen). **NOES:** 0 **ABSENT:** 0.

#### 4.3. Public Forum for Pacific Gas and Electric (PG&E) Project to Remove Trees along a Gas Pipeline in South Chico (Informational Item)

PG&E is preparing to remove trees along a pressurized gas distribution line in south Chico. This work appears to fall within the existing utility easement on the Comanche Creek property, and it appears that no City permit or action is required at this time. This item is before the BPPC to provide a forum mechanism for PG&E to share information on the project and provide a forum for citizens to ask questions and to offer solutions. **Recommendation:** *Provide a forum to provide an overview of the project and a mechanism for citizens to voice concerns and provide input to PG&E.*

P&NRM Efseaff provided the overview of this item. He noted the purpose of this forum is to get information from PG&E and to have members of the public comment and ask questions about the project. Early in 2015 PG&E approached the City about some tree work that was needed along their gas line located in south Chico. This work would require the removal of some trees along the line. The distribution line was installed in the 1950s and PG&E secured an easement along Comanche Creek. This easement allows for maintenance of 20 feet on either side of the gas line. There are 86 trees within the pipe zone that are on the list. There is a tiered system - those of concern and those that are being monitored

The city has looked at not only the easement but other mechanisms on if there would be a permit required and reviewed with the city attorney on the easement and the other parts of the municipal code. It looks like a permit is not required. However, this forum provides a way for citizens to offer input on the project.

Staff toured the area with PG&E and interested citizens from the southwest neighborhood allowing a visual of the easement and trees intended to be removed. PG&E was receptive to the input offered from staff and citizens. PG&E offered remedies to lessen the loss of the trees.

Mr. Joe Wilson (PG&E) provided a slideshow presentation of the project.

Moravec asked how many property owners were involved. Mr. Wilson responded that there were ten, with one of them being the railroad. The lots involved are both industrial and residential. PG&E also owns a lot of property in the area.

The City and PG&E worked together to develop a tree replacement guide.

The engineers and arborist looked at hundreds of trees and narrowed it down a couple of times to about 33. Of the trees on the list, about half of the trees are oaks. Of the 17 oaks, 13 are eight

inches in diameter or smaller.

Brentwood about the replacement trees. Mr. Wilson stressed that they (PG&E) would be following the tree guide when replacing trees.

PG&E is willing to plant trees in replacement of any trees taken out. They could be planted within the same area as the ones they removed or anywhere else in Chico.

Efseaff stress that the City does not have a permit requirement for this. PG&E can proceed with the project without any measures. This conversation that is taking place is being interpreted as an offer of good faith to make it right for the remedies of the loss of trees.

Moravec asked who acts on behalf of the railroad. Wilson stated they will be working with the property representatives for the railroad and if they choose not to replace trees in that location, they can replace them in another area in Chico.

### Comments from the Public

The following citizens addressed the Commission on this item:

Robyn DiFalco, William Bynum, Robin McCollum, Charles Whithun, Bill Mash, Mark Stemen, Diana Fogel, Chris Nelson, Richard Harriman, Emily Alma, Dawn Garcia, Monica Bell, Meagan Fischer and JoAnna Arroyo.

The Commission recessed at 8:40 p.m. for a 10 minute break. The meeting was reconvened and all members were present.

Mr. Wilson stated that the primary reason of the tree removal is to gain access to the pipe. Emergency personnel need to be able to access the pipeline with equipment and personnel. There are trees so close to the pipe that they prevent access to it.

A root study analysis (which is available online) was done by Dynamic Risk Assessments and they feel that the root study shows that when there is root contact with pipeline coating, there could potentially be damage. This is contrary to the public comment earlier in the evening.

Rood asked if all the 33 trees were within five feet of the pipeline. Mr. Wilson responded they were.

Corley expressed concern about invasive species taking over in the areas where trees were removed. She asked if PG&E would return periodically to clear it out and continue to have access. Mr. Wilson confirmed they would.

Corley asked about the 33 trees in the 10 foot zone and the approximate age of the trees. She asked if this is this the first time since the pipeline has gone in that trees have been cleared.

Ryan Willis – Managing Supervisor for Vegetation Program Management (PG&E), responded that he is unaware of any past work done in that area in regards to clearing over gas transmission right of way. There is overhead electric that parallels part of the project and there is ongoing trimming work that occurs on the electric side in order to keep the vegetation away from the lines. The majority of the proposed work are very small trees. The fire hazard in this area is very high. There are a lot of fuels and they would be clearing them out as part of the project. As part of a long-term maintenance period, PG&E would continue to gain some sort of control to keep the star-thistle out of there. The majority of the trees are 10-20 years old and are super stressed from the drought.

Mr. Wilson reported that the vast majority of the trees are very small or are species that are not considered in the City's tree code. Of the 33 trees, one is 23" in diameter, one is 20" and one is

18". There are only two Valley Oaks that are above 20" in diameter. PG&E is offering a tree replacement of 1:1 if PG&E plants it and 2:1 if the property owner wants to plant the replacement trees themselves. If the property owner doesn't want the trees, PG&E will donate them to the City on behalf of the property owner.

Corley asked about the trees that are of manageable risk that will continue to be monitored, and what would then cause one of those trees to be put on an unacceptable risk list.

Sheryl Bilbrey– Director of the Community Pipeline Safety Initiative Program, responded that if one of those trees were to die, PG&E will take the tree out at their expense.

Ms. Bilbrey stated that crews need to get to a leak within 30 minutes. If a tree was in the way, it could take several hours to get a tree down. If it is an emergency, PG&E would need to get to it right away. PG&E has an obligation to clear it for safety reasons.

Moravec asked about the details involved and the next steps involved in this process.

Mr. Wilson wanted to clearly understand what would be required if PG&E were subject to the City's tree ordinance. Their mitigation proposal is designed to meet the intent of the City's tree ordinance. The next steps are to meet individually with property owners, discuss their findings, discuss the mitigation proposals, and to come to a mutual agreement. They recognize how Chico really values their trees. He will likely return back to the Parks Commission with an offer of mitigation including the 33 trees that they propose to provide to the City, along with the funding to plant the trees. They will continue discussions to see if there is a different way to offer that type of mitigation to the City. There may be other alternatives out there.

#### Comments from the Public

Addressing the Commission were Chris Nelson, Ken Fleming, Monica Bell, Charles Whithun, Emily Alma, William Bynum, Robyn DiFalco, Marlene Del Rosario, Dawn Garcia and Richard Harriman.

Moravec stressed that the Commission would like to see an overview of the whole impact prior to agreeing to anything. Efsaef stated that they would like to see a proposal in writing and the proposal would provide a mechanism for the Commission evaluation.

After a great deal of discussion, Mr. Wilson offered that they would like to start the discussions with the property owners and that in two months, he will return with a plan for mitigation for the 33 trees as well as a report on where they are with those discussions in aggregate so the Commission can get an update, without any work having commenced.

Commissioner Brentwood attempted to make a motion. However, staff and Chair Moravec advised that taking action would be a violation of the Brown Act.

## **5. BUSINESS FROM THE FLOOR**

Woody Elliott – addressed the Commission about Peregrine Point. He is opposed to continuing the contract with Chico Outsiders and would like to see the Commission legally bind them to their agreement. The needed work should be done before the rains come.

Commissioner Rood asked if there was a way to agendize the issue with the Outsiders at the next Commission meeting. Efsaef stated that he felt that the last monitoring report was clear on where they are and their shortcomings. He is in the process of scheduling time with the Outsiders to remedy the situation. He would like to continue to report on any progress they make within the Division report and at the end of the year there will be a monitoring report that will be completed based on calendar year.

## 6. REPORTS

### 6.1. Parks and Street Trees Division Report - Dan Efseaff, Park and Natural Resource Manager.

P&NRM Efseaff reported the following:

- A lot of vandalism has been reported in the park. The police and rangers are involved.
- Planning is well underway for the 110<sup>th</sup> birthday of Bidwell Park on September 26<sup>th</sup>.
- The traditional practice of a bi-annual work plan may be changing. Clarification will be provided soon.
- Provided an overview of the Police Department Target Team.
- HazMat and Fire crews responded to some unknown material that was dumped on fence posts in the park and cleaned it up.

Park Services Coordinator Romain reported the following volunteer efforts:

- Alliance For Workforce Development (AFWD) crews started with their volunteer efforts and have made a tremendous impact with their work at the entrance to One Mile on the Vallombrosa side.
- AFWD and ACS crews conducted vegetation removal along Lindo Channel near S&S Produce.
- A large group of volunteers (60) showed up for *Go Chico Day* in Annie's Glen where they did a lot of vegetation management (about 90 yards).
- It has been challenging to keep up with all the vegetation and debris all over the City.
- Volunteer efforts at Teichert Ponds removed about six yards of material.
- September 19th is a large creek cleanup event in cooperation with BEC (Butte Environmental Council). This is in preparation for El Nino coming.
- The reporting of volunteer hours is becoming more and more complete.
- Park Watch hours are up once again this month. It is very impressive!
- The fundraising efforts for Caper Acres donation cards.

## 7. ADJOURNMENT

Adjourned at 10:38 p.m. to the next regular meeting on September 28, 2015 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:    /    /   .

Prepared By:

\_\_\_\_\_  
Nancy Kelly, Administrative Analyst

\_\_\_\_\_  
Date

Distribution: BPPC

U:\Parks\_Templates\BPPC\_templates\BPPC\_Minutes\_Template\_10\_0615.doc  
9/24/2015



# BPPC Staff Report

Meeting Date: 9/28/2015

DATE: 9/14/15  
 TO: Bidwell Park and Playground Commission  
 FROM: Theresa Rodriguez, Administrative Assistant  
 SUBJECT: Permit for 19<sup>th</sup> Annual Z Rock Pumpkin Head Contest, 10/23/15

### REPORT IN BRIEF:

Contestants stand on milk crates, for as long as possible, with pumpkins on their heads until there is only one contestant left standing. This contestant will win \$1000.00.

**Recommendation:** *Conditional approval.*

### Event Details

|                                |   |
|--------------------------------|---|
| Date of Application            | 9/11/2015   |
| Date of Event                  | 10/23/2015  |
| Time of Reservation            | 6:00 a.m to 9:00 p.m.   |
| Event Name                     | 19 <sup>th</sup> Annual Z Rock Pumpkin Head Contest   |
| Applicant Name                 | Jon Graham  |
| Location                       | City Plaza  |
| Description                    | Contest   |
| New Event?                     | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Years? 19 years total, 3 in City Plaza |
| # Participants                 | 300   |
| Reason for BPPC Consideration? | Exceeds 10 hours in length or is for multiple days.   |
| BPMMP Consideration            |   |

### Conditions

Staff recommends the following conditions:

1. Continued adherence to all park rules.
2. Must obtain a street closure permit from the Engineering Division.
3. Additional trash cans and recycle containers required throughout the Plaza.
4. City Plaza shall be left clean from litter and trash and all pumpkin material will be removed, as well as from surrounding areas adjacent from the Plaza.
5. At applicant's expense, have an EMS on site for the entire event
6. Amplified sounds shall be kept at a reasonable level (past two years have documented noise complaints.)
7. No signs to be attached or hung from trees, tree barriers, or vegetation. All signs must be removed immediately after the event.
8. No vehicles shall not be permitted within the interior of City Plaza.
9. Applicant to arrange for a California Contractors State Licensed electrician to hook into 100 amp electrical.
10. Applicant to contact the Parks Division to obtain bags for parking meters for vendor loading and unloading only.

**Attachments:** Application and Permit for Park Use

**Distribution:** Jon Graham - Results Radio LLC



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC  PRIVATE

### SECTION 1 - APPLICANT INFORMATION

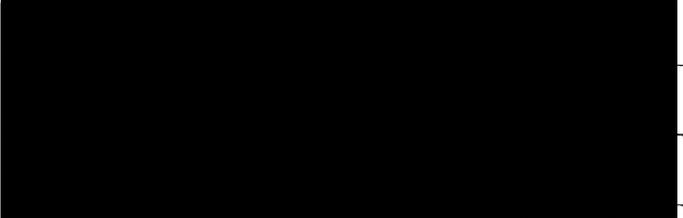
Must be 18 or older • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Name of Applicant/Contact Person: Jon Graham

Organization Name (if applicable): Results Radio



Description of Event: Pumpkinhead  
(family BBQ, walk/run, describe below if needed)

Day and Date of Event: 10/23/15

From: 6a To: 9p  
Total Time Needed for Set-up, Event, and Clean-up

From: 8a To: 8p 300

E-mail address: [Redacted]  
Note: Park gates [Redacted]

any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area  Meadow
- Electricity (15 amp)  100 amp Electrical Service tables, restroom area (circle)  Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
- Water (public events only)  100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp)  100 amp Electrical Service
- Event Restrooms  Water (public events only)
- Fountain - On  Fountain - Off
- Meter Bags # \_\_\_\_\_  Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A  Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only) \_\_\_ Yes \_\_\_ No

Additional Description of the Event: 2015

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 73.50 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.- (\$40.00 to process outside insurance)
- Vendor Fee # 5 \$ 30.- (\$6.00 per vendor)
- Damage Deposit \$ 100.- (\$100.00 refundable)
- Early Entrance Fee \$ 32.50 (\$32.50/hr. public events only)
- Additional Park Use Fees \$ 125.- (see fee schedule)

| Additional fees for City Plaza use: |   |
|-------------------------------------|---|
| Event Restrooms                     | <u>1</u> x (\$95.00) = \$ <u>95</u>                                 |
| 100 amp Electrical                  | <u>1</u> x (\$30.00) = \$ <u>30</u><br>(electrician required) #days |

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

Park Fee Total: \$ 420.-  
 Convenience Fee: \$       
 Total Fee Required: \$ 420.00

City of Chico Cash Receipt No. CR 400503 Payment Method: CK38523 Date: 9/14/15 Received By: TR

Office: BPPL 9/28/15 Permit File (original):      Park Ranger 1:      Senior Park Ranger:      Applicant:      Email(Various):       
 Distribution: Park Field Supervisor:      Park Ranger 2:      Landscape Inspector:      Risk Management (e-mail):      920 Fund:

SECTION 3  
CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. *Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.*
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Big Chico Creek: Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing. Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking are E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

\*I have read and agree to conform to the above rules and conditions:

Signed: \_\_\_\_\_

SECTION 4 - INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
(2) All Events Public or Private where:
(a) Amplified sound is used, or (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by:

Organization Named on Certificate of Insurance Results Radio

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
(3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
(4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X [Signature] Signature of Applicant

X 9/9/15 Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 3rd Floor
Chico, CA 95928

FAX 530-895-4825 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 - GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- [ ] Approved.
[ ] Approved subject to listed additional condition(s)

- [ ] Denied by the General Services Director. Reason:
[ ] Application fee waived (12R.08.100 CMC). Reason:
[ ] Reservation fee waived (12R.08.250 CMC). Reason:
[ ] Vendor fee waived (12R.08.250 CMC). Reason:
[ ] Insurance fee waived (12R.08.240 CMC). Reason:
[ ] Damage deposit fee waived (12R.08.260 CMC). Reason:
[ ] Application approved by the Bidwell Park & Playground Commission. Date:
[ ] Application denied by the Bidwell Park & Playground Commission. Reason:

Date:

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

|   |     |    |
|---|-----|----|
| Is this an annual event? How many years have you been holding this event? <u>19</u>   | Yes | No |
| Is there a patron admission, entry, or participant fee(s) required for your event?  | Yes | No |
| Will there be amplified sound/music at event? (Please see 'Conditions For Park Use')<br>Specify type (microphone, band, radio, PA system etc): <u>Radio Station Broadcast + Live Music</u>  | Yes | No |
| When will amplified sound/music be heard? Time from: <u>12pm</u> until: <u>7pm</u> amps needed (15 or 100) <u>100</u><br>Note: 100 amp electrical service requires a certified electrician to operate.  |     |    |
| Will there be any entertainment apparatus? (Operator to provide proof of insurance)<br><input type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes Course <input type="checkbox"/> Other: _____<br>Name of Operator: _____  | Yes | No |
| Will there be any vendors at this event? (No glass or alcohol permitted)<br>If "yes" please note the number of vendors anticipated: <u>5</u> (submit a, separate, complete list)<br>Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____  | Yes | No |
| Will event require that any part of the Park remain closed beyond the normal time of opening?<br>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.<br>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)<br>If "yes" please state which gate(s): _____<br>Time of closure from: _____ until: _____  | Yes | No |
| Will there be early entrance into the Park for setup?<br>If "yes" when will monitors be at their position(s)? Time from: _____ until: _____<br>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance   | Yes | No |
| Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC)<br>If "yes" how many security personnel will be required?   | Yes | No |
| Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event.<br>Restroom Company _____ Phone Number _____<br>Location of portable restrooms _____<br>Note: Restrooms shall be removed within 24 hrs after conclusion of event.   | Yes | No |
| Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i><br>Number of Trash Cans _____ Number of Recycling Containers _____<br>Sanitation Company _____ Phone Number _____<br>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event. | Yes | No |
| Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use')<br>If yes, please describe type and location: <u>Vinyl banners</u><br>Note: All signs and banners shall be free standing and not affixed to Park property.   | Yes | No |
| Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.  | Yes | No |
| Do you request irrigation to be turned off before and during your event?  | Yes | No |
| <b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.   |     |    |
| Will vendors be placed on the perimeter sidewalks?<br>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.   | Yes | No |
| Will City street closure(s) be needed?<br>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.   | Yes | No |

9/11/15

To Whom It May Concern:

Results Radio of Chico, 106.7 Z-Rock, and our incredible sponsors within the Chico business community are excited to produce the 19<sup>th</sup> annual Pumpkinhead Contest, October 23, 2015. During the course of our previous 18 events, it has always been amazing how much listeners and the community as a whole has supported our contestants as they compete for the grand prize package, but more often than not for the glory of being the reigning Pumpkinhead Champion.

Similar to previous years, we are requesting the reservation of Downtown Plaza from 6a-9pm on the 23<sup>rd</sup> of October to conduct the promotion. While the contest begins at 8am, it is typical for our staff to begin set-up shortly after 6am. It is our goal to conclude the contest and be cleaned up and off premise before 9pm the day of the event.

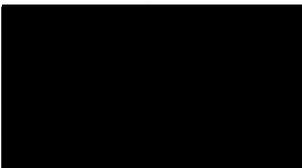
On site we will again have our contestants in a gated area, the radio station broadcasting from the event, a few vendors, and live music in the afternoon and into the early evening. The event will continue to be family appropriate and safety personnel will be onsite for our contestants.

Thank you for your consideration. We look forward to another fun and exciting year of Pumpkinhead in Downtown Chico.

Regards,



Jon Graham  
Market Manager  
Results Radio, LLC.



*Live Local Radio - Yeah we do that!*  
MARKETING SOLUTIONS THAT GET RESULTS  
ON AIR - ONLINE - MOBILE - ON SITE - EVENTS

CK 460503

Results Radio, LLC  
1355 N. DUTTON AVE, SUITE 225

BANK OF AMERICA  
11-35/1210  
11-35/1210

38523

CHECK

Four Hundred Twenty Dollars

PAY  
TO THE  
ORDER  
OF:

CITY OF CHICO  
965 FIR STREET  
CHICO, CA 95927

CITY OF CHICO  
FINANCE OFFICE / 879-7320

Name: RESULTS RADIO, LLC  
ID:  
Reference Date: 09/14/15

Receipt #: CR400503  
Date: 09/14/15 Time: 15:33:06

| Account Number | Date  | Description                                      | Amount |
|----------------|-------|--|--------|
| 002-000-42699  | 10/23 | CITY PLAZA PARK-ADMN Other Service Char          | 19.00  |
| 002-000-42501  | 10/23 | CITY PLAZA PARK-ADMN Park Use Fees               | 73.50  |
| 900-000-42699  | 10/23 | CITY PLAZA GENERAL LIAB INS R Other Service Char | 40.00  |
| 002-000-42501  | 10/23 | CITY PLAZA PARK-ADMN Park Use Fees               | 30.00  |
| 920-000-21100  | 10/23 | CITY PLAZA REVOLVING-ADMN CUSTOMER DEPOSITS      | 100.00 |
| 002-000-42501  | 10/23 | CITY PLAZA PARK-ADMN Park Use Fees               | 32.50  |
| 002-000-42501  | 10/23 | CITY PLAZA PARK-ADMN Park Use Fees               | 95.00  |
| 002-000-42501  | 10/23 | CITY PLAZA PARK-ADMN Park Use Fees               | 30.00  |

9/10/15

DATE

\*\*\*\*\*420.00

AMOUNT

*[Handwritten Signature]*  
AUTHORIZED SIGNATURE

Security Features Included

Details on Back

Total Receipt Amount: 420.00

Prepared By: GFC Batch Id: CRPK914A



# BPPC Staff Report

Meeting Date 9/28/15

DATE: 9/16/15  
 TO: Bidwell Park & Playground Commission  
 FROM: Theresa Rodriguez, Administrative Assistant  
 SUBJECT: 41<sup>th</sup> Annual Almond Bowl Run, 11/1/15

### REPORT IN BRIEF:

Chico Running Club is requesting to host a 5K, ½ and full marathon beginning at 1 Mile Oak Grove A & B in Lower Park and extending into Middle and Upper Bidwell Park.

**Recommendation:** Conditional approval.

### Event Details

|                                |  |
|--------------------------------|--|
| Date of Application            | 9/16/2015  |
| Date and Time of Event         | 11/1/15 , 5:00 am – 4:00 pm  |
| Event Name                     | 41 <sup>th</sup> Annual Almond Bowl  |
| Applicant Name                 | Katrina Woodcox/Jessica Freitas  |
| Location                       | 1 Mile Picnic Area and Middle and Upper Park   |
| Description                    | 5K, ½ and Full Marathon  |
| New Event?                     | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 41   |
| # Participants                 | 1000   |
| Reason for BPPC Consideration? | Not an intensive use area.   |
| BPMMP Consideration            | Running is a permissible use under the Bidwell Park Master Management Plan (BPMMP). The plan also notes that Upper Park is a protected area for non-intensive recreational uses and non-intensive wilderness compatible recreation shall be provided in Upper Park (O.Upper-2; I. Upper-1). The use of Upper Park trails for the race is considered an intensive use and requires BPPC approval. |

### Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Maintain participants at 1000.
- Set-up vehicles shall be restricted to one vehicle in closed areas and must travel on established gravel and paved roads and comply with all laws.
- The applicant must provide sufficient monitoring to keep racers on the established route as well as direct traffic where the route crosses the road. (Per 2012 evaluation: *Signage "should be designed to be more visible and located in several places."*) Signage must also be in place in order to ensure racers follow the established routes and also to notify other park users of the event.
- Early morning road closure at Vallombrosa Way and Vallombrosa Ave must have monitors.
- In the event that the Middle Park trails are closed due to wet or unsafe conditions, the race course will need to be altered accordingly and approved by the Park Division. The applicant has agreed to move the route to paved paths and roads in the case of a wet weather closure of the trails. Applicant will be asked to submit an alternative wet weather compliant route to the Park Division.
- Per 2012 evaluation: *"If the event grows in size, alternative parking solutions should be considered."*

- Cones in Middle and Upper Park must not impede traffic or pose a safety hazard.
- Vehicles must not block the levy.
- Replace rectangular bollards at Cedar Grove after set-up as to not create a trip hazard.
- Keep the area free from debris and paper cups in the proximity of the water stations.
- The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.
- Absolute compliance with road closure permit, per Chico Police Department
- Gate opening dependent on number of people in ½ and full marathon.

**Attachments: Application and Permit for Park Use**

**Distribution: Katrina Woodcox/Jessica Freitas**



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

|  |
|--|
| <b>Type of Event:</b><br>PUBLIC <input checked="" type="checkbox"/> PRIVATE <input type="checkbox"/> |
|--|

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

PLEASE PRINT:

Katrina Woodcox/Jessica Freitas  
 Name of Applicant/Contact Person  
Chico Running Club  
 Organization Name (if applicable)

Almond Bowl Run  
 Description of Event: (family BBQ, walk/run, describe below if needed)  
Sunday, November 1, 2015  
 Day and Date of Event:

From: 5:00 am To: 4:00 pm  
 Total Time Needed for Set-up, Event, and Clean-up  
 From: 7:00 am To: 2:00 pm 1000  
 Time of Event Only Number of people



Contact Phone # Alternate Phone #

E-mail address: [REDACTED]  
 Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
  - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area  Meadow
  - Electricity (15 amp)  100 amp Electrical Service tables, restroom area (circle)  Water (public events only)
- Children's Playground
  - Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
  - Water (public events only)  100 amp Electrical Service
- City Plaza (Additional fees may apply)
  - Electricity (15 amp)  100 amp Electrical Service
  - Event Restrooms  Water (public events only)
  - Fountain - On  Fountain - Off
  - Meter Bags # \_\_\_\_\_  Sound Curtain

- Council Ring
  - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
  - Oak Grove A  Oak Grove B
  - Sycamore Way Parking Lot Closure-Public Events ONLY
  - Electricity (15 amp) parking area, restroom area (Pick up key)
  - Band Stand (15 amp)
  - BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
  - Electricity (15 amp)
- Lower Bidwell Park (public events only)
- Upper Bidwell Park (public events only): rad n gun club parking lot
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: \_\_\_\_\_

**FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)**

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 450.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # 2 \$ 12.00 (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable)
- Early Entrance Fee \$ 32.50 (\$32.50/hr. public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

|   |                              |
|---|------------------------------|
| <b>Additional fees for City Plaza use:</b>      |                              |
| Event Restrooms _____ x (\$95.00) = \$ _____    | #days                        |
| 100 amp Electrical _____ x (\$30.00) = \$ _____ | (electrician required) #days |

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.  
 Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

Park Fee Total: \$ 653.50  
 Convenience Fee: \$ 2.00  
 Total Fee Required: \$ 655.50

City of Chico Cash Receipt No. CR 400614 Payment Method: CC 2770 Date: 9/16/15 Received By: TK

|               |                        |               |                     |           |                          |                           |
|---------------|------------------------|---------------|---------------------|-----------|--------------------------|---------------------------|
| Office        | Permit File (original) | Park Ranger 1 | Senior Park Ranger  | Applicant | Email(various)           | Park Services Coordinator |
| Distribution: | Park Field Supervisor  | Park Ranger 2 | Landscape Inspector | 920 Fund  | Risk Management (e-mail) |                           |

## SECTION 3

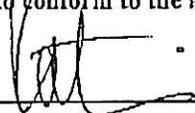
# CONDITIONS FOR PARK USE

**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. *Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.*
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Big Chico Creek: Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.  
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area B is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_



**SECTION 4 – INSURANCE**

(to be determined by Park Office)

**INSURANCE REQUIREMENTS ARE APPLICABLE TO:**

Insurance Required  Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: October 15, 2015

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

**NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**

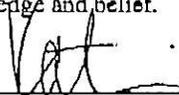
- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

**SECTION 5 - ACCEPTANCE OF CONDITIONS**

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X   
Signature of Applicant

X 9/10/15  
Date

**RETURN THIS FORM TO:**

City of Chico - Park Division  
411 Main St., 3<sup>rd</sup> Floor  
Chico, CA 95928

FAX 530-895-4825 or email to ParkInfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

**SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION**

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) \_\_\_\_\_

Denied by the General Services Director. Reason: \_\_\_\_\_

Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_

Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_

Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_

Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_

Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_

Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_

Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Date: \_\_\_\_\_

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

|   |  |   |
|---|--|---|
| Is this an annual event? How many years have you been holding this event? <u>41 years</u>   | Yes<br><input checked="" type="checkbox"/> | No  |
| Is there a patron admission, entry, or participant fee(s) required for your event? <b>Race Registration</b>   | Yes<br><input checked="" type="checkbox"/> | No  |
| Will there be amplified sound/music at event? (Please see 'Conditions For Park Use')<br>Specify type (microphone, band, radio, PA system etc): <u>Small PA System</u>   | Yes<br><input checked="" type="checkbox"/> | No  |
| When will amplified sound/music be heard? Time from: <u>7:45 am</u> until: <u>2 pm</u> amps needed ( <u>15 or 100</u> )<br>Note: 100 amp electrical service requires a certified electrician to operate.  |  |   |
| Will there be any entertainment apparatus? (Operator to provide proof of insurance)<br>[ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: <u>N/A</u><br>Name of Operator: _____   | Yes  | No<br><input checked="" type="checkbox"/> |
| Will there be any vendors at this event? (No glass or alcohol permitted)<br>If "yes" please note the number of vendors anticipated: <u>2</u> (submit a, separate, complete list)<br>Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>There will be fruit, granola bars, recharge on hand for the runners after the race</u>  | Yes<br><input checked="" type="checkbox"/> | No  |
| Will event require that any part of the Park remain closed beyond the normal time of opening?<br>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.<br>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)<br>If "yes" please state which gate(s): _____<br>Time of closure from: <u>8:00 am</u> until: <u>11:00 am</u>   | Yes<br><input checked="" type="checkbox"/> | No  |
| Will there be early entrance into the Park for setup?<br>If "yes" when will monitors be at their position(s)? Time from: <u>8 am</u> until: <u>11:00 am</u><br>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance   | Yes<br><input checked="" type="checkbox"/> | No  |
| Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC)<br>If "yes" how many security personnel will be required?   | Yes  | No<br><input checked="" type="checkbox"/> |
| Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event.<br>Restroom Company <u>Johnny on the Spot</u> Phone Number _____<br>Location of portable restrooms <u>Sycamore Lane (Finish Line) &amp; South Park Drive (Starting Line)</u><br>Note: Restrooms shall be removed within 24 hrs after conclusion of event.   | Yes<br><input checked="" type="checkbox"/> | No  |
| Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i><br>Number of Trash Cans <sup>a</sup> _____ Number of Recycling Containers <sup>b</sup> _____<br>Sanitation Company <u>Recology</u> Phone Number <u>830-342-4444</u><br>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event. | Yes<br><input checked="" type="checkbox"/> | No  |
| Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use')<br>If yes, please describe type and location: <u>Banners will be hung on easy up canopies as well as on back stop of baseball diamond</u><br>Note: All signs and banners shall be free standing and not affixed to Park property.  | Yes<br><input checked="" type="checkbox"/> | No  |
| Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.  | Yes<br><input checked="" type="checkbox"/> | No  |
| Do you request irrigation to be turned off before and during your event?  | Yes  | No<br><input checked="" type="checkbox"/> |

**CITY PLAZA ONLY:** Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.

|   |  |   |
|---|--|---|
| Will vendors be placed on the perimeter sidewalks?<br>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900. | Yes  | No<br><input checked="" type="checkbox"/> |
| Will City street closure(s) be needed?<br>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.                           | Yes<br><input checked="" type="checkbox"/> | No  |

C I T Y   O F   C H I C O  
FINANCE OFFICE / 879-7320

Name: CHICO RUNNING CLUB/KATRINA WOO

Receipt #: CR400614

ID:

Date: 09/16/15 Time: 13:53:39

Reference Date: 09/16/15

=====

|               |  |                             |        |
|---------------|--|-----------------------------|--------|
| 002-000-42699 | 11/1 1 MILE/UPPER PA CC 2770<br>PARK-ADMN          | Other Service Char          | 19.00  |
| 002-000-42501 | 11/1 1 MILE/UPPER PA CC 2770<br>PARK-ADMN          | Park Use Fees               | 450.00 |
| 900-000-42699 | 11/1 1 MILE/UPPER PA CC 2770<br>GENERAL LIAB INS R | Other Service Char          | 40.00  |
| 920-000-21100 | 11/1 1 MILE/UPPER PA CC 2770<br>REVOLVING-ADMN     | CUSTOMER DEPOSITS           | 100.00 |
| 002-000-42501 | 11/1 1 MILE/UPPER PA CC 2770<br>PARK-ADMN          | Park Use Fees               | 32.50  |
| 002-000-42501 | 11/1 1 MILE/UPPER PA CC 2770<br>PARK-ADMN          | Park Use Fees               | 12.00  |
| 002-000-44506 | CONV FEE<br>PARK-ADMN                              | CC 2770<br>Credit Card Fees | 2.00   |

Total Receipt Amount: 655.50

Prepared By: GFC

Batch Id: CRPK916A



# BPPC Staff Report

Meeting Date 9/28/15

DATE: 9/22/15  
 TO: Bidwell Park and Playground Commission  
 FROM: Theresa Rodriguez, Administrative Assistant  
 SUBJECT: National Multiple Sclerosis Society Fundraiser Walk, 4/17/16

### REPORT IN BRIEF:

Walk MS connects people living with MS and those who care about them. This is a community event, the funds that are raised will give hope to the more than 2.3 million people living with MS worldwide. We've been walking since 1988 and to date have raised more than \$870 million to support life changing programs and cutting-edge research.

**Recommendation:** Conditional approval.

### Event Details:

|                                |   |
|--------------------------------|---|
| Date of Application            | 7/7/2015  |
| Date of Event                  | 4/17/2016   |
| Time of Event                  | 8:00 AM – 12:00 PM  |
| Event Name                     | Walk MS Fundraiser  |
| Applicant Name                 | Michelle La Sala – Local Contact Amy Clark  |
| Location                       | Oak Grove A & B   |
| Description                    | Fundraiser walk   |
| New Event?                     | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 2 yrs in Bidwell Park   |
| # Participants                 | 250   |
| Reason for BPPC Consideration? | (May) unreasonably interfere with the use of the intensive use area by other members of the general public not participating in the event.  |
|                                | The applicant is requesting to start the walk at 9:00 AM which will interfere with the standard gate opening time at 9:00 AM. Applicant is also requesting a 10 AM gate opening time. |

### Conditions:

- Continued adherence to all park rules.
- Limited vehicle access for set up.
- No vehicles on pathways or interior of park.
- Follow all One Way designations.
- Staff recommends vehicles that are allowed early entrance for set up show the volunteer a “parking pass” and not allow vehicles in that don’t provide the pass.
- Mandatory trained gate monitors at entrances and exits, until the 9:00 AM gate opening, and at road crossings.
- Staff recommends that the emergency vehicle be in a stationary location until needed to avoid being in the sections not allowed by vehicles and to minimize use on the route.
- No chalk or paint markings on city property and roads and all signs must be free standing.
- 1 additional trash tote.
- Use of Sycamore Field must be approve through Chico Area Recreation District (C.A.R.D) and a copy of the approval forward to City of Chico Parks Division.
- The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

**Attachments:** Application and Permit for Park Use

**Distribution:** Michelle LaSala



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

|  |
|--|
| <b>Type of Event:</b><br>PUBLIC <input checked="" type="checkbox"/> PRIVATE <input type="checkbox"/> |
|--|

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older. No glass containers. Application fee due upon submittal.

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Michelle La Sala  
 Name of Applicant/Contact Person  
National MS Society  
 Organization Name (if applicable)

Walk MS Fundraiser  
 Description of Event: (family BBQ, walk/run, describe below if needed)  
Sunday, April 17, 2016  
 Day and Date of Event:

[Redacted]  
 Contact Phone # \_\_\_\_\_ Alternate Phone # \_\_\_\_\_

From: 6am To: 1pm  
 Total Time Needed for Set-up, Event, and Clean-up  
 From: 8am To: 12pm 250  
 Time of Event Only Number of people

E-mail address: [Redacted]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area  Meadow
- Electricity (15 amp)  100 amp Electrical Service tables, restroom area (circle)  Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
- Water (public events only)  100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp)  100 amp Electrical Service
- Event Restrooms  Water (public events only)
- Fountain - On  Fountain - Off
- Meter Bags # \_\_\_\_\_  Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A  Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only) Yes \_\_\_ No \_\_\_

Additional Description of the Event: Local Contact - AMY CLARK, - AMY.CLARK@NLMSS.ORG

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 30 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40 (\$40.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$6.00 per vendor)
- Damage Deposit \$ 100 (\$100.00 refundable)
- Early Entrance Fee \$ 32.50 (\$32.50/hr. public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

#### Additional fees for City Plaza use:

Event Restrooms \_\_\_\_\_ x (\$95.00) = \$ \_\_\_\_\_  
 #days  
 100 amp Electrical \_\_\_\_\_ x (\$30.00) = \$ \_\_\_\_\_  
 (electrician required) #days

Park Fee Total: \$ 221.50

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Convenience Fee: \$ \_\_\_\_\_

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

Total Fee Required: \$ 221.50

City of Chico Cash Receipt No. CR 39799 Payment Method: CK 030160 Date: 7/7/15 Received By: TR

**SECTION 4 – INSURANCE**

(to be determined by Park Office)

**INSURANCE REQUIREMENTS ARE APPLICABLE TO:**

Insurance Required [ ] Not Required

- (1) All Public Events per Title 12R.08.240. and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: April 1, 2016

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

**NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

**SECTION 5 - ACCEPTANCE OF CONDITIONS**

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached conditions for Park Use, will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X \_\_\_\_\_  
Signature of Applicant

X 22 June 2015  
Date

**RETURN THIS FORM TO:**

City of Chico - Park Division  
411 Main St., 2<sup>nd</sup> Floor  
Chico, CA 95928  
FAX 530-895-4899 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.  
A copy of the approved application will be returned to you.

**SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION**

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) \_\_\_\_\_

- Denied by the General Services Director. Reason: \_\_\_\_\_
- Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_
- Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_
- Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_
- Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_
- Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Park and Natural Resources Manager

Date

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## SECTION 3

# CONDITIONS FOR PARK USE

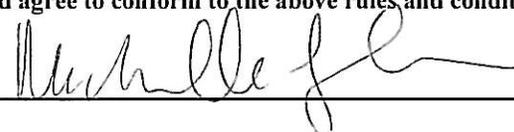
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**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

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- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Big Chico Creek: Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.  
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

have read and agree to conform to the above rules and conditions:

Signed: \_\_\_\_\_



# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

|   |     |    |
|---|-----|----|
| Is this an annual event? How many years have you been holding this event? <u>~ 20 yrs</u>   | Yes | No |
| Is there a patron admission, entry, or participant fee(s) required for your event?  | Yes | No |
| Will there be amplified sound/music at event? (Please see 'Conditions For Park Use')<br>Specify type (microphone, band, radio, PA system etc): <u>MIC, DJ w/ MUSIC</u>  | Yes | No |
| When will amplified sound/music be heard? Time from: <u>8:30a</u> until: <u>12p</u> amps needed ( <u>15 or 100</u> ) <u>15</u><br>Note: 100 amp electrical service requires a certified electrician to operate.   |     |    |
| Will there be any entertainment apparatus? (Operator to provide proof of insurance)<br>[ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____<br>Name of Operator: _____  | Yes | No |
| Will there be any vendors at this event? (No glass or alcohol permitted)<br>If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list)<br>Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____   | Yes | No |
| Will event require that any part of the Park remain closed beyond the normal time of opening?<br>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.<br>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)<br>If "yes" please state which gate(s): _____<br>Time of closure from: _____ until: _____  | Yes | No |
| Will there be early entrance into the Park for setup? <u>6am for tent rentals</u><br>If "yes" when will monitors be at their position(s)? Time from: _____ until: _____<br>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance   | Yes | No |
| Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC)<br>If "yes" how many security personnel will be required?   | Yes | No |
| <b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event.<br>Restroom Company <u>United site services</u> Phone Number <u>408 284 4483</u><br>Location of portable restrooms <u>parking lot</u><br>Note: Restrooms shall be removed within 24 hrs after conclusion of event.   | Yes | No |
| <b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <b>For events with 200+ participants, additional trash and recycling cans are required.</b><br>Number of Trash Cans <u>10</u> Number of Recycling Containers <u>10</u><br>Sanitation Company <u>TBD</u> Phone Number _____<br>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event. | Yes | No |
| Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use')<br>If yes, please describe type and location: <u>standing feather banners, signage attached to tents</u><br>Note: All signs and banners shall be free standing and not affixed to Park property.   | Yes | No |
| Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.  | Yes | No |
| Do you request irrigation to be turned off before and during your event?  | Yes | No |
| <b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.  |     |    |
| Will vendors be placed on the perimeter sidewalks?<br>*yes, a Vend. Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St. Chico, (530) 879-6900.   | Yes | No |
| Will City street closure(s) be needed?<br>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.   | Yes | No |

CITY OF CHICAGO  
FINANCE OFFICE / 879-7320

Name: NATIONAL MS SOCIETY  
ID:  
Reference Date: 07/07/15

Receipt #: CR397919  
Date: 07/07/15 Time: 14:42:03

=====

|               |                    |                    |  |        |
|---------------|--------------------|--------------------|--|--------|
| 002-000-42699 | 4/17 1 MILE        | CK 030160          |  |        |
|               | PARK-ADMN          | Other Service Char |  | 19.00  |
| 002-000-42501 | 4/17 1 MILE        | CK 030160          |  |        |
|               | PARK-ADMN          | Park Use Fees      |  | 30.00  |
| 900-000-42699 | 4/17 1 MILE        | CK 030160          |  |        |
|               | GENERAL LIAB INS R | Other Service Char |  | 40.00  |
| 920-000-21100 | 4/17 1 MILE        | CK 030160          |  |        |
|               | REVOLVING-ADMN     | CUSTOMER DEPOSITS  |  | 100.00 |
| 002-000-42501 | 4/17 1 MILE        | CK 030160          |  |        |
|               | PARK-ADMN          | Park Use Fees      |  | 32.50  |

Total Receipt Amount: 221.50

Prepared By: GFC Batch Id: CRPK707A



## BPPC Staff Report

Meeting Date 09/28/2015

DATE: September 17, 2015  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Dan Efseaff, Park and Natural Resource Manager  
SUBJECT: Approval of the 2015-2016 BPPC Biennial Work Plan.

### Report in Brief:

In past years, the City Council required Commissions to develop biennial work plans to define goals and priorities. At the 1/26/15 BPPC meeting, Staff introduced the process and provided a brief update of current priorities. Based on Commissioner and public input, staff developed a proposed list of 2015-2016 Work Plan Priorities. The City Council is reviewing the practice and may not require it in the future; however, an adopted work plan will help the BPPC define priorities.

**Recommendation:** Staff requests that the BPPC considers and approves the 2015-2016 Biennial Work Plan Priorities.

### Fiscal Impact

The BPPC's Work Plan goals and priorities are consistent with staff objectives and many are already in progress, and/or are included in the City's 2013-14 Operating budgets (mainly staff time). The costs to implement the priority projects in the BPPC Work Plan are unknown at this time and will vary depending upon the project.

The Caper Acres Playground renovation and equipment replacement will rely on a community donations and a solicitation campaign. Staff anticipates that some funds will be needed for the planning and design of the new equipment. Once needs are assessed for the project, staff will be able to submit an estimate of the funds needed.

Staff intends to continue to seek grant funding for park related projects, where possible. Funding for the ongoing park programs, such as the volunteer, trail and vegetation management programs, will be evaluated as part of the annual preparation and review of the Department's operating budgets.

### Background

The City Council directs various City Boards and Commissions to develop biennial work plans to define their goals and priorities. At the 01/26/15 BPPC meeting, staff introduced the Biennial Work Plan and process. The Council is reviewing this practice and may remove the requirement.

### Recommended 2015 – 2016 Work Plan

Staff prepared the recommended Work Plan Priorities listed below based on input and past year's objectives. However, staff modified the approach of the previous list to reflect the current realities of limited resources. With the reduction in staff (the Divisions have about ½ of the staffing of 2008) and additional responsibilities placed on remaining staff, the Parks and Street Trees Divisions have limited capacity. Staff have been focused on operations and providing basic services. In the past, the Council has indicated that Commission Work Plans should have between 5-7 items. Even if not required by the Council, communication of the priorities will aid staff and the BPPC to track progress on certain goals. Given these limitations, staff developed the following priority list:

#### Priority List

1. Develop and implement a priority list of projects and programs based on the Bidwell Park Master Management Plan (BPMMP) that will include adaptive management strategies.
  - a. Complete Trails Plan (BPMMP, O.T-1 and Appendix E).
  - b. Update Natural Resources Management Plan (BPMMP, 3.5.3.2 and Appendix C).
2. Support Street Tree Programs on the following:
  - a. Review and update approved Street Trees list and plan.
3. Review and update Park policies, rules, and fees. Complete two of the following:

- a. Review current rules, fee structure, and practices for reservations, events, and special use (weddings, research, field trips, events, etc.) permit process for City properties to streamline and modernize process. The review will also evaluate commercial use of the Park and consider standards for event signs.
  - b. Review and revise Rules and Regulations related to dogs and pets in Bidwell Park and other City-owned properties.
4. Explore funding opportunities to better support Park Division projects and programs. Priority items that help support this goal are to:
    - a. Develop funding for the implementation of renovation projects for Caper Acres (developing funds and renovation plans for improved infrastructure and new play equipment).

### **Secondary Priorities**

Staff presented a much longer list at the January 26, 2015 meeting. Given current staff levels, it is unrealistic to pursue the entire list, staff felt that it was important to acknowledge the items and pursue them as opportunities arose. The following should be considered secondary priorities and completed as resources allow and opportunities arose.

1. Develop and implement a priority list of projects and programs based on the Bidwell Park Master Management Plan (BPMMP) that will include adaptive management strategies. Complete three of the following specific projects:
  - a. Update Trails Manual (BPMMP, I.T-1 and Appendix E).
  - b. Complete Park Infrastructure inventory (BPMMP, supports O.MS-2).
  - c. Adopt a sign manual for Bidwell Park (BPMMP, I.I/E-3 and O.DS-1).
  - d. Complete a feasibility/policy analysis for Upper Park Road (BPMMP I.Upper-15).
2. Support Street Tree Programs on the following:
  - a. Finalize the Urban Forest Management Plan (UFMP), including Environmental Review and prioritize short-term objectives that are possible within current budgetary constraints.
  - b. Review and support a Street Trees Encroachment Planting Permit Program (developed as a City Administrative Policy and Procedure (AP&P)).
3. Review and update Park policies, rules, and fees. Complete two of the following:
  - a. Explore the need for and potentially designate new racecourse routes in Bidwell Park.
  - b. Review Bidwell Bowl sound restrictions.
  - c. Develop a naming policy for facilities and park areas.
4. Explore funding opportunities to better support Park Division projects and programs. Priority items that help support this goal are to:
  - a. Continue support of park event(s) to celebrate the park, raise community awareness of issues and needs, and develop funds. Commissioners will establish obligations to help raise donations, recruit volunteers, or volunteer for Park fundraising efforts.
  - b. Seek funding for an architectural/historical review of Bidwell Bowl to determine reasonable actions for its renovation.
5. Provide increased management focus on other City properties, including:
  - a. Develop a Lindo Channel Master Management Plan.
  - b. Receive information on ongoing mitigation bank efforts on Bidwell Ranch.
  - c. Develop management plan concepts for City Greenways (based on Lindo Channel Master Management Plan).
  - d. Review list of City properties and the current status of management plans.



DATE: 9/24/15  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Dan Efseaff, Park and Natural Resource Manager  
SUBJECT: Parks and Street Trees and Public Landscapes Report

## NARRATIVE

### 1. Updates

- a. Peregrine Point – Outdoor Recreation Advocacy, Inc. (ORAI) noted that they have placed mulch on all tee pads / pin positions on the upper tier and the pin side of 16. Staff will meet with ORAI in September to discuss upcoming tasks.
- b. Lindo Channel – The City worked with a variety of partners such as Chico Velo, The Alliance for Workforce Development and the Butte County Sherriff's SWAP and ACS work crews and volunteers to complete invasive plant removal and improving sightlines upstream of the Cohasset Bridge and adjoining S&S produce. The business has expressed concern over security in the area. The improvement of the sightlines has resulted in a significant reduction of illegal encampment and loitering in the area.
- c. Caper Acres – When Caper Acres opened on Saturday, September 19, the Birdcage play structure will be repaired and safe for play. For the first time in two years, there will not be any fencing or caution tape closing off unsafe areas. Donations made possible the purchase of powder-coated steel to replace the rotten footings and other repairs. There is still a long way to go to renovate Caper Acres, but this is the start on the plan adopted earlier this year. We have gotten a lot of interest from the community and businesses on the Annie B's fund-drive (by the way, Annie B's goes until the end of the month and donations are accepted at [http://drive.anniebs.org/?s=caper&cause\\_category=&post\\_type=cause](http://drive.anniebs.org/?s=caper&cause_category=&post_type=cause), the drive provides a 7-10% matching of all donations). Please see photographs below.

### 2. Planning/Monitoring

- a. Peregrine Point – Staff met with an ORAI representative to inspect course on September 11, 2015 to discuss: Current progress and limitations, fall work and access for chips, Trail and path work, Developing and installing alternative holes for priority areas. In addition, staff inspected previous plantings and discussed upcoming plantings and the need for acorn collection Staff plan to bring up additional chips and complete some trail work in the area.

### 3. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park: Staff repaired several of the par course signs that had the plexi glass broken out along the course. Parks worked together with Cal Trans to repair and replace the damaged fence, entrance posts and signage at the Rey way and Vallombrosa bike path entrance.
- b. Middle Park: Staff worked with Tree crew to clean up and remove a large spar that fell covering the entrance to the foot bridge at Five mile.
- c. Various Green way Locations: Staff installed four bollards at Golden birch entrance to Tiechert ponds, they also installed a kiosk funded by Friends of Bidwell Park just past the junction of 99 bike way and Humboldt bike path at the Tiechert ponds entrance.
- d. Upcoming Projects: Bench and bike racks at concession stand, Replace damaged and out of date signs throughout the park. Caper Acres birdcage repair, removal of mines.

#### 4. Ranger and Lifeguard Programs

- a. Rangers continue to support volunteers and the Sheriff's Alternative Custody workers in cleanups in various greenways and creeks in the city. Rangers are responsible for providing 48 hour notices, booking property of value, clearing camps, and transport of debris to the municipal yard or rented bins.
- b. With current drought and fire danger conditions considered extreme, rangers posted two 3 X 4 banners in Middle and Upper Park reminding park patrons of fire hazards. (See below) A permanent year round Fire Danger sign is on order and will be placed at the entrance of the park across from Fire Station 5. A recent overnight fire west of Sycamore Pool burned into the canopy. According to fire department, a transient camp was found at the origin of the fire.
- c. Lifeguards rounded out the swim season on Labor Day. A reduced guard schedule for weekends went into effect with the mid-August start of CUSD classes. No incidents were reported during the final weeks of the swim season. The CARD/City of Chico collaboration went well and both the City and CARD are set to discuss the possible addition of swim classes at Sycamore Pool for next year.
- d. Rangers continued early morning sweeps in August with officers to address overnighting, and crime issues in the park. Sweeps will continue for the foreseeable future. An ordinance dealing with public space issues and pollution of waterways was introduced to the City Council on Tuesday, September 15<sup>th</sup>.

#### 5. Natural Resource Management

- a. Prescribed burns – A question arose on why Parks has performed controlled burns in the Wildwood Unit of Middle Park north of Five Mile. The following information answers that question:
  - i. There is a lot of information that supports the importance of fire in blue oak woodlands ([http://ucanr.edu/sites/oak\\_range/files/59574.pdf](http://ucanr.edu/sites/oak_range/files/59574.pdf)).
  - ii. The Master Management Plan notes that the City, CDF, and Butte County considers the Park as a major fire threat area, and identifies prescribed fire as a management tool (O.PF-1) to reduce the risk of catastrophic fire (ONRMP-7). The BPMMP describes the “mechanical removal of fuels, such as accumulations of brush and woody debris from the base of oaks, may be necessary to prevent damage to mature oaks during wildfires. Oak stands surrounded by or interspersed with dense or decadent shrublands and dead, downed wood should be treated first to reduce the probability of catastrophic wildfire.” Catastrophic includes high temperatures that damages the cambium of mature trees.
  - iii. We would like to reintroduce fire in woodland areas but minimize the mortality that would occur from the high fuels buildup from decades of fire exclusion.
  - iv. Low to moderate intensity ground fires have limited impact on young oaks and seedlings and may increase recruitment. Crown or high intensity fires can kill large trees.
  - v. The practice of mechanical removal of ladder fuels is very common and is practiced in many shaded fire break projects and mechanical thinning. Here's an example for oak woodlands in Lake County (<http://www.co.lake.ca.us/Assets/Fire+Safe+Council/cwpp/eco.pdf>): “Reduce ladder fuels by high-pruning branches eight feet above the woodland floor. Reduce excessive ground fuels and surface fuels. Trees less than twenty-four feet high should be pruned up from the ground for one - third the total height (i.e. leave two - thirds of the total height in canopy). This treatment will reduce the possibility of fire spreading into tree crowns....”
  - vi. Our prescription stated:
    - 1) For trees > 4 “ dbh, rake vegetation and duff, away from the base of isolated standing trees out 2 ft. If more than 3 trees are in in tight cluster, may create a fire break around them.
    - 2) Leave snags/dead trees and poison oak in place. Do not disturb live elderberry plants (>1 inch diameter).
  - vii. Remove all dead low hanging branches that may serve as ladder fuel for live trees (from ground level up to 5 ft high). Move woody fuels that are under tree line away from trees and bushes. May leave isolated large fuels (> 8 inches) on the ground, without sectioning. Move larger woody fuels (greater than 4 inches) under tree line away from trees and bushes.and into piles, leave smaller materials for broadcast burn. Piles will be no taller than 4 feet tall and about 6 - 8 feet diameter in open areas at least 15 feet away from tree driplines with branches and woody debris smaller than 8" diameter. Piles will be comprised of fuels greater than 1-3 inches in diameter (smaller fuels will be part of the broadcast burn and can be tossed away from live tree trunks).

## 6. Outreach and Education

- a. Bidwell Bash – Park staff and interns managed an informational booth at the “Annie B’s” Thursday Night Market to promote the Bidwell Bash, Caper Acres renovation efforts and the Annie B’s Community Fund drive.
- c. Bidwell Bark – Park Watch volunteers staffed an informational booth at the Bidwell Bark event to promote responsible behavior by pet owners visiting City Parks and Greenways.
- d. Bidwell Park Pulse – the latest newsletter is attached.

## 7. Street Trees and Landscapes

- a. Urban Forest Manager – Staff have been working on the agreement for the contractor for the Urban Forest Work. On 9/22/15, we were notified that the consultant was not comfortable with the Urban Forest Management contract as an independent contractor. Staff will be seeking the next option to fulfill this role.
- b. M & S Wesley Tree Service Contract– M & S Wesley Tree Service is the company that will be pruning City trees, we look forward to getting the much needed service of street tree maintenance.
- c. George Salinas Tree Preservation Contract– George Salinas Tree Preservation has been contracted by the City to removed dead and hazardous trees, the removal list is being finalized for the removal of the trees and will begin in October. To date, more than 60 dead and hazardous trees are on the list.

## 8. Volunteer and Donor Program

- a. Annie B’s – The focus this year is to raise funds for the renovation of Caper Acres. The last day to donate to have funds go toward the 7 – 10% match is September 30. Please go to the following web address to donate today. <http://drive.anniebs.org/cause/city-of-chico-parks-division/>
- b. Upcoming Volunteer Opportunities – Volunteer Saturdays have begun. – Every Saturday from 9 AM – Noon, interested volunteers will have the opportunity to contribute their service in Bidwell Park and other City Parks and Greenways. The group will meet at the horseshoe pit at the south side of the 1 Mile Recreation Area in Bidwell Park.
  - i. Make a Difference Day! – Saturday October 24, 9 AM – Noon. Trash pickup, weed removal, painting at various work sites. Go to <https://www.raceplanner.com/registrationinfo/event/Make-a-Difference-Day-in-Bidwell-Park> to register.

## 9. Upcoming Issues/Miscellaneous

- a. PG&E – Staff is planning that PG&E will submit a written proposal for remedies on the tree removals in south Chico along the gas line.

## MONTHLY SUMMARY TABLES

**Table 1. Monthly Volunteer Hours**

| <b>Park and Greenway Volunteer Activities, August 2015</b> |  |                                    |                        |  |  |                      |
|--|--|------------------------------------|------------------------|--|--|----------------------|
| <b>Date</b>  | <b>Location</b>                          | <b>Organization Name</b>           | <b># of Volunteers</b> | <b>Tasks: (Ex)- Weed &amp; Trash Removal; trail work, etc.</b> | <b>Hours Worked X's # of Volunteers =Total Hours</b> | <b>Leader's Name</b> |
| All of August  | Various                                  | Alliance for WorkForce             | 5                      | Fuels Reduction  | 800.00   | Shane Romain         |
| 8/4,5,11,18  | Lost Park, Annies Glen, Camelia Way      | DCBA/Jesus Center Clean-up Brigade | 5                      | trash pickup   | 132.00   | Richard Elsom        |
| 8/7/2015   | Little Chico Creek                       | ACS                                | 7                      | trash/ camp removal  | 28.00  | Lisa Barge           |
| 8/7/2015   | Little Chico Creek                       | none                               | 2                      | trash pickup   | 7.00   | S. Mason             |
| 8/8/2015   | Big Chico Creek                          | Stream Team                        | 19                     | Water Monitoring   | 76.00  | T. Hamill            |
| 8/9/2015   | CCG                                      | FCCG                               | 4                      | weed/trash removal   | 12.00  | Janet Ellner         |
| 8/14/2015  | Little Chico Creek                       | CNPS                               | 1                      | trash pickup   | 2.25   | S. Mason             |
| 8/22/2015  | CCG                                      | FCCG                               | 4                      | weed/trash removal   | 12.00  | Janet Ellner         |
| 8/23/2015  | Annie B Trail and 10 mile house crossing | Velo Trailwork                     | 5                      | trail brushing   | 25.00  | Thad Walker          |
| 8/25/2015  | various                                  | none                               | 1                      | weed survey  | 3.00   | S. Mason             |
| 8/26/2015  | S and S-Lindo Channel                    | ACS                                | 7                      | Veg removal  | 35.00  | Shane Romain         |
| 8/29/2015  | Annie's Glenn-Camilia Way                | CSUC                               | 30                     | weed/trash removal   | 90.00  | Heidi Ortiz          |
| 8/29/2015  | Teichert Ponds                           | Chico Parks                        | 9                      | trash/ camp removal  | 27   | Shane Romain         |
| 8/30/2015  | Lindo Channel                            | Chico Velo                         | 62                     | weed/trash removal   | 248  | Heidi Ortiz          |
|  |  |                                    |                        | <b>Total # of Hours Contributed</b>                            | <b>1497</b>  |                      |

**Table 2. Monthly Public and Private Permits**

| Date          | Location     | Organization                   | Event                      | Participant # |
|---------------|--------------|--------------------------------|----------------------------|---------------|
| 08/04/2015    | City Plaza   | Chico Police Department        | National Night Out         | 200           |
| 08/08/2015    | 1 Mile       | American Cancer Society        | Bark For Life              | 70            |
| 08/09/2015    | Cedar Grove  | Fleet Feet                     | Summer Sizzler             | 500           |
| 08/09/2015    | Council Ring | God Squad                      | AA Meeting                 | 50            |
| 08/16/2015    | City Plaza   | Chico Peace and Justice Center | Political Protest          | 100           |
| 08/16/2015    | Council Ring | God Squad                      | AA Meeting                 | 50            |
| 08/22/2015    | City Plaza   | Stonewall Alliance             | Pride Festival             | 1,000         |
| 08/23/2015    | Council Ring | God Squad                      | AA Meeting                 | 50            |
| 08/23/2015    | 1 Mile       | Stonewall Alliance             | Chico Aids Run/Walk/Brunch | 200           |
| 08/30/2015    | Council Ring | God Squad                      | AA Meeting                 | 50            |
| <b>Totals</b> |              |                                | <b>10</b>                  | <b>2270</b>   |

**Table 3. Monthly Private Permits**

| Type          | # Permits | # Participants |
|---------------|-----------|----------------|
| Private       | 20        | 1450           |
| Caper Acres   | 23        | 515            |
| <b>Totals</b> | <b>43</b> | <b>1965</b>    |

**Table 4. Monthly Maintenance Hours.**

|                               |            |             |               |   |
|-------------------------------|------------|-------------|---------------|---|
| 1. Safety                     | 206        | 35.5%       | 84.2%         |  |
| 2. Infrastructure Maintenance | 167        | 28.8%       | 203.7%        |  |
| 3. Vegetation Maintenance     | 91         | 15.7%       | 224.7%        |  |
| 4. Admin Time/Other           | 116        | 20.0%       | 75.1%         |  |
| <b>Monthly Totals</b>         | <b>580</b> | <b>100%</b> | <b>111.2%</b> |  |

**Table 5. Monthly Street Tree Productivity.**

| Category               | Staff Hours | % of Total | % Change from Last Month | Trend   |
|------------------------|-------------|------------|--------------------------|---|
| <b>Tree Crew Hours</b> |             |            |                          |   |
| 1. Safety              | 43          | 9.0%       | 104.9%                   |  |
| 2. Tree Work           | 318.5       | 66.8%      | 85.0%                    |  |
| 3. Special Projects    | 22          | 4.6%       | 314.3%                   |  |
| 4. Admin Time/Other    | 93.5        | 19.6%      | 129.9%                   |  |
| Monthly Totals         | 477         | 100.0%     | 96.5%                    |  |

| Item                        | Values | % Change from Last Month | Trend    |
|-----------------------------|--------|--------------------------|----------|
| <b>5. Productivity</b>      |        |                          |          |
| <b>Calls</b>                |        |                          |          |
| Call Outs                   | 82     | 62.1%                    | .....□□  |
| Service Requests: Submitted | 0      | -                        |          |
| Service Requests: Completed | 124    | 95.4%                    | .....□□□ |
| Sub Total                   | 206    | 78.6%                    | .....□□□ |
| <b>Trees</b>                |        |                          |          |
| Planted: Trees              | 0      | -                        | □□       |
| Pruned                      | 66     | 206.3%                   | □□.....  |
| Removed: Trees (smaller)    | 4      | 100.0%                   | .....    |
| Removed: Stumps             | 0      | -                        |          |
| Removed: Trees              | 0      | -                        |          |
| Sub Total                   | 70     | 194.4%                   | □□.....  |
| <b>Tree Permits (#)</b>     |        |                          |          |
| Submitted                   | 0      | -                        |          |
| Approved                    | 4      | 30.8%                    | □.....   |
| Denied                      | 3      | -                        | □□□□     |
| Total                       | 7      | 53.8%                    | □.....   |

|                          |          |       |        |
|--------------------------|----------|-------|--------|
| <b>6. Contracts</b>      |          |       |        |
| Expenditures (\$)        | \$ 5,175 | 32.4% | .....  |
| <b>Trees (#)</b>         |          |       |        |
| Planted                  | 0        | -     |        |
| Pruned                   | 15       | 55.6% | .....□ |
| Removed: Trees (smaller) | 0        | -     |        |
| Removed: Stumps          | 0        | -     |        |
| Removed: Trees           | 0        | -     | □□     |
| Total                    | 15       | 55.6% | .....□ |

**Table 6. Park Rangers Report Monthly Incidents**

| Ranger Report Incidents |             |                           |              |
|-------------------------|-------------|---------------------------|--------------|
| Date                    | Location    | Incident                  | Disposition  |
| 8/11/2015               | Lower Park  | Warrant                   | Arrest       |
| 8/13/2015               | Lower Park  | Lost Property             | Report Taken |
| 8/13/2015               | Upper Park  | Vehicle Burglary          | Report Taken |
| 8/13/2015               | Middle Park | Vehicle Burglary          | Report Taken |
| 8/14/2015               | Middle Park | Vehicle Burglary          | Report Taken |
| 8/16/2015               | Upper Park  | Drunk in Public/Vandalism | Arrest       |
| 8/18/2015               | City Plaza  | Warrant                   | Arrest       |
| 8/19/2015               | Lower Park  | Missing Person            | Found        |
| 8/20/2015               | Lower Park  | Warrant                   | Arrest       |

**Table 7. Park Rangers Report Monthly Citations and Warnings**

| Ranger Report - Citations 2015   |                 |      |      |                 |      |      |       |
|----------------------------------|-----------------|------|------|-----------------|------|------|-------|
| Violation - Citations            | Monthly         |      |      | Annual          |      |      | Trend |
|                                  | Total Citations | %    | Rank | Total Citations | %    | Rank |       |
| Alcohol                          | 0               | 0%   | 3    | 14              | 5%   | 3    |       |
| Animal Control Violations        | 0               | 0%   | 3    | 5               | 2%   | 5    |       |
| Bicycle Violation                | 0               | 0%   | 3    | 0               | 0%   | 9    |       |
| Glass                            | 0               | 0%   | 3    | 4               | 2%   | 6    |       |
| Illegal Camping                  | 11              | 28%  | 2    | 35              | 13%  | 2    |       |
| Injury/Destruction City Property | 0               | 0%   | 3    | 0               | 0%   | 9    |       |
| Littering                        | 0               | 0%   | 3    | 0               | 0%   | 9    |       |
| Other Violations                 | 0               | 0%   | 3    | 1               | 0%   | 8    |       |
| Parking Violations               | 29              | 73%  | 1    | 186             | 71%  | 1    |       |
| Resist/Delay Park Ranger         | 0               | 0%   | 3    | 2               | 1%   | 7    |       |
| Smoking                          | 0               | 0%   | 3    | 14              | 5%   | 3    |       |
| <b>Totals</b>                    | 40              | 100% |      | 261             | 100% |      |       |

| Ranger Report - Warnings 2015    |                |      |      |                |      |      |       |
|----------------------------------|----------------|------|------|----------------|------|------|-------|
| Violation - Warnings             | Monthly        |      |      | Annual         |      |      | Trend |
|                                  | Total Warnings | %    | Rank | Total Warnings | %    | Rank |       |
| Alcohol                          | 5              | 1%   | 9    | 150            | 8%   | 7    |       |
| Animal Control Violations        | 12             | 3%   | 8    | 158            | 8%   | 6    |       |
| Bicycle Violation                | 77             | 17%  | 3    | 300            | 16%  | 3    |       |
| Glass                            | 57             | 13%  | 5    | 203            | 11%  | 5    |       |
| Illegal Camping                  | 71             | 16%  | 4    | 322            | 17%  | 2    |       |
| Injury/Destruction City Property | 13             | 3%   | 7    | 25             | 1%   | 9    |       |
| Littering                        | 93             | 21%  | 2    | 210            | 11%  | 4    |       |
| Other Violations                 | 1              | 0%   | 11   | 18             | 1%   | 10   |       |
| Parking Violations               | 2              | 0%   | 10   | 52             | 3%   | 8    |       |
| Resist/Delay Park Ranger         | 15             | 3%   | 6    | 16             | 1%   | 11   |       |
| Smoking                          | 100            | 22%  | 1    | 427            | 23%  | 1    |       |
| <b>Totals</b>                    | 446            | 100% |      | 1881           | 100% |      |       |

# PHOTOGRAPHS



The sign at the Five Mile Recreation Area was stolen.



A crown fire in between the CARD center and the One Mile Dam likely started from a cooking fire at a homeless encampment.



Kleen Kanteen insulated water bottles are here! Thank you Jake Early Studio and Kleen Kanteen for designing this awesome Caper Acres Playground, Bidwell Park graphic. All proceeds raised go towards the Caper Acres Renovation. Grab one from the Birthday Bash at One Mile on 9/26 from 12-8, or at 411 Main St. 3rd floor. Only \$25! They will be in stores soon!





Before (left) and after (right) show the strengthened footings of the Birdcage play structure which opened on 9/19/15.



Maintenance Worker Mark Kellog does some sprucing up before Caper Acres opens.

Decayed wood was replaced throughout the structure and additional frame fasteners and bracing installed



Rangers placed a new sign in Middle Park to highlight fire dangers and important rules to visitors.

ACS workers clear sightlines at Mangrove Bridge near S & S Produce

**Attachments:**

- A. Bidwell Park Pulse.

S:\Admin\BPPC\BPPC\_Meetings\2010\BPPC\_2010\_Templates\10\_BPPC\_\_meetings\BPPC\_Manager\_Report\_template\_10\_1029.doc  
9/24/2015



# Bidwell Park Pulse

## Annual Report Edition

This edition of the Pulse summarizes the Parks Division progress made in Bidwell Park and other areas of Chico. For additional details, refer to the annual report presented to the Bidwell Park and Playground Commission .

The Parks Division and Street Trees Division are pleased to share this annual report with the public. We will highlight our accomplishments, and lay out new approaches to accomplish new efforts.

The year 2014 marked another year of significant challenges to the Parks, Open Spaces, Greenways, and Preserves Division (Park Division) and the Street Trees and Public Plantings Division (Street Trees).

Staffing and resource cuts initiated in 2013 and the impact to services, remained the leading challenge. The combined staffing levels for both divisions is just over half of 2009 levels. In addition, two key positions (Park Services Coordinator and Urban Forest Manager) were not hired for over a year.

With these challenges, the Divisions focused on providing basic and emergency services. We have developed new creative solutions to handle workload and redefined staff responsibilities. Some examples include:

- Use a community fund-raising model to implement the Caper Acres renovation plan. Renovations will reduce operations and

maintenances costs.

- Volunteer hours were over 28,500 hours, representing approximately \$750,000 in value. Donations held steady; and the value of in-kind services ballooned to \$284,790.
- A more streamlined tree report system reduced costs and utilize already existing information from the City's tree database.
- Continued use of Butte County Sheriff's Work Alternative Program (SWAP) and Alternative Custody Supervision (ACS) aided Park and greenways work.

### Parks Division

- Administrative and Visitor Services
- Maintenance Crew
- Ranger/Lifeguard
- Volunteer Program
- Natural Resource Management
- Outreach and Education

### Street Trees and Landscapes

- Street Trees (approximately 35,000 trees)
- Public Landscapes (for example, Children's Playground, City Plaza, Greenways, city parking lots, medians, landscapes around the City's public buildings, and the Airport.

As citizens, commissioners, and staff we have much work to do and we will continue to build better partnerships and ways to do things every day. We look forward to working with the community toward solutions in 2015!

~Daniel Efsaef, Park and Natural Resource Manager

| Category                    | FY 1988-1989 | FY 2007-2008 | FY 2010-2011 | FY 2011-2012 | FY 2012-2013 | FY 2013-2014 | FY 2014-2015 (adopted) | Trend (2007 to present) |
|-----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|------------------------|-------------------------|
| <b>Operating Budget</b>     |              |              |              |              |              |              |                        |                         |
| Park Division               | \$594,148    | \$1,799,037  | \$1,848,137  | \$1,817,833  | \$1,805,759  | \$1,742,016  | \$1,593,492            | ■ ■ ■ ■ ■               |
| Street Trees Division       |              | \$1,131,143  | \$971,276    | \$1,019,987  | \$1,073,079  | \$839,941    | \$914,754              | ■ ■ ■ ■ ■               |
| General Fund Budget         |              | \$49,310,955 | \$41,282,457 | \$42,995,996 | \$43,724,540 | \$44,449,213 | \$45,955,168           | ■ ■ ■ ■ ■               |
| <b>Staffing<sup>a</sup></b> |              |              |              |              |              |              |                        |                         |
| Park Division               | 14           | 13.5         | 13           | 12           | 12           | 8.75         |                        | ■ ■ ■ ■ ■               |
| Street Trees                | 2            | 11           | 9            | 8            | 6            | 3            |                        | ■ ■ ■ ■ ■               |

Inside:



RANGERS ..... 3



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VOLUNTEER TRAINING.....7

**The Bidwell Park Pulse**



The Bidwell Park Pulse is a quarterly newsletter of the City of Chico's Parks, Open Spaces, Greenways, and Preserves Division. The Parks Division is part of the Public Works Department, and is responsible for maintaining and operating City parks, open space, and recreation areas including Bidwell Park, Children's Playground, Depot Park, City Plaza, Lindo Channel, Little Chico Creek Greenway, Teichert Ponds, and other preserves. Parks Division programs include: Maintenance, Ranger, Lifeguard, and Volunteer Programs.

**City of Chico Mission**

To protect and enhance our community's quality of life for present and future generations.

**Bidwell Park and Playground Commission (BPPC)**

The BPPC is vested with the supervision, control and management of many public parks and playgrounds within the City. **Commissioners:** Mary Brentwood, Marisa Corley, Alberto Hernandez, Jim Moravec (Chair), Valerie Reddemann, Janine Rood, and Drew Traulsen. **Staff Liaison:** Shane Romain

**Contact Us**

Parks Division  
Public Works Department  
411 Main Street | P.O. Box 3420  
Chico, CA 95927-3420  
Phone: (530) 896-7800  
Fax: (530) 895-4731  
Email: parkinfo@chicoca.gov  
Web: [www.ci.chico.ca.us](http://www.ci.chico.ca.us)

Printed on 100% recycled paper.

**About the Banner Photograph:** Rock work provides a scenic backdrop along the former flume from the diversion dam to Horseshoe Lake. The water was used to irrigate the Golf Course.

**2014 Highlights:**

**Administrative and Visitor Services**

**Functions:** *reservations, permits, support and analysis for Commission meetings, development and management of budgets, vendor payments and contracts, and customer and visitor services.*

Our efforts in customer and visitor services are an important part of providing citizens with a good experience in the park and community.

**Service Requests** – The majority of requests were related to street trees fallen trees, graffiti and general vandalism to park signs and infrastructure.

**BPPC Support** – 10 BPPC meetings, 2 Natural Resource meetings, and 4 Tree Committee meetings.

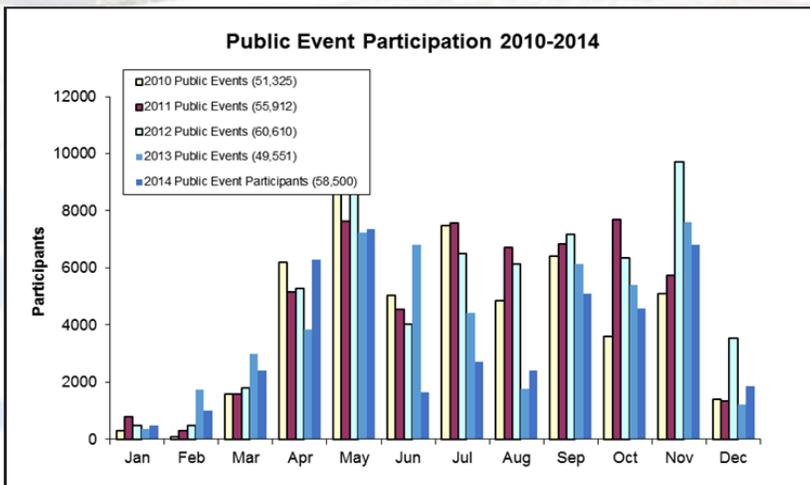
**Research Tracking** – Individuals from various agencies, including CSU, Chico students requested permission to conduct research projects in Bidwell Park. Some of the studies and requests include: educational field trips, vascular plant, bryophyte, and fern collections.

**Park Leases** – Copies of annual reports from park lessees are available in the online January packet.

**Lifeguards**– After a substantial delay with a dearth of candidates, Parks was able to provide lifeguards at the Sycamore Pool. We were able to get a number of good candidates after reports in the media sparked interested applicants. The California Conservation Corps will supply 3-4 lifeguards and Keith Welch (CCC) also provided certification training for a number of good candidates that did not have all required certifications.

**Park Permits** - Staff issued a total of 582 permits which includes 84 public events, 212 private events, and 206 reservations at Caper Acres. Public event participation rebounded in 2014 (58,500) after the first decline in 4 years (49,551 in 2013). The estimates do not include spectators, which could increase the numbers significantly.

**Monthly Total of Public Event Participation**



CSU Chico students collect "micro" trash in One Mile during the Cats in the Community event on Cesar Chavez Day.

*2014 Highlights:*

# Park Ranger Program

**Functions:** protect park resources and educate the community; patrol the City parks and greenways; enforce rules and laws; emergency response; visitor assistance; report damage and safety concerns; event coordination; illegal encampments; conduct educational and interpretive programs; monitor; assist with natural resource management task; open/close park gates and facilities; assist prescribed burns and vegetation management projects.

Park Rangers complete a wide variety of important tasks to protect park resources and educate the community, although reductions in staffing, limited these efforts.

2014 was a challenging year for the lifeguard program with a shortage of qualified candidates delaying the pool opening until late June. The lifeguards provided treatment to 14 visitors for bee stings, falls, abrasions and cuts. There was 1 rescue for a near

drowning.

Community outreach and education plays an important part in Ranger duties. Rangers developed information and participate in a variety of educational programs to enhance visitors enjoyment and safety and protect natural and cultural resources.



Issues associated with homeless activities continued to increase.

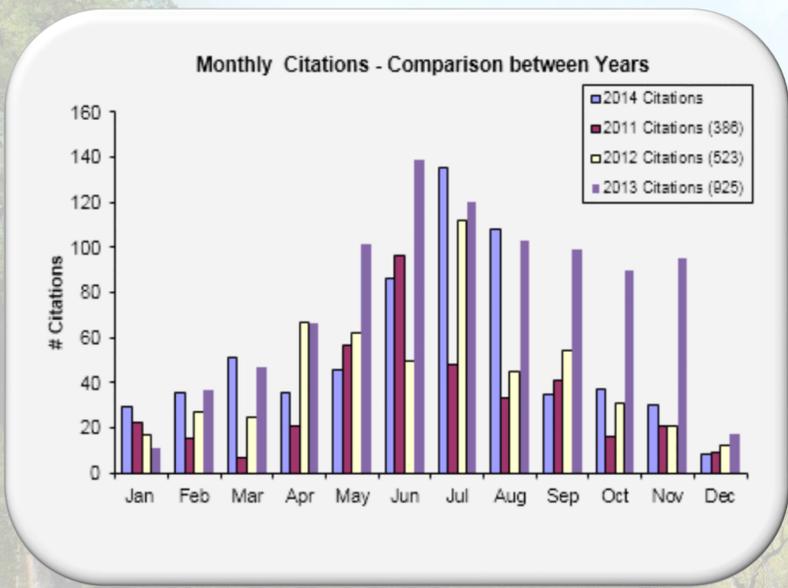
Several measures have been implemented to address homeless camp activity, including opening up densely vegetated areas and consistent, regular identification and clean-up of active camps. Rangers have taken a lead role in the program over the past two years and the result was the removal of more than 470 cubic yards or 188 tons of material from Chico's parks and greenways (additional materials were picked up during the year, including 20 tons removed during the Chico Creek s Clean-Up day). Three Rangers

**During the 2014, Rangers issued 637 Citations and 2,377 Warnings.**

issued 159 warnings and 81 citations for illegal camps in 2014. Chico PD also issued 142 warnings and issued 161 citations. Rangers spent more than 50% of their time on homeless encampment abatement. The time spent on camps maintains public safety; however, significant decreases the amount of time rangers spend in Bidwell Park.

Animal issues increased in 2014 with a steady rise in complaints involving dogs (including deer deaths in Middle Park and 4 incidents of dogs that drowned in Big Chico Creek).

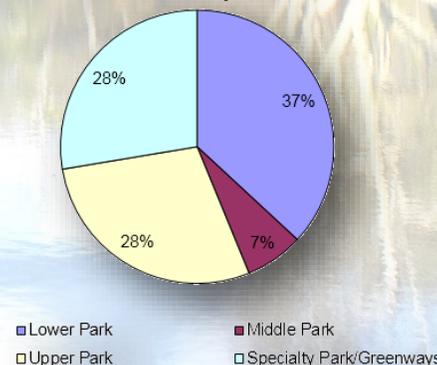
Despite the challenges of the budget and other issues. The combined enforcement and resource management efforts, coupled with a strong educational and outreach program have culminated in the rangers' ability to continue to effectively protect and promote the City of Chico's natural and cultural resources.



Total Citations in 2014 dropped to 637 reflecting a smaller ranger staff than 2013.

| Violation                        | 2014 Total Citations | %             | Rank | 2014 Total Warnings | %             | Rank |
|----------------------------------|----------------------|---------------|------|---------------------|---------------|------|
| Alcohol                          | 99                   | 16%           | 2    | 309                 | 13%           | 4    |
| Animal Control Violations        | 84                   | 13%           | 4    | 438                 | 18%           | 3    |
| Bicycle Violation                | 3                    | 0%            | 11   | 485                 | 20%           | 1    |
| Glass                            | 32                   | 5%            | 6    | 159                 | 7%            | 6    |
| Illegal Camping                  | 85                   | 13%           | 3    | 241                 | 10%           | 5    |
| Injury/Destruction City Property | 8                    | 1%            | 8    | 4                   | 0%            | 11   |
| Littering                        | 5                    | 1%            | 9    | 48                  | 2%            | 9    |
| Other Violations                 | 23                   | 4%            | 7    | 104                 | 4%            | 7    |
| Parking Violations               | 245                  | 38%           | 1    | 98                  | 4%            | 8    |
| Resist/Delay Park Ranger         | 4                    | 1%            | 10   | 9                   | 0%            | 10   |
| Smoking                          | 49                   | 8%            | 5    | 482                 | 20%           | 2    |
| <b>Total</b>                     | <b>637</b>           | <b>100.0%</b> |      | <b>2377</b>         | <b>100.0%</b> |      |

2014 - Citations by Place



(Background Photo Courtesy of Abram House Photography)

2014 Highlights:

# Urban Forest Program

*Urban Forest: The Division cares for over 36,000 trees planted in the Public Right of Way and other city-owned areas (excluding natural areas such as Bidwell Park and Greenways).*

With the current staff and budget, the Street Tree Division provides minimal service in comparison to previous years, yet there were some positive measures in 2014. These include:

Chico named Tree City USA for 30th year – The Arbor Day Foundation recertified Chico as a 2013 Tree City USA recipient. Communities achieve Tree City USA status by meeting four core standards of sound urban forestry management: maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry and celebrating Arbor Day.

Through a bid process we managed to hire a local tree service, Petersen Tree Care to handle our emergency work. Petersen Tree Care was utilized 307.5 hours totaling \$69,187.50 for emergency services.

In July 2014 a full time Senior Tree Maintenance Worker was rehired to full time duty. This allowed us to complete most of the highest priority requests (traffic safety pruning, elevating low limbs, formative pruning young trees, removing smaller dead/

2014 Highlights:

# City Landscapes Program

This is the city’s largest annual service contract and amounts to \$644,952 for services being paid out over 119 different fund accounts. The city's Landscape Inspector communicates daily with the landscape contractor, promoting contract compliance and efficient quality services.

2014 presented many challenges including the drought and increased vandalism and illegal encampments. For example, staff continued focus on implementing water conservation practices, such



dying/invasive trees for public safety, and more).

The following information on pruning was targeted toward the lower canopy of the trees for public safety. The pruning did not include a full trim of the entire canopy. In years past when the department was fully staffed they would safety prune the entire tree while they were there in an effort to save time from coming back.

### Highlighted Tree Maintenance totals for 2014

- Traffic Safety Pruning - 882 trees pruned.
- School Zone Pruning- 220 trees pruned.
- Smaller dead/dying/invasive removals - 209 trees removed.
- Formative Pruning (structure pruning of younger trees) - 178 trees pruned.
- DCBA Pruning - 360 trees; Bidwell Park pruning- 22 trees.
- Storm Damage and Down Limb Calls- Responded to 642 locations.
- Call Outs - Responded to 68 emergency calls.



City staff and volunteers planted 5 October Glory red maples on the corner of W 3rd St and Chestnut for Arbor Day.

*Landscapes: The program oversees the City’s City Specialty and Neighborhood Parks, Municipal buildings, Parking/ Transportation facilities, and Public Plantings.*

as reducing irrigation, turning off systems, conducting an annual “start-up” irrigation system check and repairs, programming irrigation at night, weekly irrigation checks, utilizing evapotranspiration (ET) data for plantings, installing mulch and capping heads or nozzles.

Financial data for January through September show savings of \$15,986.92 due to reduced consumption.



2014 Highlights:

## Volunteers & Donations

**Volunteer Program Mission:** *enlist the help of the local community in managing Park resources and expand volunteerism in as many aspects of enhancing Bidwell Park as possible (Bidwell Park Volunteer Manual, April 2007)*

When citizens take the opportunity to give time and energy to volunteer in Bidwell Park and our City greenways, their investment in and respect for Chico's unique resources grow deeper. The Volunteer Program enlists the help of the community to manage natural resources and enhance the community.

Volunteers participate in the Park Watch program and a variety of other efforts. Park Watchers are ambassadors of the park and provide visitors with information and advising park staff about damage, hazards, vandalism, and any concerns they encounter while in the park. Other volunteer activities include; illegal encampment clean ups, painting, litter removal, water quality monitoring, weed mapping and monitoring, providing environmental education, creek-bank restoration, trail maintenance and repair, event planning and implementation, fundraising, outreach, Park office tasks, control of invasive weeds, native plant seed propagation and planting native plants. In 2014, volunteers contributed 22,896 hours of work in Bidwell Park and City of Chico Greenways.

### 2014 Highlights

- Despite the absence of a Park Services Coordinator, the Park Intern, Heidi Ortiz has continued to coordinate and support volunteers in doing restoration projects.
- For years, the high priority placed on vegetation management during weekly and annual volunteer work sessions has helped supplement and offset the Park Division maintenance crew staff time.
- Also with the reduction of staff, volunteer dedication to cleaning encampments and trash has been vital for cleaning our watershed.



*CSU Chico students transplant natives and clean at Park Division's native plant nursery.*

*(Background Photo: Young volunteers receive a safety briefing before going to work*



*Park Watch members volunteer during Bidwell Park Birthday Bash.*

- Large annual park work days remain popular events that school students, families, individuals, CSUC and Butte College students, community service groups and church groups participate in.
- CSUChico's CAVE Adopt a Park and Upward Bound programs continue to provide reliable volunteers for the Park, greenways and open spaces
- The Park Division and Chico High School Native Plant Project completed its 6th year.

### Partial Volunteers List

This list includes only a small fraction of those that donated their time to their Community. We appreciate all your service to your park and community!

#### Active partners include:

*Blue Oak Charter School, Butte County, Butte Environmental Council, CA Urban Stream Alliance "Stream Team", CSU Chico's Upward Bound (UB) program, CSU, Chico's Community Action Volunteers in Education (CAVE), Downtown Chico Business Association, Friends of Bidwell Park, Friends of Comanche Creek Greenway, Inspire High School, Jesus Center, Kids and Creeks, Recology, Sigma Chi Fraternity, The Mount Lassen Chapter of the California Native Plant Society (CNPS), Waste Management.*

#### Active Volunteer Crew Leaders:

*Elaine Ellsmore, Elizabeth Stewart, Janet Ellner, Michael Bruhn, Michael Stauffer, Steve Overlock, Susan Mason, and Timmarie Hamill.*

#### Notable Volunteers:

*Adelei Carman, Holm and Don Holmtar, Jaydence Marsh, McCabe Family, Rangel Family, Ryan McDougale, Susan Toaspern, Thad Walker, and Wes Dempsey.*

## 2014 Highlights:

# Maintenance and Infrastructure

**Maintenance Mission:** *Park maintenance is responsible for the care and maintenance of Bidwell Park and other assigned parks, view sheds and greenways.*

Many citizens are surprised at the scope required to maintain city-owned areas for safety and the satisfaction of park visitors. Our staff works seven day a week (365 days a year) and is comprised of three maintenance workers, one senior maintenance worker, and a field supervisor. Park staff duties include cleaning, safety inspection, graffiti removal, and maintenance of park grounds, facilities, and play areas. Park Maintenance is also responsible for the trails program, wild land restoration and maintenance.

To provide a sense of the scope, the Parks staff duties in Bidwell Park alone include: 6 reservation areas, 36 individual picnic sites, 7 park buildings that house 25 restrooms stalls, 8 porta pottie locations, 3 shower facilities, Numerous lighting systems, 21.5 acres of irrigated lawn that is mowed and trimmed each week in the summer and leafed each week during the fall, over 10 miles of paved road ways and bike paths, and the seasonal cleaning and maintenance of Sycamore pool.

In addition to these daily tasks, Staff repairs park infrastructure (from painting, plumbing and electrical to adding, replacing or fabricating equipment or fixtures such as signs, waste receptacles, benches, picnic tables and exercise equipment). In addition, staff prepares and posts reservation areas for over 300 private and public events each year. While Bidwell Park is the main focus of Staff, they also have duties on other City properties.

## 2014 Highlights

Like other parts of the City, 2014 represents a year of responding to issues rather than proactive work programs. In 2009, Park staff devoted over 17,000 hours to the upkeep of parks and greenways, in 2014 the number dropped to 5,655 hours. Despite that constraint, staff continued to make positive changes in the park. For example,



*New recycle containers made available with a state grant. The stand was designed by parks staff, is vandal resistant, secures the can and allows for efficient emptying of the cans during pick up.*

Staff closed out 183 of the 404 service requests.

- Removal of Potential Hazardous Materials - Toxic telephone pole barriers removal project advanced by 620 feet of removal and 195 feet of new split rail fence for 2014.
- Native Plantings - Native Planting sites completed or reworked in 2014 include the Five-Mile levee, two sites south of the one mile bridge and one on the north side of bridge.
- Infrastructure replaced, retrofitted or removed - With help from Sign and Signal, staff switched all lights at One Mile to LED units at a cost of 5,943.44. With the change, energy usage in September dropped from \$620.09 last year to \$295 this year. Staff selected September, as that month should serve as an average month for light use. Staff also believes that we can change this rate schedule to LS-3, customer owned and metered lighting which would be another \$130 of savings for September and more during the long winter months. If that rate change is successful, annual savings could exceed \$6,000 yearly!
- Sycamore Pool repair - Staff have lined up a contractor and will prepare for repairs.



Installation of LED lights at One Mile

## Natural Resources Highlights

- Completed an annual review based on 2013-2014 data and the "Adaptive Wet Weather Trail Management Plan".
- Completed fuel reduction and prescribed burns in the Wildwood Area.
- Completed the first phase of work on the path to Monkey Face.
- Continued progress on removing invasive weeds, putting in native plants and updating and painting infrastructure of the park entrances and volunteer restoration areas.
- The State announced that the City of Chico has been awarded a \$1,032,000 grant under the Housing-Related Parks Program.
- Hosted a ribbon cutting and opening for a renovated trail that connects ADA (Americans with Disabilities Act) parking spots with the pier at Horseshoe Lake
- Planned for invasive plant herbicide applications on Little Chico Creek and Lindo Channel

(Background: Parking Lot D – split rail installation to protect Blue Oaks.)

# Volunteer Hours



| Category           | 2006          | 2007          | 2008          | 2009          | 2010          | 2011          | 2012          | 2013          | 2014          | Trend |
|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------|
| Park/Greenway Work | 5,129         | 7,891         | 6,317         | 9,677         | 11,228        | 10,474        | 10,991        | 8035          | 14163         |       |
| Park Watch Patrol  | 11,913        | 10,866        | 10,455        | 10,061        | 8,788         | 6,901         | 8,810         | 10844         | 14400         |       |
| <b>Total Hours</b> | <b>17,042</b> | <b>18,757</b> | <b>16,772</b> | <b>19,738</b> | <b>20,016</b> | <b>17,375</b> | <b>19,801</b> | <b>18,879</b> | <b>28,563</b> |       |

## 2014 Highlights:

### Donations

Citizens provided over \$11,051 in donations. Donations, both cash and in-kind, have helped save the Park Division needed financial resources.

In-kind donations skyrocketed last year to \$284,789 (from over \$40,000 in the previous year). Of note were contributions from the CA Conservation Corps, Butte County Sheriff's programs (ACS and SWAP). The value of volunteer hours exceeded \$752,336.

### In-Kind Donations

Here's a fraction of the Organizations that supported the Park: Butte County Public Works Cleanup fund, Butte County Sheriff (SWAP and ACS programs), Butte Environmental Council, California Conservation Corps, Chico Tree Advocates, Costco, Friends of Bidwell Park, Friends of Comanche Creek Greenway, Home Depot, Mount Lassen Chapter-CNPS, Orchard Supply, and Recology.

Through the years, the community has contributed funds to memorial benches, plaques, vita course stations, Caper Acres bricks and toward equipment and facilities.

However, many citizens do not know that the Park Donation can accept donations to support Bidwell Park and to raise needed funds for other areas. Donations are tax deductible and may be given to separate costs centers. Staff hopes that the ease of donating will increase the community support of our parks.



Buy a Jake Early T-shirt from the Park Division—\$25!



## Yes, I would like to help Bidwell Park & City Greenways!

I understand that my contribution is tax deductible (IRS Publication 526 (2012) p. 2).

- Caper Acres (99170)
- Trails (99174)
- General Donation
- Park Intern (99173)
- Park Improvements (99171),
- Park Infrastructure (99172)
- Vegetation Management (99175)

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Enclosed please find my support in the amount of: \$ \_\_\_\_\_

- My check is attached (Please make payable to Chico Parks Division)
- Please bill my credit Card (\$20.00 minimum)
- Visa  MasterCard

Card #: \_\_\_\_\_ Exp. \_\_\_\_\_

Please clip and return to City of Chico/Parks Division/Donations/965 Fir Street/ Chico, CA 95926.

For official use only 050-000-46001/ \_\_\_\_\_ -000-3990



## Parks Division

411 Main Street | PO Box 3420  
Chico, CA 95927

View the Annual Report Online, please visit:

[http://www.ci.chico.ca.us/document\\_library/documents/2014\\_Annual\\_Report\\_14\\_1210.pdf](http://www.ci.chico.ca.us/document_library/documents/2014_Annual_Report_14_1210.pdf)

## By the Numbers

|                |  |                  |   |
|----------------|--|------------------|---|
| <b>4,799</b>   | Chico township population in 1900.   | <b>\$18.37</b>   | Total Spending on City of Chico Parks and other properties per resident . |
| <b>86,187</b>  | Chico population in 2010.  |                  |   |
| <b>212,968</b> | Chico metropolitan area population (includes Oroville and Paradise) in 2010. | <b>28,563</b>    | Volunteer hours donated.  |
| <b>5,053</b>   | Total acres managed by the City of Chico.                                    | <b>\$752,336</b> | Value of donated volunteer hours.   |
| <b>3,670</b>   | Total acres of Bidwell Park.   | <b>\$11,051</b>  | Tax-exempt donations to Parks.  |
| <b>14</b>      | US Ranking of Bidwell Park among municipally owned parks.                    | <b>\$284,789</b> | Value of In-kind service or material donations.                           |
| <b>3</b>       | California Ranking of Bidwell Park among municipally owned parks.            |                  |   |