



CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)

Regular Meeting Agenda
March 28, 2016, 6:30 pm
Municipal Center - 421 Main Street, Council Chamber

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 411 Main Street during normal business hours or online at <http://www.chico.ca.us/>.

1. REGULAR COMMISSION MEETING

- 1.1. Call to Order
- 1.2. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

- 2.1. Approval of Meeting Minutes

Action: Approve minutes of BPPC held on 02/29/16.

- 2.2. Permit for Half Marathon Trail Run (10/9/16) in Middle and Upper Bidwell Park

Applicant (Chico Running Club) requests a permit for a 7-mile and half marathon trail run from Hooker Oak Recreation Area to the end of Upper Park Road and returning on the Yahi Trail. **Recommendation:** *Conditional approval.*

- 2.3. Permit for Making Strides Against Breast Cancer 5K Walk (10/15/16) in Lower Bidwell Park

Applicant (American Cancer Society, Inc.) would like to host a 5K walk fundraiser. The applicant would like to set up the night before at Sycamore Field, on 10/14/16, making it necessary to have security stay overnight. **Recommendation:** *Conditional approval.*

ITEMS REMOVED FROM CONSENT – IF ANY

3. NOTICED PUBLIC HEARINGS - NONE

4. REGULAR AGENDA

- 4.1. CARD lifeguards.

In 2015, the City and the Chico Area Recreation District (CARD) explored a one year agreement for CARD to provide lifeguard services and additional programming at Bidwell Park's Sycamore Pool. CARD and the City propose to extend the arrangement for 3-years through an addendum to the 2009 Memorandum of Understanding (MOU). **Recommendation:** *Direct staff to complete and recommend Council approval of an agreement with CARD to provide 1) lifeguard services and 2) additional programs at the Sycamore Pool.*

- 4.2. Consider Chico Area Recreation District's (CARD) Request to Waive Basic Park Fees for 2015 Events

Applicant (CARD) requests the waiver of basic park use fees for the following events: 53rd annual Spring Jamboree (March 26, 2015); Movies in the Park (June 11, 2015 and July 16, 2016). Under the Chico Municipal Code (CMC 12R.08.250), the BPPC may authorize the waiver of basic park fees. The City has waived fees in the past. **Recommendation:** *Staff recommends no waiver of reservation and vendor fees.*

5. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

6. REPORTS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

- 6.1. Parks and Street Trees Division Report - Dan Efseaff, Park and Natural Resource Manager.

7. ADJOURNMENT

Adjourn to the next regular meeting on April 25, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
Minutes of
February 29, 2016 Regular Meeting

1. REGULAR COMMISSION MEETING

1.1. Call to Order

Chair Moravec called the meeting to order at 6:30 pm.

1.2. Roll Call

Commissioners present:

Alberto Hernandez
Jim Moravec
Valerie Reddemann
Janine Rood
Marisa Stoller
Drew Traulsen

Commissioners absent:

Mary Brentwood

Staff present: Erik Gustafson (Public Works Director-Operations & Maintenance), Dan Efseaff (Park and Natural Resource Manager), Shane Romain (Park Services Coordinator), and Nancy Kelly (Administrative Analyst)

1.3. Special Recognition: Chair Moravec and Park Services Coordinator Romain recognized the following Park Watch volunteers for their efforts and provided them with certificates of appreciation:

June – Jim Bordoli
July - Ted and Carol Weaton
August – Leslie Kelman
September – Susan Kehm
October – Lendal Tharpe
November – Emma Schambach and Hellen Favio
December – Noel Lopez

2. CONSENT AGENDA

2.1. Approval of Meeting Minutes

Action: Approve minutes of BPPC held on 1/25/16

2.2. Short-term Extension of Agreement with the Chico Equestrian Association for Use of the Chico Equestrian Arena, Middle Bidwell Park

The City recently passed directives to govern agreements to all City-owned property. Staff had asked for an extension in order to prepare a new agreement that would incorporate these policies.

Recommendation: *Approval of month to month extension.*

2.3. Permit for Thursday Night Farmer's Market at City Plaza (4/7/16 – 9/29/16)

The applicant, DCBA, requested to hold the 20th Annual Thursday Night Farmer's Market at City Plaza. **Recommendation:** *Conditional approval.*

2.4. Permit for Multiple AA Meetings at Council Ring (Various Dates)

The applicant, God Squad, is a support group that would like to meet every Sunday at the Council Ring from April 17 - October 16, 2016. Meetings are 1.25 hours long. **Recommendation:** *Conditional approval.*

2.5. Permit to Hold a Wedding at Picnic Site #27 (4/23/16)

The applicant, Jim Walker, requested a reservation of Picnic Site #37 for a wedding. Site #37 currently, is not a reservation area. **Recommendation:** *Conditional approval.*

2.6. Permit for Friday Night Concerts at City Plaza (5/7/16 - 9/9/16)

The applicant, DCBA, requested to hold the 30th Annual Friday Night Concerts at City Plaza. **Recommendation:** *Conditional approval.*

MOTION: Approve the consent agenda as submitted. **MADE BY:** Reddemann. **SECOND:** Stoller. **AYES:** 6 (Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Brentwood).

ITEMS REMOVED FROM CONSENT – None

3. NOTICED PUBLIC HEARINGS – None

4. REGULAR AGENDA

4.1. Permit for a Music Festival at City Plaza (5/7/16)

Applicant, Jim Secola, requested a permit to reserve the City Plaza from 9:00 a.m. to 9:00 p.m. for the “You Know You’re From Chico” Music Festival in coordination with the Chico Parade of Lights. The item was before the Commission as it would exceed 10 hours. **Recommendation:** *Conditional approval.*

Shane Romain made the following corrections to the staff report:

The music would actually go until 8:00 p.m. rather than 9:00 p.m.

The festival would take place at the Pioneer Day Parade, rather than the Parade of Lights.

The event would exceed the 10 hour limit because there would be a break during the parade, otherwise the event would fall within the 10 hour limit.

Reddemann asked if there were any issues in the previous year with the event. Romain confirmed there weren't any issues.

Jim Secola (applicant) was in attendance. He explained that because of the parade, they will exceed the 10 hour limit. The festival will pause while the parade is in session. The setup would take place before the parade.

MOTION: Approve the permit for a Music Festival at City Plaza on May 7, 2016 with outlined conditions. **MADE BY:** Rood. **SECOND:** Traulsen. **AYES:** 6 (Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Brentwood).

4.2. Permit for Bike Ride (10/16/16)

The applicant, Irlen Ambassadors, requested a 2:00 p.m. start time for their event of approximately 50-100 participants. Races/walks with under 1,000 participants are required to have the race/walk started/moving from the start line by 8:30 a.m. Commission approval was needed for the shift in start time as there could potentially be safety issues and congestion at the gate entrance into the park. **Recommendation:** *Conditional approval.*

Romain provided an overview of the item. He stated that the applicants are asking for a 2:00 p.m. start time where ordinarily, an event such as this would start about 8:30 a.m.

The applicants, Susan Hughes and Elizabeth Barker, were in attendance of the meeting. While their application designated One Mile at Oak Grove A and Oak Grove B, they expressed an interest in starting at Cedar Grove.

MOTION: Approve the permit for Bike Ride and reserve Picnic Areas A and B as well as Cedar Grove if it is available. **MADE BY:** Stoller. **SECOND:** Reddemann. **AYES:** 6 (Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Brentwood).

4.3. Revise 2016 Meeting Schedule and Review Committee Assignments

Annually, the Commission adopts a calendar for regular and Committee meetings, assignments are at the BPPC Chair's prerogative with staff recommendations.

Efseaff clarified that while the commission approved the 2016 calendar at its previous meeting, there were some errors in the dates within the staff report. The staff report was brought back to the Commission with the correct information.

While the Commission meets on the last Monday of the month, there were a few potential conflicts.

Staff recommended the following changes to the 2016 annual schedule:

1. Move the May meeting from May 30th (Memorial Day) to Tuesday, May 31th at 6:30 p.m.
2. Move the October meeting from October 31st (Halloween) to Monday, October 24th at 6:30 p.m.
3. Move the December meeting from December 26th (between the Christmas and New Year's Day holidays) to December 19th at 6:30 p.m.

The Chair recommended the following Committee assignments and meeting schedule:

1. Natural Resource Committee - 2nd Tuesday – Stoller (Chair), Brentwood and Rood
2. Policy Advisory Committee - 2rd Wednesday – Reddemann (Chair), Hernandez and Traulsen
3. Bicycle Advisory Committee – meets as needed – Moravec / Hernandez (Alternate)

For now, tree policy items will come before the full Commission, but, if there are items that come up that need additional work, the Tree Committee can be reactivated.

Commissioner Rood expressed her concern that there wouldn't be regular Tree Committee meetings.

MOTION: Accept the revised 2016 meeting schedule and the Committee assignments as outlined above. **MADE BY:** Stoller. **SECOND:** Rood. **AYES:** 6 (Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Brentwood).

5. BUSINESS FROM THE FLOOR - None

6. REPORTS

6.1. Park and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Manager

Efseaff reported the following:

- Chico received a 'Tree City USA' flag and has been a candidate for 32 years.
- Over 100 street trees have been planted in the last 2-3 weeks with the help of the California Conservation Corps (CCC). Many of those trees were from the PG&E donation.
- The 2015 monitoring reports for Peregrine Point were received from the Northern

Regional Land Trust and they will be analyzed and made part of the overall report and the Commission will be apprised of any findings.

- Little Chico Creek Arundo Report from Susan Mason was provided.
- Staff met with concerned citizens of the black walnut tree removals and there is an agreement on some long-term directions for the program.
- An introduction for the recruitment for the volunteer program in the park will occur on March 31st.
- A review of park rules concerning pet issues will be coming forth to the Policy Advisory Committee. There will be opportunity for public input.
- There will be a review of drone use in the Park and its consistency with the Master Management Plan.

Comments from the Public

Charles Withuhn – expressed his concern of losing larger trees and only replanting medium sized ones and the loss of the shade benefit.

7. Adjournment

Adjourn at 7:26 p.m. to the next regular meeting on March 28, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: / / .

Prepared By:

Nancy Kelly, Administrative Analyst

Date

Distribution: BPPC

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BPPC Staff Report

Meeting Date 3/28/2016

DATE: March 9, 2016
 TO: Bidwell Park and Playground Commission
 FROM: Theresa Rodriguez, Administration Assistant
 SUBJECT: Chico Running Club Hot Half Marathon In Middle and Upper Park (10/9/2016)

REPORT IN BRIEF:

Applicant (Chico Running Club) requests a permit for a 7-mile and half marathon trail run from Hooker Oak Recreation Area to the end of Upper Park Road and returning on the Yahi Trail. **Recommendation:** *Conditional approval.*

Event Details:

Date of Application	2/11/2016
Date of Event	10/9/2016
Time of Event	6:00 A.M – 1:00 P.M.
Event Name	Chico Running Club Hot Half Marathon
Applicant Name	Randall Stone
Location	Middle and Upper Park
Description	Trail run from Hooker Oak Park to the end of the road in Upper Park, Middle Park and Yahi Trails.
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 10
# Participants	150
Reason for BPPC Consideration?	Not an intensive use area.
BPMMP Consideration	While running is a permissible use under the Bidwell Park Master Management Plan (BPMMP). The plan also notes that Upper Park is a protected area for non-intensive recreational uses and non-intensive wilderness compatible recreation shall be provided in Upper Park (O.Upper-2; I. Upper-1). The use of Upper Park trails for the race is considered an intensive use and requires BPPC approval.

Conditions:

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Obtain a permit from CARD for use of Hooker Oak Recreation Area.
- Maintain participants at roughly the same level and below the participant cap of similar events (500).
- Vehicle access will not be available for set up and will have to enter on bikes.
- The applicant must provide sufficient monitoring to keep racers on the established route as well as direct traffic where the route crosses the road. Adequate signage must also be in place in order to ensure racers follow the established routes and also to notify other park users of the event.
- In the event that the Middle and Upper Park trails are closed due to wet or unsafe conditions, the race course will need to be altered accordingly and approved by the Park Division. The applicant has agreed to either move the route to paved paths and roads or change the date of the event in the case of a wet weather closure of the trails.
- The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

Attachments: Application and Permit for Park Use, Course Map

Distribution: Randall Stone



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC PRIVATE

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

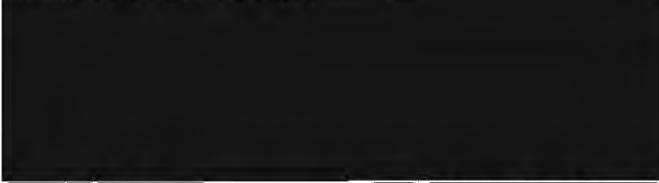
PLEASE PRINT:

Randall Stone

Name of Applicant/Contact Person

Chico Running Club

Organization Name (if applicable)



Contact Phone #

Alternate Phone #

CRC Hot Half Marathon

Description of Event: (family BBQ, walk/run, describe below if needed)

Sunday, October 9th, 2016

Day and Date of Event:

From: 0600 To: 1300

Total Time Needed for Set-up, Event, and Clean-up

From: 0700 To: 1300 150

Time of Event Only

Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am Street closure(s) subject to approval

AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Note: Special conditions apply for amplified sound (12R.08.263 (C MC))

Cedar Grove Picnic Area

Electricity (15 amp) tables, restroom area (circle)

Meadow

100 amp Electrical Service
 Water (public events only)

Children's Playground

Electricity (15 amp)-Pick up key on: Mon - Fri 8.00 - 3.30
 Water (public events only) 100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp) 100 amp Electrical Service
 Event Restrooms Water (public events only)
 Fountain - On Fountain - Off
 Meter Bags # Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A

Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY

Electricity (15 amp) parking area, restroom area (Pick up key)

Band Stand (15 amp)

BBQ-Pick up key on: Mon - Fri 8.00 AM - 3.30 PM

Depot Park

Electricity (15 amp)

Lower Bidwell Park (public events only):

Upper Bidwell Park (public events only): Trail run starting at Hooker Oak

Other (specify) (public events only):

Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Trail run from Hooker Oak Park to end of the road in Upper Park, returning via Yahi Trail.

EARLY ENTRANCE: CRC BoD Member and Councilmember Stone will pickup gate keys to avoid Early Entrance need.

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- [X] Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ ~~58.60~~ ^{let's see} (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # \$ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable)
- Early Entrance Fee \$ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ (see fee schedule)

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____
#days

100 amp Electrical _____ x (\$30.00) = \$ _____
(electrician required) #days

Park Fee Total: \$ 217.50

Convenience Fee: \$ -

Total Fee Required: \$ 217.50 219.50

City of Chico Cash Receipt No. CR405378 Payment Method: CK420 Date: 2/11/16 Received By: TR

Office	Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	Cleaning Service	Park Services Coordinator
Distribution:	Park Field Supervisor	Park Ranger 2	Landscape Inspector	920 Fund	Risk Management (e-mail)	DCBA BPRC

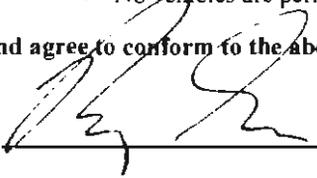
SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____


SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at risk-management@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: September 25, 2016

Organization Named on Certificate of Insurance Chico Running Club

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

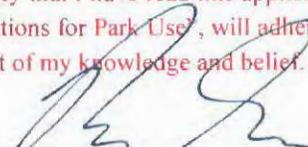
- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved **at least** two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X 
Signature of Applicant

X 02/08/2016
Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 3rd Floor
Chico, CA 95928

FAX 530-895-4825 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____
- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? ¹⁰ _____	Yes <input checked="" type="checkbox"/>	No
Is there a patron admission, entry, or participant fee(s) required for your event? Entry fee	Yes <input checked="" type="checkbox"/>	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>PA System</u>	Yes <input checked="" type="checkbox"/>	No
When will amplified sound/music be heard? Time from: <u>0700</u> until: <u>1200</u> amps needed (15 or 100) ¹⁵ _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No <input checked="" type="checkbox"/>
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: ²⁻³ _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>Food is catered</u>	Yes <input checked="" type="checkbox"/>	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No <input checked="" type="checkbox"/>
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>0600</u> until: <u>1200</u> <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes <input checked="" type="checkbox"/>	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No <input checked="" type="checkbox"/>
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>BEN Toilets</u> Phone Number <u>530-846-4110</u> Location of portable restrooms <u>Hooker Oak Park</u> <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes <input checked="" type="checkbox"/>	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No <input checked="" type="checkbox"/>
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Course markings and mile signage</u> <i>Note: All signs and banners shall be free standing and not affixed to Park property</i>	Yes <input checked="" type="checkbox"/>	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No <input checked="" type="checkbox"/>
Do you request irrigation to be turned off before and during your event?	Yes	No <input checked="" type="checkbox"/>
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend. Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St. Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900</i>	Yes	No



BPPC Staff Report

Meeting Date 3/28/2016

DATE: 3/9/2016
 TO: Bidwell Park and Playground Commission
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: American Cancer Society, Inc. Making Strides Against Breast Cancer (10/14/16 -10/16/16) at 1 Mile Sycamore Field

REPORT IN BRIEF:

Applicant (American Cancer Society, Inc.) would like to host a 5K walk fundraiser in Lower Park. The applicant would like to set up the night before at Sycamore Field, on 10/14/16, making it necessary to have security stay overnight.

Recommendation: Conditional approval.

Event Details

Date of Application	2/19/2016
Date of Event	10/15/2016
Time of Event	7:30 a.m. – 10:30 a.m.
Event Name	Making Strides Against Breast Cancer 5K Walk
Applicant Name	Angie Giuffre
Location	Sycamore Field
Description	5K Walk Fundraiser
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 6
# Participants	1,500
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.

Conditions

Staff recommends the following conditions:

- Applicant must obtain a permit from Chico Area Recreation District (CARD) for the use of Sycamore Field.
- Continued adherence to all park rules.
- Walk to begin by 8:30 a.m. to allow walkers to clear the roadway by the gate opening time of 9:00 a.m.
- Set-up vehicles shall be restricted to no more than 10 vehicles in closed areas and must travel on established gravel and paved roads (no cars on pathways or interior of park) and comply with One Way designations.
- No chalk, tape or pain markings on city property and roads, all decorations and signs must be free standing, do not affix any decorations to park property.
- The applicant must provide trained gate monitors at entrances and exits until gate opening and at road crossings.
- Signs must be in place and visible in order to ensure racers follow the established routes and also to notify other park users of the event.
- Provide at least 1 ADA accessible and 3 standard portable restrooms at the event site.
- 8 additional trash totes.
- Golf cart must be approved for compelling reason – not for set up purposes.
- The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

Attachments: Application and Permit for Park Use and Course Map

Distribution: Angie Giuffre



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:
PUBLIC **PRIVATE**

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Angie Giuffre
Name of Applicant/Contact Person
American Cancer Society, Inc.
Organization Name (if applicable)

Making Strides Against Breast Cancer 5K Walk
Description of Event: (family BBQ, walk/run, describe below if needed)
Saturday, October 15, 2016
Day and Date of Event:



From: Friday, 10/14 3pm - 6pm To: Saturday, 10/15, 6am - 12pm
Total Time Needed for Set-up, Event, and Clean-up
From: 7:30 am To: 10:30 am 1,500
Time of Event Only Number of people

Contact Phone # Alternat Phone #

E-mail address: [REDACTED]
Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)**
- Cedar Grove Picnic Area Meadow
- Electricity (15 amp) 100 amp Electrical Service
- tables, restroom area (circle) Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
- Water (public events only) 100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp) 100 amp Electrical Service
- Event Restrooms Water (public events only)
- Fountain - On Fountain - Off
- Meter Bags # _____ Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Making Strides Against Breast Cancer Walk Fundraiser - Set up on Sycamore Field - not in BBQ Area.

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 11.00 + \$301 = \$312 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # 0 (\$6.00 per vendor)
- Damage Deposit \$ 100 (\$100.00 refundable)
- Early Entrance Fee \$ 32.50 (\$32.50/hr. public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

Additional fees for City Plaza use:	
Event Restrooms _____ x (\$95.00) = \$ _____	
#days	
100 amp Electrical _____ x (\$30.00) = \$ _____	
(electrician required) #days	

Park Fee Total: \$ 503.50
Convenience Fee: \$ _____
Total Fee Required: \$ 503.50

City of Chico Cash Receipt No. CR 405592 Payment Method: CK 1995250 Date: 2/19/16 Received By: TR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector	Applicant 920 Fund	Email(various) Risk Management (e-mail)	Park Services Coordinator
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SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQ's	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed.
Camping	No overnight camping allowed. Bidwell Park is a "day use park" only.
Clean up	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/ , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
Gate Closures	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
Glass	No glass containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking is not permitted in any City Park or Playground.
Swimming	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
Vegetation	No taking, cutting or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none"> • While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour. • Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public. • Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles. • No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____

DocuSigned by:

Eileen Hopson

F88DFD137B104E4...

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: September 30, 2016

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

***I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.**

DocuSigned by:
X Eileen Hopson **X** 1/24/2016
 Signature of Applicant 88DFD137B104E4 Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 3rd Floor
Chico, CA 95928

FAX 530-895-4825 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Lisa Bunge, Sr Park Ranger 2.22.16
 Signature of Park and Natural Resources Manager Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>6 years/7th Annual</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Microphone, PA System and CD/MP3 Music</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>7:30 am</u> until: <u>10:30am</u> amps needed (<i>15 or 100</i>) ¹⁵ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>6:30 am</u> until: <u>8:00 am</u> <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required? ¹	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Ben Toilet or Johnny on the Spot</u> Phone Number _____ Location of portable restrooms <u>Next to handicapped area</u> <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans ⁸ _____ Number of Recycling Containers ⁸ _____ Sanitation Company <u>Recology</u> Phone Number <u>530.533.4783</u> <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Plastic yard signs placed on wires into ground.</u> <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	No



DATE: 3/16/2016
TO: Bidwell Park and Playground Commission
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: CARD Sycamore Pool Program and Lifeguard Services

REPORT IN BRIEF:

In 2015, the City and the Chico Area Recreation District (CARD) explored a one year agreement for CARD to provide lifeguard services and additional programming at Bidwell Park's Sycamore Pool. CARD and the City propose to extend the arrangement for 3-years through an addendum to the 2009 Memorandum of Understanding (MOU).

Recommendation: *Direct staff to complete and recommend Council approval of an agreement with CARD to provide 1) lifeguard services and 2) additional programs at the Sycamore Pool.*

FISCAL IMPACT:

In 2015, CARD Lifeguard Program charged \$69,180.11 to the City for services (an estimated 5256 hours, plus \$1055.98 for additional materials and supplies). Anticipating a "Status Quo" budget, staff looked at options to reduce hours for the current season to compensate for the increase in minimum wage (1/1/16).

Staff assessed the hourly and weekly visitor counts, to determine a rational means of reducing the hours, staying within the amount spent last year, and stretching the coverage from Memorial Day weekend thru Labor Day. The main changes to the schedule are shorter hours (M-W 12-6:30 pm, F-Sn 11:30am-7pm, closed Thursdays) and a reduction to weekends only after school starts for CUSD (8/15/16). No lifeguards are present on Thursdays throughout the season. Without lifeguards, the pool reverts to a "swim at your own risk" status like the other areas of the creek.

The reduction of hours (6 per week) decreases costs while still providing coverage during peak use hours thru Labor Day. The total hours for the season (4734 hours) with the current compensation rate (\$14.27 per lifeguard hour), with a materials budget (\$446), produces a projected budget smaller than last year's costs (\$68,000).

BACKGROUND:

For decades, the City of Chico has supported a lifeguard program for the Sycamore Pool during "swim season" (typically late May to September). Lifeguards oversee the pool, deck and lawn areas and provide safety services for the public through rescue, information, medical aid, pool management, custodial duties (trash pickup, and brushing of slippery areas), and accident prevention. The City would recruit a head lifeguard, assistant head lifeguard, and a minimum of 16 lifeguards. Operations require includes 5 lifeguards in chairs, a rover, and a supervisor. The supervising lifeguard and rangers account for breaks and absences for scheduling

Customarily, the season starts Memorial Day weekend and ends Labor Day. Hours of operation were from 11 to 7 pm in previous years. The Pool closes on Thursdays and may be closed during the season (inclement weather, light attendance, low water levels, staffing issues, etc.). Pool hours would typically taper down after mid-August.

In 2015, the City and CARD signed a 1 year agreement to allow CARD to provide lifeguard services for the Sycamore Pool. In the report to the BPPC, staff noted the following advantages: 1) potential cost savings; 2) streamlined recruitment efforts; and 3) flexibility to staff the pool with lifeguards from other CARD pools. The agreement also allows for programs at the pool, during low use hours.

The City and CARD resolved several issues and made them consistent with past City practices (i.e. background check, drug test, waterfront certification, etc.). Coordination between the City and CARD was good with the Rangers working well with lifeguard staff.

After the season ended, CARD and City Staff met to discuss the program. CARD prepared a report of total hours, the

hours of operations, significant incidents, what worked well with the program, what could be improved, suggested facility or operation improvements, and whether CARD and the City recommends continuing the agreement.

DISCUSSION:

The City would like to essentially extend last year's agreement to a 3 year deal. The agreement is an addendum to the 2009 Memorandum of Understanding (MOU). The MOU pledges that the agencies will work together to improve recreation and park services and facilities in Chico by increasing efficiency and economies of scale in service delivery and maximizing utilization of all available resources. The agreement is undergoing review and approval with the City Attorney's office; however, a draft is provided (Attachment A). Staff recommends BPPC approval of the concept and recommendation for Council approval.

PUBLIC CONTACT:

This item was reviewed with BPPC, Council, and the CARD Board last year. The CARD Board will also consider this renewal at a noticed meeting.

Attachments:

- A. Draft addendum (3/16/16).

Distribution:

Ann Williman, CARD

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3/24/2016

**ADDENDUM NO. 1
TO THE MEMORANDUM OF INTERGOVERNMENTAL
COOPERATION, COORDINATION, AND UNDERSTANDING
BETWEEN
CITY OF CHICO
AND
THE CHICO AREA RECREATION AND PARK DISTRICT**

This Addendum to Memorandum ("Addendum") is executed on the date last set forth below opposite the parties' signatures by and between the City of Chico, a municipal corporation under the laws of the State of California ("CITY"), and Chico Area Recreation and Park District, a California recreation and park district ("CARD"), and is based upon the following facts:

A. On or about July 15, 2009, CITY and CARD entered into a written Memorandum of Intergovernmental Cooperation, Coordination, and Understanding, which is incorporated herein by reference (the "Memorandum") stating, among other things, their intent to work together to improve the provision of recreation and park services and facilities in CITY by increasing efficiency and economies of scale and service delivery and maximizing utilization of all available resources.

B. CITY owns and operates a public swimming facility known as Sycamore Pool (the "Pool") at its One Mile Recreation Area within Bidwell Park. The Pool includes the swimming area, adjacent lawn areas and outbuilding including restrooms, and parking area. From the start of Memorial Day weekend through Labor Day each year, CITY permits public swimming at the Pool during hours in which the Pool is open under the supervision of CITY lifeguards.

C. CARD operates two swimming pools within CITY and conducts public swim activities thereat during the hours such pools are open under the supervision of CARD lifeguards.

To more efficiently and economically provide for public swimming and swim activities at the Pool, CITY and CARD now agree as set forth below:

1. **Term.** The term of this Addendum shall be from
April 1 2016 until March 31, 2019.
2. **Operational Responsibilities.**

a. During the term hereof, CARD shall operate and supervise public swimming and swim activities at the Pool during the hours the Pool is open for such. Without limiting the foregoing, CARD shall, at its sole cost and expense, supervise and be responsible for all public swimming and swim activities at the Pool, and shall provide certified lifeguards to oversee and supervise such public swimming and swim activities at the Pool at all times during the hours of operation of the Pool.

b. CITY, at its sole cost and expense, shall maintain the Pool in good and clean working order and condition, including, without limitation, weekly cleaning of the Pool and clearing, picking up, and disposing of any and all rubbish and debris from the Pool on a daily basis.

3. **Additional Consideration.** As in for additional consideration for CARD's assumption and performance of its responsibilities hereunder, CITY agrees that (a) it will compensate CARD at the current adopted hourly rate per lifeguard per hour (Exhibit A) or portion thereof that CARD employs lifeguards to oversee and supervise public swimming and swim activities at the Pool, save and except for those hours during which the Pool is closed to public use by reason of CARD programs being conducted at the Pool, and (b) CARD will be allowed to program CARD activities at the Pool, during which time only participants to such activities are allowed to use the Pool, provided, however, that a schedule of such CARD activities is first agreed to by CITY. During the conduct of such CARD programs and activities at the Pool, CARD, at its sole cost and expense shall be responsible for providing lifeguards to oversee and supervise such.

4. **Public Safety.** CARD, acting by and through its lifeguards, shall be responsible for enforcing any and all rules and regulations regarding use of the Pool by the public promulgated by CITY and/or CARD. In the event that a person or persons violate such rules and regulations and refuse to comply with such rule and regulation when asked to do so by CARD or to remove themselves from the Pool if so directed by CARD, CARD will notify CITY's park ranger or police and request either to intervene and enforce such rule or regulation. CARD also shall notify CITY immediately should it become aware of any unsafe condition at or in the Pool and immediately take such reasonable efforts to prevent endangerment to

the public from or in connection with such condition including closing the Pool until such condition is remedied by CITY.

5. Indemnification.

To the fullest extent permitted by law, CARD shall defend, indemnify and hold harmless CITY from and against all suits and causes of action, claims, losses, demands and expenses, including, but not limited to, attorney fees, and cost of litigation damages, or liability of any nature whatsoever, except for the sole or willful liability of the indemnified parties, for death or injury to any person, including, but not limited to CITY's employees and agents, or damage or destruction of property of either party hereto or of third parties, arising out of or in any manner by reason of or in connection with the performance of this Memorandum of Understanding on the part of CARD or CARD Subcontractor of any tier.

6. Summary of Indemnity and Insurance Requirements.

CARD shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, arising out of or in connection with the performance hereunder by the CARD, CARD's agents, representatives, or employees.

Insurance shall name CITY and CITY Council, officers, employees, assigns, agents, and successors in interest (collectively CITY) as additional insureds with respect to liability arising out of any claims related to this memorandum of understanding including activities performed by the CARD or on behalf of Long Beach Transit. This insurance shall be primary insurance with respect to the additional insureds, and any self-insurance maintained by CITY and the additional insureds shall be excess of the CARD's insurance and shall not contribute with it. All required insurance shall contain a separation of insureds provision to apply to each insured separately and shall not contain a cross liability exclusion. All insurance shall contain provisions for or be endorsed to waive the insurer's rights of subrogation against CITY.

MINIMUM LIMITS OF INSURANCE: CARD shall maintain limits no less than:

1. General Liability: CARD shall provide Commercial General Liability Insurance in an amount not less than One Million Dollars (\$1,000,000) per occurrence / Two Million Dollars (\$2,000,000) general aggregate.
2. Automobile Liability: CARD shall provide Automobile Liability insurance in an amount not less than One Million Dollars (\$1,000,000) per occurrence with Symbol 1 "Any Auto Coverage".
3. Workers' Compensation: CARD shall provide Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance. Employer's Liability: \$1,000,000 per accident for bodily injury or disease and shall be endorsed to contain a waiver of subrogation against CITY.
4. Other Insurance: CARD shall provide any other insurance that may be required by statute and federal regulatory authorities. The minimum limits contained herein may not be adequate to fully protect the interests and obligations of CARD. CARD and its advisors assume full responsibility for determining and providing such protection in addition to the minimum coverages and limits contained herein. The full limits and coverages of all policies of CARD shall be available to CITY and shall not be reduced or diminished in any way due to the minimum requirements contained herein.

MINIMUM LIMITS OF INSURANCE: CARD Subcontractors shall maintain limits no less than:

1. General Liability: CARD Subcontractors shall provide Commercial General Liability Insurance in an amount not less than One Million Dollars (\$1,000,000) per occurrence / Two Million Dollars (\$2,000,000) general aggregate.
2. Automobile Liability: CARD Subcontractors shall provide Automobile Liability insurance in an amount not less than One Million Dollars (\$1,000,000) per occurrence with Symbol 1 "Any Auto Coverage."

3. Workers' Compensation: CARD Subcontractors shall provide Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance. Employer's Liability: \$1,000,000 per accident for bodily injury or disease and shall be endorsed to contain a waiver of subrogation against CITY.

4. Other Insurance: CARD Subcontractors shall provide any other insurance that may be required by statute and federal regulatory authorities. The minimum limits contained herein may not be adequate to fully protect the interests and obligations of CARD Subcontractors. CARD Subcontractors and their advisors assume full responsibility for determining and providing such protection in addition to the minimum coverages and limits contained herein. The full limits and coverages of all policies of CARD Subcontractors shall be available to CITY and shall not be reduced or diminished in any way due to the minimum requirements contained herein.

DEDUCTIBLES AND SELF INSURED RETENTIONS

Any deductibles or self insured retentions must be declared to and approved by CITY. At the option of CITY, either: the insurer shall reduce or eliminate such deductibles or self insured retentions as respects CITY, its officers, officials, employees and agents; or the CARD shall procure acceptable alternative risk financing to assure payment of such deductibles or self-insured retentions.

Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to CITY, its officers, officials, employees or volunteers.

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to CITY.

ACCEPTABILITY OF INSURERS

Insurance is to be placed with insurers with a current A. M. Best's rating of no less than A :VII., and shall be "California admitted carriers," unless otherwise acceptable to CITY.

VERIFICATION OF INSURANCE

CARD shall furnish CITY with original endorsements effecting coverage required by this Summary. All endorsements are to be received and approved by CITY before work commences. Certificates of Insurance are requested for information only, and shall not be accepted as substitutes for endorsements required herein, except for professional/errors and omissions liability insurance. Certificates shall include an attached true copy of the Declarations (or endorsements) page showing a listing of all endorsements for each policy referenced on the Certificate. CITY reserves the right to request and receive a full certified copy of each policy including all endorsements.

Failure by CITY to enforce any of the CARD's obligations shall not constitute a waiver of CITY's right to enforce them at a later time. If any portion of these requirements shall be found to be unenforceable, it shall be severed and the remaining portions shall continue to apply.

OTHER REQUIREMENTS

CARD is notified that any and all modifications or waivers to these insurance requirements may be submitted to CITY for review; however, it is understood that the Agreement shall contain the requirements above and modifications and/or waivers shall be made only upon the written approval of CITY.

The procuring of said insurance shall in no way act or be construed as a limitation on CARD's liability or as full performance on CARD's part of the indemnification and hold harmless provisions of this agreement; and CARD understands and agrees that, notwithstanding any insurance, CARD's obligation to defend, indemnify and hold harmless CITY harmless hereunder is for the full and total amount of any damage,

injuries, loss, expense, costs or liabilities arising out of or in any manner connected with or attributed to the alleged or actual acts or omissions of the CARD, its officers, agents or employees, in CARD's performance of this Agreement during the course of this Memorandum of Understanding and after the expiration of the Agreement.

7. Miscellaneous.

a. Due performance of the covenants, agreements and promises herein contained to be kept and performed by a party are hereto conditions concurrent to the performance of those obligations of the other party under this Addendum to be performed.

b. Time shall be deemed of the essence of this Addendum and of all the covenants, terms and conditions hereof.

c. If any provision of this Addendum is held invalid or unenforceable by any court of final jurisdiction, it is the intent of the parties that all other provisions of this Addendum be construed to remain fully valid, enforceable and binding on the parties.

d. This Addendum constitutes the entire agreement between CITY and CARD concerning the subject matter hereof and supersedes all prior discussions, negotiations and agreements, whether oral or written, with the exception of the Memorandum, which is incorporated herein by reference. In the event that there is a conflict between the terms of this Addendum and the Memorandum, the terms of this Addendum shall prevail. Any amendment or modification to this Addendum, including an oral modification supported by new considerations, must be reduced to writing and signed by authorized representatives of both parties before it will be effective.

Executed at Chico, California on the last date below set forth opposite the parties' signatures.

CITY:

City of Chico,
a municipal corporation under the laws of the
State of California

April 1, 2016

By: _____
Mark Orme *

City Manager

*Authorized pursuant to City Council approval on 3/17/15.

CARD:

Chico Area Recreation and Park District,
a California recreation and park district

April 1, 2016

By: _____
Ann Willmann
General Manager

APPROVED AS TO FORM

Vincent C. Ewing, City Attorney*

**Approved pursuant to The Charter of the City of Chico Section 906 (D).

DRAFT

**CITY OF CHICO
AND
THE CHICO AREA RECREATION AND PARK DISTRICT
EXHIBIT A**

Calculation of lifeguard hour rate and 2016 approved hourly rate schedule.

DRAFT



DATE: March 14, 2016
 TO: Bidwell Park and Playground Commission (BPPC)
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Consideration of CARD requests to waive reservation and vendor fees for the Spring Jamboree in Caper Acres (3/26/16) and Movies In The Park (6/11/16 and 7/18/16) at Sycamore Field in Lower Bidwell Park.

REPORT IN BRIEF:

Applicant Chico Area Parks and Recreation District (CARD) (a public agency/special district), requests the waiver of basic park use fees for 2 community events. Under the Chico Municipal Code (CMC 12R.08.250), the BPPC may authorize the waiver of basic park fees. The City waived fees in the past. **Recommendation:** Staff recommends no waiver of reservation and vendor fees.

Background

The Chico Area Parks and Recreation District (CARD) (a public agency/special district), has requested a waiver of basic park use fees for the following events: 53rd annual Spring Jamboree (March 26, 2016) and Movies in the Park (June 11, 2016 and July 16, 2016) (Attachment A). CARD does not need a permit to host movies at Sycamore Field (CARD has a lease on Sycamore Field). The permit is for informational and coordination purposes. The South One Mile Recreation park gates will remain open beyond the normal closing times in order to accommodate this event. CARD will provide recommended portable restrooms and will not request use of the Caper Acres restrooms. Under the CMC (12R.16.020) adult access is restricted only to those accompanying a child of less than 13 years of age.

CARD notes in an attached letter that the waiver allows them to continue the events at no cost to the community (Attachment B). The BPPC may authorize the waiver of basic park fees. Chapter 12R.08 of the Chico Municipal Code (CMC) requires a permit for public events and provides for the City to charge a permit application fee, basic park use fees, a damage deposit and other related fees for such events. Section 12R.08.250 (Attachment C) authorizes the Commission to waive or refund the basic park use fees for public agencies conducting events to further their powers and purposes.

In the past, the BPPC has waived fees based on the long-standing tradition, event sponsorship, and cooperative relationship with CARD. For past events, CARD listed the City as a sponsor with the fee waiver. However, at recent meetings, BPPC members have questioned the practice based on the City's budget situation. In 2015, CARD requested waivers for 4 events. As the City was withdrawing support for portable restrooms and trash receptacles for the 4th of July event, the BPPC granted the waiver to help minimize financial impacts from the City's diminished support for the event.

Discussion

CARD is the primary provider of park and recreation programs for Chico residents of all ages, skills and abilities; and annually they sponsor several community events. The table below summarizes the requested waived fees and required fees:

CARD Request for Waived Basic Park Use Fees

Fee	Spring Jamboree	Movies in the Park	Total
Reservation	\$301.00	\$0.00	
Vendor	\$12.00	\$12.00	
Total	\$313.00	\$12.00	\$325.00

Additional Park Use Fees Required of Application (Per CMC 12R.080.250)

Application Fee	\$19.00	\$19.00	
1 time outside Insurance Fee	\$40.00	\$0.00	
Damage Deposit	\$100.00	\$100.00	
Total	\$159.00	\$119.00	\$278.00

The total request amounts to a \$325.00 reduction.

The City provides additional preparation (mowing and weed removal) at Caper Acres for the Spring Jamboree. While these events provide a community benefit and the revenue to the City is relatively small, Staff cannot find a compelling reason to support the waiver of fees under current budget conditions. If the BPPC chooses to waive fees, staff recommends that the City be noted as a sponsor in the future.

Because the CMC allows for reservations up to 1 year in advance, Staff recommends that CARD submit the applications earlier so that sponsorship recognition may be meaningful. Under the CMC, fees must be paid and later reimbursed and this practice will be followed in the future.

Attachments:

- A) Applications for Park Use (Spring Jamboree and Movies In The Park)
- B) Letter from Ann Willmann (CARD) 3/8/16
- C) Title 12R.08.205 and 12R.16.020

TITLE 12R
RULES AND REGULATIONS OF BIDWELL PARK AND OTHER
PARKS AND PLAYGROUNDS

12R.08.250 General permit conditions - Basic park use fees.

- A. Fee Requirements. As a condition precedent to the issuance of a permit authorizing a public event in a city park or playground, the permittee shall pay to the city a basic park use fee in an amount established by resolution of the Bidwell Park and Playground commission and approved by resolution of the city council based on a fair share of that part of the overall cost of operating and maintaining the city's parks and playgrounds reasonably attributable to the permittee's use of city park facilities pursuant to such permit.
- B. Waiver of Fees by the director for Free Speech Events. The basic park use fees required by this section shall be waived by the director for any permit authorizing a public event in a city park or playground or portion of a city park or playground designated as an intensive use area which does not exceed ten hours in length where the dominant purpose of such event is the exercise of free speech rights, and the permittee establishes that the permittee does not have the financial resources to pay such basic park use fee by filing with the director financial statements demonstrating such inability to pay, together with a declaration, executed by or on behalf of the permittee under penalty of perjury, attesting to such inability to pay.
- C. Waiver or Refund of Fees by the Bidwell Park and Playground Commission for Events Conducted by Public Agencies and Non-Profit Organizations. The basic park use fees required by this section may be waived by the Bidwell Park and Playground Commission for a permit authorizing an event in any city park or playground where the permittee is a public agency and the event is being conducted by such public agency in furtherance of its powers and purposes. In addition, where the permittee is a non-profit organization which is conducting an event primarily for the purpose of raising funds for the benefit of the City's parks and playgrounds, the Bidwell Park and Playground Commission may refund that portion of the fee which is equal to the difference between the amount of the funds raised at the event for the benefit of the City's parks and playgrounds and the amount of the fee, or the entire fee where the amount of such funds exceeds the amount of the fee.

(Res. No. 153 92-93 §3 (part), Res. No. 95 96-97 §2) (Res. No. 31-13 §1)

12R.16.020 Age limitation.

Persons 13 years of age and older shall not enter Caper Acres playground area, except when accompanying a child of less than 13 years of age.

(Res. No. 19 93-94 §3 (part))



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:	
PUBLIC <input type="checkbox"/>	PRIVATE <input checked="" type="checkbox"/>

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Ann Willmann
Name of Applicant/Contact Person

Chico Area Recreation & Park District
Organization Name (if applicable)

[Redacted]
Contact Phone #

[Redacted]
Alternate Phone #

Spring Jamboree
Description of Event: (family BBQ, walk/run, describe below if needed)

Saturday, March 26, 2016
Day and Date of Event:

From: 7:00 am To: 3:00 pm
Total Time Needed for Set-up, Event, and Clean-up

From: 10:00 am To: 12:00 pm 1500
Time of Event Only Number of people

E-mail address: [Redacted]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CML)
- Cedar Grove Picnic Area
 - Electricity (15 amp)
 - tables, restroom area (circle)
- Children's Playground
 - Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
 - Water (public events only)
- City Plaza (Additional fees may apply)
 - Electricity (15 amp)
 - Event Restrooms
 - Fountain - On
 - Meter Bags # _____

- Council Ring
 - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
 - Sycamore Way Parking Lot Closure-Public Events ONLY
 - Electricity (15 amp) parking area, restroom area (Pick up key)
 - Band Stand (15 amp)
 - BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Oak Grove B
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): Caperacet
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: _____

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 301.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # 2 \$ 12.00 (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable)
- Early Entrance Fee \$ _____ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

Park Fee Total: \$ _____

Convenience Fee: \$ _____

Total Fee Required: \$ _____

City of Chico Cash Receipt No. _____ Payment Method: _____ Date: _____ Received By: _____

Office	Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	Cleaning Service	Park Services Coordinator
Distribution:	Park Field Supervisor	Park Ranger 2	Landscape Inspector	920 Fund	Risk Management (e-mail)	DCBA <u>BP</u>

SECTION 3

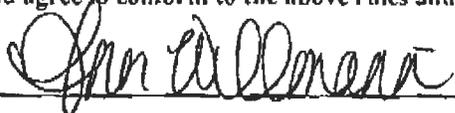
CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. *Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.*
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek, Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

Signed: _____



SECTION 4 - INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at risk-management@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X *Jan Dellman*
Signature of Applicant

X 1/25/16
Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 3rd Floor
Chico, CA 95928

FAX 530-895-4825 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 - GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s)

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Joan Barye, Sr Park Ranger
Signature of Park and Natural Resources Manager

2.15.16
Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>53 years</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Is there a patron admission, entry, or participant fee(s) required for your event?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Portable PA system</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
When will amplified sound/music be heard? Time from: <u>10am</u> until: <u>12pm</u> amps needed (<u>15 or 100</u>) Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) <input checked="" type="checkbox"/> Bounce house [] Climbing wall [] Ropes Course [] Other: _____	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Name of Operator: <u>On Sycamore field - CARP operated</u>		
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>2</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>Food vendors - TBA</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>ACHE</u> Phone Number _____ Location of portable restrooms <u>Near Sycamore field</u> Note: Restrooms shall be removed within 24 hrs after conclusion of event.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>6</u> Number of Recycling Containers <u>2</u> Sanitation Company _____ Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>banner on copper aced fence</u> Note: All signs and banners shall be free standing and not affixed to Park property.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Do you request irrigation to be turned off before and during your event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	<input type="radio"/> Yes	<input checked="" type="radio"/> No



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC PRIVATE

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Ann Willmann

Name of Applicant/Contact Person

Chico Area Recreation & Park District

Organization Name (if applicable)



Contact Phone #

Alternate Phone #

Movies in the Park

Description of Event: (family BBQ, walk/run, describe below if needed)

Sat. 6/11 & Sat. 7/16

Day and Date of Event:

From: 6:00 PM To: 11:00 PM

Total Time Needed for Set-up, Event, and Clean-up

From: 8:00 PM To: 10:30 PM 500-700

Time of Event Only Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Note: Special conditions apply for amplified sound (12R.08.263 CMC)

Cedar Grove Picnic Area

Meadow

Electricity (15 amp)

100 amp Electrical Service

tables, restroom area (circle)

Water (public events only)

Children's Playground

Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30

Water (public events only) 100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp)

100 amp Electrical Service

Event Restrooms

Water (public events only)

Fountain - On

Fountain - Off

Meter Bags # _____

Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A

Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY

Electricity (15 amp) parking area, restroom area (Pick up key)

Band Stand (15 amp)

BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM

Depot Park

[] Electricity (15 amp)

Lower Bidwell Park (public events only): _____

Upper Bidwell Park (public events only): _____

Other (specify) (public events only): _____

Early Entrance Needed (public events only) Yes No

Additional Description of the Event:

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ _____ (\$11.00 minimum, please call for quote)
- Insurance Fee \$ _____ (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ _____ (\$100.00 refundable)
- Early Entrance Fee \$ _____ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____
#days

100 amp Electrical _____ x (\$30.00) = \$ _____
(electrician required) #days

Park Fee Total: \$ _____

Convenience Fee: \$ _____

Total Fee Required: \$ _____

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

City of Chico Cash Receipt No. _____ Payment Method: _____ Date: _____ Received By: _____

Office	Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	Cleaning Service	Park Services Coordinator
Distribution:	Park Field Supervisor	Park Ranger 2	Landscape Inspector	920 Fund	Risk Management (e-mail)	DCBA

SECTION 3

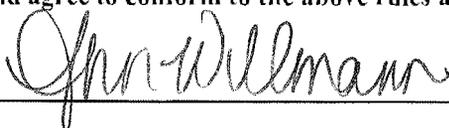
CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. *Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.*
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Big Chico Creek: Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____



SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at risk-management@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X John Willmann
Signature of Applicant

X 3/23/16
Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 3rd Floor
Chico, CA 95928

FAX 530-895-4825 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>10 yrs</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Total sound, movie projection</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>8pm</u> until: <u>10:00pm</u> amps needed (<u>15 or 100</u>) <small>Note: 100 amp electrical service requires a certified electrician to operate.</small>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>2</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>simple home snacks</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <small>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</small> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <small>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</small>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Acme</u> Phone Number _____ Location of portable restrooms <u>near + between picnic area + sycamore field</u> <small>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</small>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>6</u> Number of Recycling Containers <u>2</u> Sanitation Company <u>CARD</u> Phone Number _____ <small>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</small>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <small>Note: All signs and banners shall be free standing and not affixed to Park property.</small>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <small>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</small>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St. Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



Chico Area
Recreation and
Park District

March 8, 2016

Dear Bidwell Park and Playgrounds Commission:

The Chico Area Recreation & Park District (CARD) will be holding several events in City parks in 2016. These events are free and provide opportunities for Chico residents to participate in community events with their families.

We are requesting that the basic park use fees be waived for the following long standing events:

- 52nd Annual Spring Jamboree (March 26, 2016)
- Movies in the Park (June 11 and July 16, 2016); and

We are a public agency providing park and recreation programs for Chico residents of all ages, skills and abilities. The fee waiver will allow us to continue to offer these quality events at no cost to the Chico community. We look forward to another great year.

Sincerely,

Ann Willmann
General Manager

545 Vallombrosa Avenue

Chico, CA 95926

office: 530 895.4711

fax: 530 895.4721



DATE: 3/23/16
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Parks and Street Trees and Public Landscapes Report

NARRATIVE

1. Updates

- a. Urban Forest Consulting Services – The Request for Proposals (RFP) closed with the City receiving 1 bid; however the proposal was incomplete and did not respond to the bid instructions. The Public Works Director will likely request that the contract be converted into a position.

2. Planning/Monitoring

- a. Horseshoe Lake Monitoring – Chico Environmental submitted the annual monitoring report associated with the lead clean-up (Attachment A).

3. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park: Staff has spent this month supporting volunteer efforts by loading and hauling off brush. Crews have started to mow trim and spray with all the mild weather. Staff completed the re-vegetation of the cliff site at Vallombrosa and Manzanita on Big Chico Creek, they used native plants and layer of native chip mulch to help save on watering.
- b. Greenways: Staff removed BMX jumps from Lindo Channel at Ceres. The Ceres street bicycle bridge was slated for more deck board replacement, but has been put on hold because of creek flows in the channel. Staff sprayed Comanche creek green way for bull thistle while it is small and manageable.
- c. Upper Park: Staff has responded to several downed trees on both the north and south side trail systems and Upper Park road. This work is now complete. Staff has ripped and graded the Alligator Hole parking lot removing extremely large pot holes.
- d. Upcoming Projects: Ceres street Bridge repair, Barricade removal from Centennial Ave. Turf verticut and over seed, Prep and paint the south One Mile restrooms, resurface parking lots at Caper Acres, Cedar grove and South One mile, Install New greenway signs at locations called out by Rangers and Police,

4. Ranger and Lifeguard Programs

- a. The dry month of February after significant January rains brought a seemingly early spring for visitation to the park. Rangers made numerous contacts with patrons educating them on rules and behavior when in the park. Rangers have been at the forefront of homeless camp cleanups throughout the City. Rangers are charged with posting 48 hour notices prior to cleanups and “sweeping areas” before actual cleanups. It is not uncommon to see a ranger driving a dump truck to drop loads at the municipal yard during cleanups. The Park Division partners with the Sheriff’s Alternative Custody Service unit, (ACS) to clean greenways and parks throughout the City. Rangers also support community cleanups such as BEC block parties. In February, staff visited all major greenways for encampment cleanup. The greenways involved were Little Chico Creek, Big Chico Creek, Sycamore Diversion Channel, Lindo Channel and Comanche Creek and the amount of debris collected amounted to 40 yards.
- b. A new moped shop has opened on Nord and riders have been riding unlawfully in areas of the park and on trails. Rangers are working with CHP and have developed signage for the rental office and park to help educated riders to both the vehicle and municipal code.

- c. Hazardous Materials: There were a total of four callouts to the fire department in February for suspicious materials left in the park or greenways. One such incident took place on a community cleanup where volunteers moved the substances. Rangers stepped in and stopped volunteers and had CFD dispatched to the scene. Many of the chemicals involved were those used in the making of various drugs that can be volatile and unstable if mixed. The transport of such substances is governed by the vehicle code and should be done by trained city personnel.
- d. There were two technical rescues at or near Monkey Face in February. A broken ankle late in the afternoon utilized Enloe Flight Care for transport on Valentine's Day, and a tibia/fibula break resulted in a wheeled stokes basket recovery.
- e. Rangers assisted police in late February on a missing person's case. The juvenile was found by Ranger LeDonne in Middle Park five hours after he was reported missing.
- f. Staff and CARD continued to hammer out a schedule for the 2016 pool season and have come up with a schedule that is streamlined from last year's trial run of CARD staffed guards at the pool. The proposal calls for a 1.5 hour reduction of hours daily on non-peak days (M-W), and ½ hour reduction on peak days (F-Sun). Additionally, only weekends will be staffed after the start of CUSD classes up to and including Labor Day.

5. Natural Resource Management

- a. BEC Tree Planting Update – Danielle Baxter (Butte Environmental Council) provided a recent re-cap of activities:
 - i. On November 15th, 2015 - 60 volunteers joined to plant 20 acorn plots at North Rim Trail Parking Lot and 5 Mile Parking Lot
 - ii. On November 21st, 2015 - 40 volunteers joined to plant 50 acorn plots at the Bidwell Park Golf Course
 - iii. On December 13th, 2015 - 30 volunteers joined to plant 27 acorn plots at the Chico Equestrian Association Horse Arena
 - iv. On December 19th, 2015 - 15 volunteers joined to plant 20 acorns plots at the Rod & Gun Club and Upper Park Parking Lot
 - v. Total of 145 volunteers planted 117 acorn plots in Middle and Upper Bidwell Park.
 - vi. Moving forward: continue maintenance until oaks have grown out of their tubes, then replaced with a larger cage, BEC will need volunteers to help water the oaks once a week.
- b. Peregrine Point Disc Golf Course – Tentative exclusive use days for the Chico Outsiders (ORAI) for 2016: March 19th, April 9th, May 14th, June 18th, July 9th, August 13th, August 20th, September 10th, October 8th, November 12th.

6. Outreach and Education

- a. Ranger Hiemstra appeared on a news segment of Action News Now to discuss vehicle smash and grabs. To deter crimes of opportunity, Ranger Hiemstra encouraged park patrons to leave nothing in sight within a vehicle and stressed the best option of taking things with you while in the park or leaving them at home.
- b. Park Watch volunteers staffed an informational table at the Saturday morning farmer's market throughout February and the first half of March. They provided information about the park and the upcoming volunteer orientation of March 31st.
- c. Citrus Elementary 5th grade students came to experience the birds of Upper Park on February 26. The students rode their bikes from Citrus and were met by staff and volunteers to help them out with bird identification. The students later rode their bikes to Lower Park and were able to partake in the Decide and Ride ribbon cutting event at 1 mile.
- d. Bidwell Park Pulse – The latest version of the Parks newsletter is available as part of this packet (Attachment B) and online on the City's webpage.

7. Street Trees and Landscapes

- a. Storm Damage – Tree crews worked on several trees that fell during storms in March (see photo).
- b. Hourly Workers - Added for the tree planting, the hourly workers have continued on the backlog of projects include school zone and formative pruning. The supplement allows the City's tree worker to continue aerial work.
- c. Priority Tree Corridor Work – Trees crews will resume working on the priority corridor list and continue work on Vallombrosa Ave. Pine and Cypress Ave and other high priority trees.
- d. Arbor Day Planting, California (March 17, 2015) – Because of the wet weather and storm response, the City of Chico will reschedule two separate Arbor Day Plantings. The City will work with CSU Chico students from the

Sustainability Program to plant at least 5 trees in parkway strips near campus (Mansion Ave between Arcadian and Citrus Avenues) and students from the Community Action Volunteers in Education (CAVE) program will help with the planting of valley oak trees at the One Mile Recreation Area of Lower Bidwell Park.

8. Volunteer and Donor Program

- a. Community Action Volunteers in Education (CAVE) - CAVE students have started up again. They will be involved in a variety of volunteer projects in Bidwell Park and greenway areas throughout the spring semester.
- b. Synergism, "Women Together for Beauty"– On Friday, April 29th at the First Baptist Church, 850 Palmetto Ave, Synergism will be presenting "Pure Imagination" a choral program for as \$10 donation at the door. A portion of the donations collected will benefit the Caper Acres Renovation Project.
- c. Upcoming Volunteer Opportunities
 - i. Spring Training– The annual Spring Volunteer Training and will take place at the City of Chico, Council Chambers on Thursday March 31st from 6 – 8 pm.
 - ii. Earth Day- On April 23rd volunteers will gather at the South 1 Mile Recreation Area of Bidwell Park at Sycamore Field at 9 am. Volunteers will work on removing non-native, invasive vegetation in the Sherwood Forest Restoration Area just east of Caper Acres until noon. Volunteers will also be planting native species and removing litter from the park.

9. Upcoming Issues/Miscellaneous

- a. Chico Rod and Gun Club– Plan to submit plans for roof repairs to the City in the next few months. As a maintenance activity this likely will require staff approval.

MONTHLY SUMMARY TABLES

Table 1. Monthly Volunteer Hours

Date	Location	Agency	Tasks	# of Volunteers	Total Hours	Leader
All of February	Various	Park Watch	Park Ambassadors	124	1366	Romain
2/20/2016	Bidwell Park	C.A.V.E	Volunteer Orientation	6	9	Romain
2/20/2016	Chico Nature Center Garden	Alpha Gama Delta	Pulled weeds and through down mulch	22	44	Boyd
2/25/2016	Horse Shoe Pits	Youth For Change	Pulled weeds and picked up trash	7	12.25	Boyd
2/27/2016	Bidwell Park	C.A.V.E	Volunteer Orientation	6	12	Romain
2/6/2016	Little Chico Creek at Humboldt Ave	BEC	Cleanup - Block Parties with a Purpose	67	268	Wood, Mason, Gailey
various	Upper Park	FOBP	removing invasives	1	6.00	Steve Green
various	Bidwell Park	FOBP	removing invasives	1	4.50	Susan Mason
various	Memorial Way	FOBP	removing invasives	1	2.75	Susan Mason
various	Little Chico Creek	BEC	prepare for Block Party	1	3.50	Susan Mason
2/24/2016	Lindo Channel	BEC	prepare for Block Party	1	3.00	Susan Mason
various dates	Comanche Creek Greenway	Friends of Comanche creek Greenway	trash and weed removal	1	38	Eddie
various dates	CCG	FCCG	blackberry and trash removal	1		Liz Stewart
various dates	CCG	FCCG	hedgerow research	1	9	Emily Alma
2/14/2016	CCG	FCCG	removal of milkthistle, brush, and trash. met to finalize details for the northside hedgerow	15	46	Susan Mason
2/16/2016	CCG	FCCG	hedgerow	4	8.00	Janet Ellner
2/15-2/26/16	N/A	FCCG	facilitated community outreach		6	Janet Ellner
2/22/2016	CCG	FCCG	survey walk to plan for workdays	3	6	Susan Mason/Janet Ellner
2/25/2016	City Municipal Building	FCCG/BNA	5	1	5.00	N/A
2/27/2016	Comanche Creek Greenway	FCCG	removing cement, blackberry, thistle, trash, aianthus	55	134.5	Janet Ellner
				TOTAL HOURS	1971.5	

Table 2. Monthly Public and Private Permits

Date	Location	Organization	Event	Participant #
02/13/2016	5 Mile	Under the Sun Events	Love on the Rocks	150
02/20/2016	1 Mile	CORE Butte FFA	5K Run	150
02/27/2016	1 Mile	Crusade for Christ (CRU)	Aruna 5K	700
02/28/2016	City Plaza	Chico Corsa Cycling Club	Bicycle Race	550
Totals			4	1,000

Table 3. Monthly Private Permits

Table Monthly Private Permits		
Type	# Permits	# Participants
Private	2	25
Caper Acres	8	170
Totals	10	195

Table 4. Monthly Maintenance Hours.

Category	Staff Hours	% of Total	% Change from Last Month	2015 Trend
1. Safety	248	41.1%	110.2%	
2. Infrastructure Maintenance	144	23.9%	66.6%	
3. Vegetation Maintenance	97	16.1%	923.8%	
4. Admin Time/Other	114	18.9%	91.9%	
Monthly Totals	602	100%	104.8%	

Table 5. Monthly Street Tree Productivity.

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	112	17.0%	126.6%	
2. Tree Work	500	75.9%	225.2%	
3. Special Projects	9	1.4%	7.3%	
4. Admin Time/Other	38	5.8%	113.4%	
Monthly Totals	659	100.0%	141.1%	

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	31	79.5%	▯▯
Service Requests: Submitted	0	-	
Service Requests: Completed	51	137.8%	▯▯
Sub Total	82	107.9%	▯▯
Trees			
Planted: Trees	99	-	▯▯
Pruned	61	46.2%	▯▯
Removed: Trees (smaller)	6	600.0%	▯▯
Removed: Stumps	14	-	▯
Removed: Trees	0	-	
Sub Total	180	135.3%	▯▯▯
Tree Permits (#)			
Submitted	0	-	
Approved	0	0.0%	▯
Denied	0	0.0%	▯
Total	0	0.0%	▯
6. Contracts			
Expenditures (\$)	\$ -	-	▯▯
Trees (#)			
Planted	0	-	
Pruned	31	-	▯▯
Removed: Trees (smaller)	0	0.0%	
Removed: Stumps	0	-	
Removed: Trees	0	-	
Routine Maintenance	0	-	
Total	31	-	▯▯

Table 6. Monthly Incidents

02/04/2016	City Plaza	Domestic Violence	Arrest
02/07/2016	City Plaza	Drunk in Public	Arrest
02/07/2016	Lower Park	Parole violation/camping	Arrest
02/08/2016	City Plaza	Warrant	Arrest
02/09/2016	Lower Park	Warrant	Arrest
02/09/2016	Lower Park	Indecent Exposure	Arrest
02/12/2016	Humboldt Park	Drunk in Public	Arrest
02/12/2016	Wildwood	Vehicle 459	Report Taken
02/13/2016	Wildwood	Vehicle 459	Report Taken/Cop Logic
02/25/2016	Middle Park	Dog Bite	10 day quarantine
02/26/2016	Children's	Illegal weapon	Arrest
02/29/2016	Lower Park	Warrant	Arrest

Table 7. Monthly Citations and Warnings

Ranger Report - Citations 2016

Violation - Citations	Monthly			Annual			Trend
	Total Citations	%	Rank	Total Citations	%	Rank	
Alcohol	0	0%	6	0	0%	9	
Animal Control Violations	1	10%	2	1	2%	5	
Bicycle Violation	0	0%	6	0	0%	9	
Glass	0	0%	6	1	2%	5	
Illegal Camping	1	10%	2	18	30%	2	
Injury/Destruction City Property	1	10%	2	2	3%	3	
Littering	0	0%	6	0	0%	9	
Other Violations	0	0%	6	1	2%	5	
Parking Violations	6	60%	1	34	57%	1	
Resist/Delay Park Ranger	0	0%	6	2	3%	3	
Smoking	1	10%	2	1	2%	5	
Totals	10	100%		60	100%		

Ranger Report - Warnings 2016

Violation - Warnings	Monthly			Annual			Trend
	Total Warnings	%	Rank	Total Warnings	%	Rank	
Alcohol	9	6%	6	33	9%	5	
Animal Control Violations	27	17%	4	65	17%	1	
Bicycle Violation	29	18%	3	64	17%	2	
Glass	14	9%	5	33	9%	5	
Illegal Camping	35	22%	1	63	17%	3	
Injury/Destruction City Property	3	2%	8	11	3%	8	
Littering	5	3%	7	11	3%	8	
Other Violations	1	1%	11	11	3%	8	
Parking Violations	3	2%	8	19	5%	7	
Resist/Delay Park Ranger	2	1%	10	2	1%	11	
Smoking	30	19%	2	63	17%	3	
Totals	158	100%		375	100%		

PHOTOGRAPHS



Figure 1. Tree planting in Richmond Park Subdivision with assistance from a CCC Crew.



Figure 2. Tree planting in the Downtown area with assistance from 2-hourly maintenance workers.



Figure 3. Homeowner applied round up to green way.



Figure 4. Smokey Bear visits Alligator Hole.



Figure 5. Boulders on the loose at diversion dam parking lot.

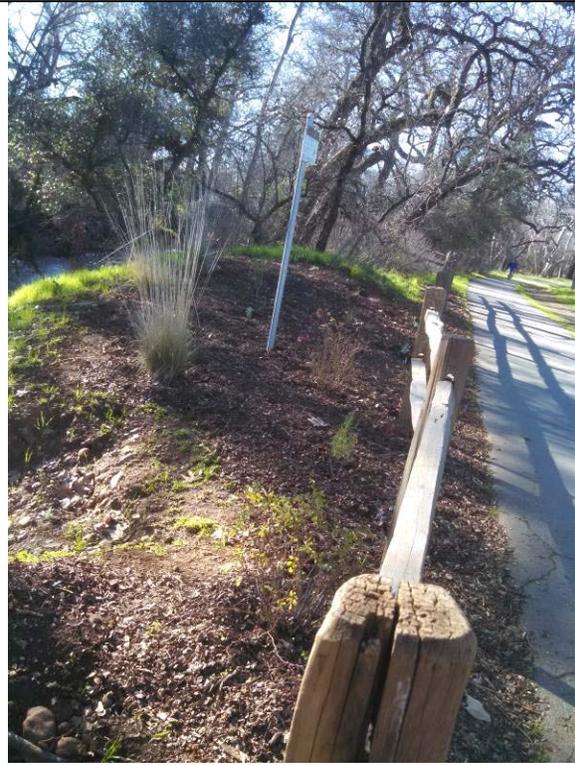


Figure 6. Planting site at the Vallombrosa Cliff.



Figure 7. City crews responded to several storm related tree issue, including this large pecan tree at 544 Olive Street. The tree uprooted on Sunday, 3/13/16, causing major damage to the sidewalk, street, curb, and gutter.



Figure 8. Students from Citrus Elementary on a birding field trip on Upper Park. Staff and volunteers helped the children with bird identification.

Attachments:

- A. Horseshoe Lake Monitoring
- B. Bidwell Park Pulse. January 2016 edition.

S:\Admin\BPPC\BPPC_Meetings\2010\BPPC_2010_Templates\10_BPPC__meetings\BPPC_Manager_Report_template_10_1029.doc
3/24/2016

ANNUAL MONITORING REPORT 2015

HORSESHOE LAKE PARKING AREA E
MRP NO: R5-2005-0049
CHICO, CA 95928

PREPARED FOR:

MR. PETER MACNICHOLL
CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
DEPARTMENT OF TOXIC SUBSTANCES CONTROL
8800 CAL CENTER DRIVE
SACRAMENTO, CA 95826-3268

PREPARED BY:



CHICO ENVIRONMENTAL SCIENCE & PLANNING
333 MAIN STREET, SUITE 260
CHICO, CA 95969

24 FEBRUARY 2016

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2.0 MONITORING REQUIREMENTS.....	2
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4.0 WATER SAMPLING.....	3
4.1 VAULT.....	3
4.2 SUPPLY WELL.....	4
4.3 SURFACE WATER.....	5
5.0 CONCLUSIONS AND RECOMMENDATIONS.....	5

FIGURES

FIGURE 1: SITE LOCATION MAP

FIGURE 2: SITE VICINITY

ATTACHMENTS

ATTACHMENT 1: FIELD MONITORING SHEETS AND SITE PHOTOGRAPHS

ATTACHMENT 2: ANALYTICAL REPORTS



1.0 INTRODUCTION

This Annual Report was prepared on behalf of The City of Chico's Parks Department in order to summarize quarterly monitoring at Horseshoe Lake Parking Area E in Chico, California, ("subject property" or "site") (**Figure 1**). Annual reporting and quarterly monitoring were completed pursuant to Monitoring and Reporting Program (MRP) R5-2005-0049. The MRP was prepared to comply with the Post-Closure Maintenance Plan (PCMP) and the Monitoring and Reporting Program for the Conditional Waiver of the Waste Discharge Requirements Order No. R5-2005-0049, issued on March 17, 2005 by the Central Valley Regional Water Quality Control Board (RWQCB). The monitoring program includes annual sampling of the supply well, Horseshoe Lake and quarterly sampling for the swales and the subsurface vault when water is present.

2.0 MONITORING REQUIREMENTS

Site monitoring includes inspections of the consolidation cell, cover and parking lot, and water sampling as required by and described in the original MRP and PCMP. The 2011 Action Workplan Review outlines the amended requirements for sampling and inspections at Horseshoe Lake Parking Area E. Below is a summary of the requirements for Chico Environmental:

- 1) Facility Monitoring Inspections
 - A minimum of two facility-monitoring inspections will be conducted, one during the wet season and one the dry season. Inspections shall include visually inspecting the monitoring vault and documenting the absence or presence of water.
- 2) Water Sampling
 - Consultant shall collect annual water samples from the following:
 - Horseshoe Lake
 - Water Supply Well
 - If water is present at the time of the scheduled sampling event, samples will also be collected from:
 - Monitoring Vault
 - Stormwater Swales (2)
 - Water samples will be subcontracted (by consultant) to an analytical laboratory for analysis.
- 3) Annual Monitoring Report
 - Consultant shall produce an Annual Monitoring Report to summarize monitoring results to the DTSC and RWQCB. The report shall include site observations, results of quarterly monitoring inspections, a summary of maintenance and repair



activities, sampling procedures and laboratory results. The draft Annual Monitoring Report shall be provided to the City for review. Further, the consultant shall then submit the report to the RWQCB and DTSC on the city's behalf, with one copy provided to the city.

- The consultant shall upload the report and electronic data deliverable (EDD) files to the State's Geotracker database.

3.0 COVER INSPECTIONS

Chico Environmental performed four quarterly inspections of the consolidation cell cover, parking lot and associated drainage features in 2015. Inspections took place on March 26th, June 9th, August 27th, and October 29th. During all inspections, the facility appeared in overall good condition. Inspection checklists and site photographs are provided in **Attachment 1**.

The City of Chico diligently maintained the site during the 2015 monitoring year. Potholes along the parking lot entrance were filled with road base in February. City of Chico staff also performed additional improvements throughout the year, including fence maintenance and weed control.

4.0 WATER SAMPLING

Chico Environmental monitored water in the subsurface vault, supply well, stormwater swales, and Horseshoe Lake as required by the MRP and amended in the AWR. Samples were collected from the supply well, surface waters of Horseshoe Lake and the vault. All water samples were collected in laboratory-sealed 250 mL polypropylene sampling containers. Samples intended for total lead analysis were pre-preserved with nitric acid (HNO₃). Samples intended for dissolved lead analysis were field filtered through a .45 micron filter and placed in unpreserved sampling containers. A new pair of nitrile gloves was worn during the collection of each sample to reduce the potential for cross contamination. Once collected, samples were placed in pre-cooled ice chests and delivered to Fruit Growers Laboratory (FGL Lab) in Chico, California. Proper chain of custody procedures were followed at all times. Complete analytical laboratory reports are included in **Attachment 2**. Historical sampling results for the project area are summarized and attached in **Table 1**.

4.1 VAULT

The monitoring vault is 3 feet wide, 3 feet long and 3 feet deep and is located at the toe of the consolidated material on the north side of the parking lot. The vault contains a riser that provides a maximum measurement of 48 inches from the bottom of the vault to the top of the vault's riser. The vault is connected to approximately 127 linear feet of perforated pipe that drains a subgrade layer of permeable fill located beneath the consolidated soil and debris. The purpose of the permeable subgrade is to allow water that drains from the consolidated



materials to accumulate in clean soil, minimizing the time of water contact with the consolidated material. The intent of the vault is to allow a means to monitor the quantity and quality of water that flows beneath the consolidated material.

Vault monitoring occurred during each inspection and consisted of:

- Visually inspecting its condition and measuring the water depth in the vault
- Collecting a water sample or samples during the wet and the dry season provided that the water depth was sufficient to allow sampling with a bailer (i.e. depths greater than 3 inches as measured from the bottom of the sump).
- Submitting the samples for analysis of total lead and dissolved lead by EPA Method 200.8.

The vault remained in good condition throughout the year. During all four cover inspections there was not enough water in the vault to collect a sample. These conditions likely reflect drought conditions.

4.2 SUPPLY WELL

A drinking water supply well is located approximately 500 feet southwest of the Horseshoe Lake parking lot (**Figure 2**). Water from the well is pumped from approximately 200 feet below ground surface and piped to the Chico Rod and Gun Club building and drinking fountains at the Horseshoe Lake parking lot.

The MRP requires sampling of this well annually for total and dissolved lead. Chico Environmental collected a groundwater sample on October 29, 2015. The sample was collected from a sample port at the wellhead after the well was properly purged. The supply well was analyzed for total and dissolved lead. The results were below the lead Maximum Contaminant Level (MCL) of 15 µg/L for lead, as summarized below.

SUPPLY WELL MONITORING RESULTS			
DATE	TOTAL LEAD (µg/L)	DISSOLVED LEAD (µg/L)	MCL (µg/L)
29-Oct-15	2.1	0.9	15



4.3 SURFACE WATER

The MRP requires annual sampling of water from Horseshoe Lake and its drainage courses for total and dissolved lead. Surface water was collected on August 27, 2015. A rush analysis was requested due to the MCL exceedence (35.4 µg/L) of surface water last year.

SURFACE WATER MONITORING RESULTS			
DATE	TOTAL LEAD (µg/L)	DISSOLVED LEAD (µg/L)	MCL (µg/L)
27-Aug-15	5.7	ND (<.5 µg/L)	15

5.0 CONCLUSIONS AND RECOMMENDATIONS

Lead was present in the supply well and Horseshoe Lake surface water, however levels were well below the established Maximum Contaminant Level for drinking water. Please do not hesitate to contact us if you have any questions or concerns.



John Lane
California Professional Geologist #7717
Chico Environmental Science & Planning
(530) 899-2900
jlane@chicoenvironmental.com



FIGURES

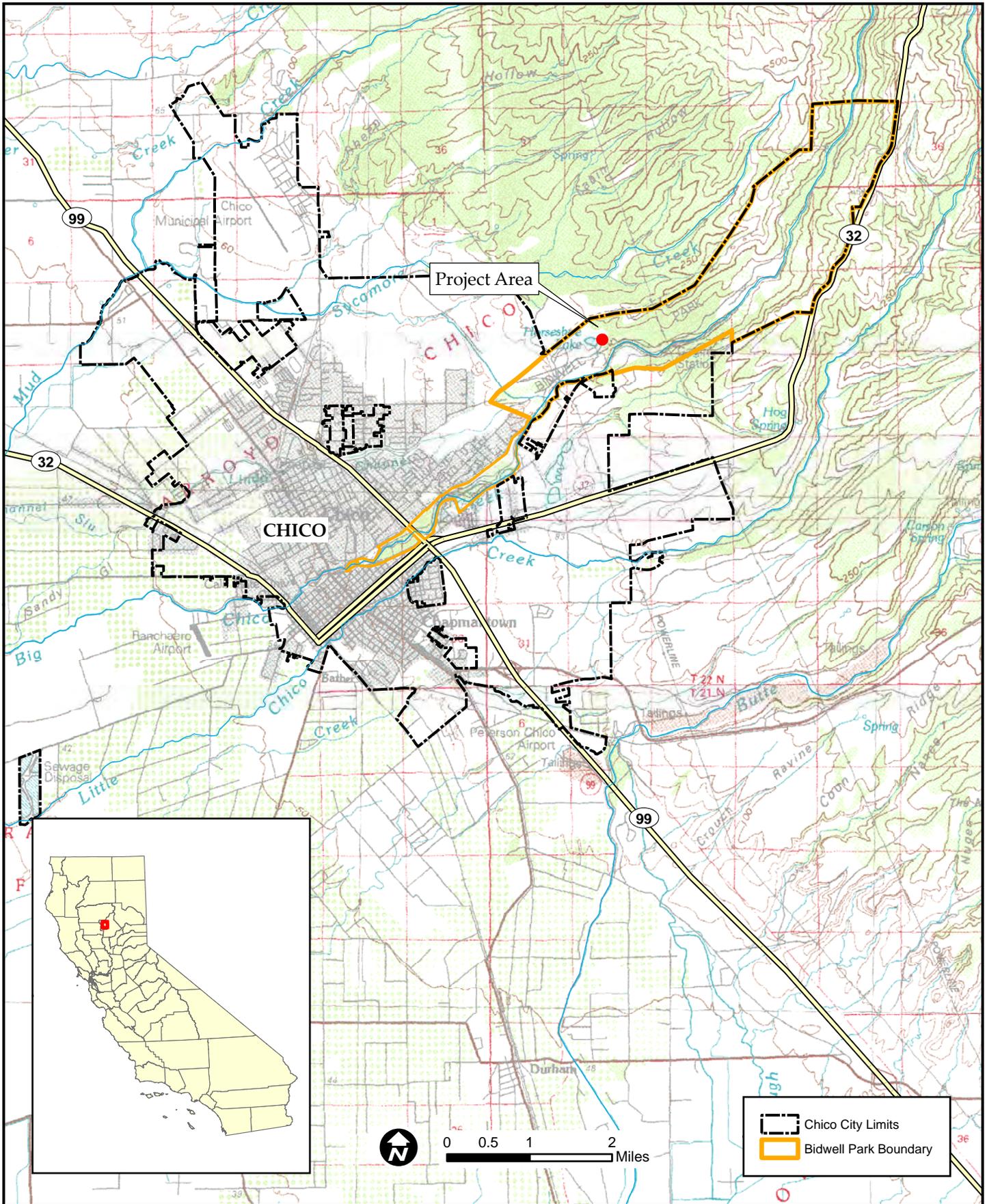


Figure 1: Site Location
Horseshoe Lake Parking Area E
Bidwell Park, Chico, CA

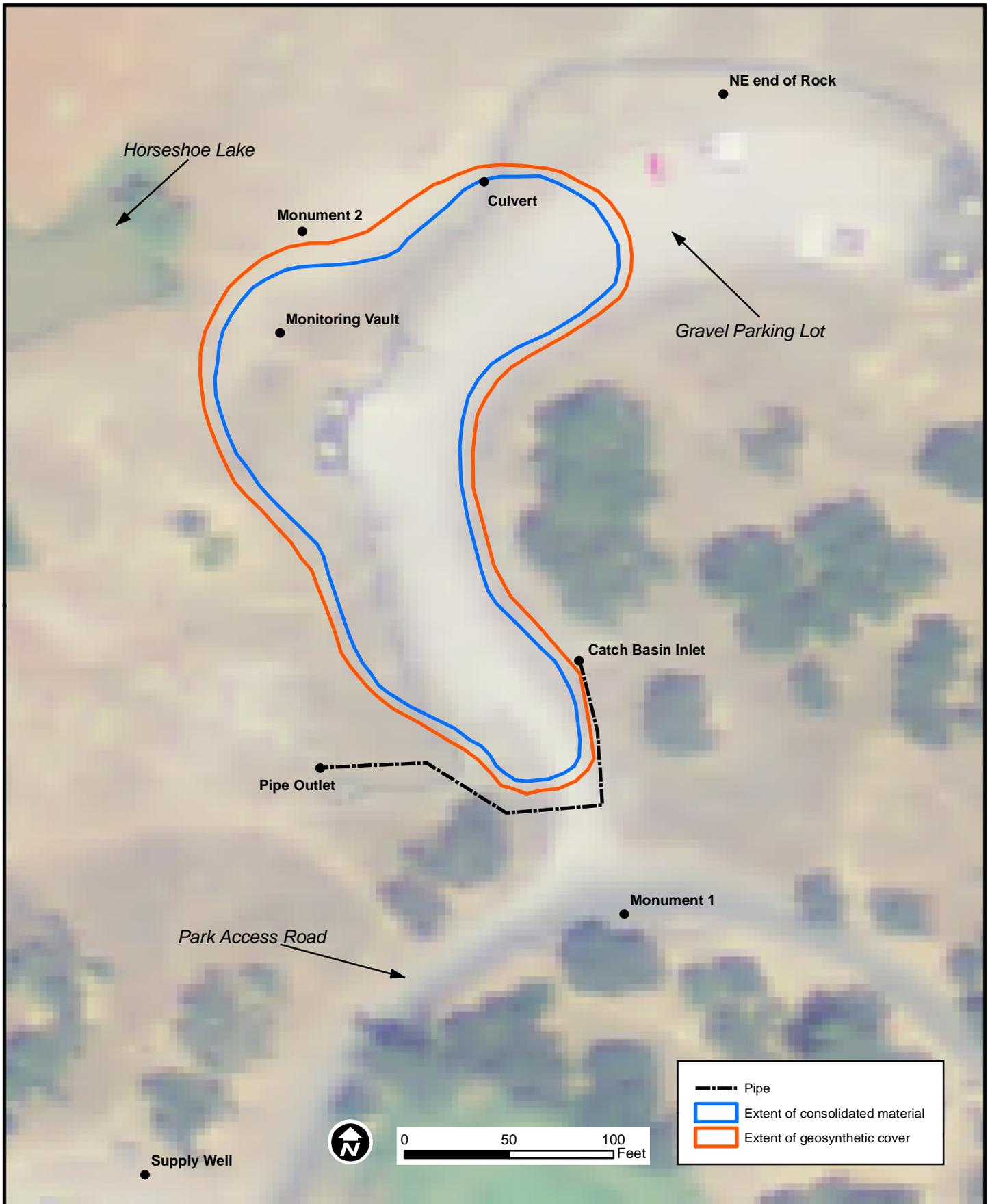


Figure 2: Site Vicinity



ATTACHMENT 1: FIELD MONITORING SHEETS AND SITE PHOTOGRAPHS

INSPECTION CHECKLIST
HORSESHOE LAKE CONSOLIDATION CELL
BIDWELL PARK, CHICO, CALIFORNIA

Date: 3/26/15 Inspector(s): JOHN LANE, JESS KOLSTAD

Affiliation: CHICO ENV. Weather: SUNNY, WARM

INSTRUCTIONS:

- Note "yes" or "no" for each item
- Provide written descriptions as indicated noting both conditions observed and planned action. For planned actions, complete Table 2.
- Note locations of pertinent observations on attached site plan.
- Photograph areas of issue.

Yes/No

YES 1. Is the grass in good condition (free of bare ground or patches of dead grass)? If no, explain and document with photo.
GREAT COVERAGE - BUNCHGRASSES, ETC.

NO 2. Does the grass need moving to allow for proper inspection? If no, explain.

YES 3. Are Shrubs/ seedlings present? If yes, explain.
CAGED SAPLINGS AS PART OF RESTORATION ACTIVITIES

NO 4. Are there any landfill areas with depressions (exhibiting ponded water after rainfall events)? If yes, explain and document with photo.

NO 5. Are there any washouts (e.g., gullies created by rainwater) or signs of erosion? Is the geotextile fabric marker exposed anywhere? If yes, explain and document with photo.

YES 6. Are drainage controls in good condition (e.g., silt fencing, erosion mat)? If no, explain and document with photo.

YES 7. Are the swales and culvert in good condition (e.g., clear of obstructions)? If no, explain and document with photo.

NO 8. Is water present in the monitoring sump? If yes, indicate if water is flowing or ponded and, estimate approximate volume and/or flow rate. Indicate if a water sample was collected.

NO WATER IN VAULT - NO SAMPLE COLLECTED

YES 9. Is the parking lot surface in good condition? If no, explain.

RECENTLY FILLED BY CHILCO/CITY OF CHILCO

NO 10. Are there signs of animals burrowing or any other type of animal-related disturbance within the landfill area? If yes, explain.

NO 11. Is there anything unusual on the landfill grounds (e.g., signs of fire, digging or other disturbance of soil)? If yes, explain.

YES 12. Are the benchmarks still in good condition? If no, explain.

GENERAL OBSERVATIONS:

SITE IN OVERALL GOOD CONDITION
GOOD COVERAGE

HORSESHOE LAKE PARKING AREA E INSPECTION : MARCH 26, 2015



Photo 1: Northern extent of containment cell overview (view north)



Photo 2: Parking lot area overview (view northeast)



Photo 3: Northwest extent of containment cell (view southeast) Good vegetative cover but unintentional footpath present.

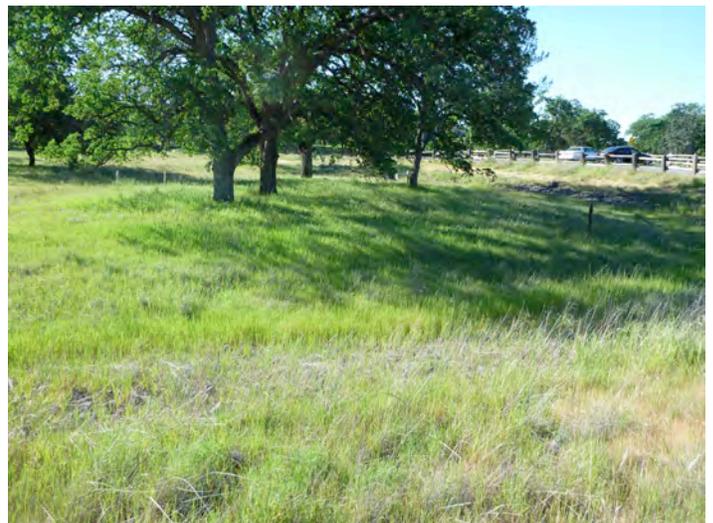


Photo 4: Southern extent of containment cell (view north) showing excellent vegetation coverage.



Photo 5: New base added to picnic area (not yet spread out)



Photo 6: Railing along western border of unpaved lot near the center of contaminate cell

INSPECTION CHECKLIST
HORSESHOE LAKE CONSOLIDATION CELL
BIDWELL PARK, CHICO, CALIFORNIA

Date: JUNE 9, 2015 Inspector(s): J. LANE / J. KOLSTAD

Affiliation: CHICO ENVIRONMENTAL Weather: SUNNY

INSTRUCTIONS:

- Note "yes" or "no" for each item
- Provide written descriptions as indicated noting both conditions observed and planned action. For planned actions, complete Table 2.
- Note locations of pertinent observations on attached site plan.
- Photograph areas of issue.

Yes/No

YES 1. Is the grass in good condition (free of bare ground or patches of dead grass)? If no, explain and document with photo.

NO 2. Does the grass need moving to allow for proper inspection? If no, explain.

YES 3. Are Shrubs/ seedlings present? If yes, explain.

CAGED SAPPLINGS

NO 4. Are there any landfill areas with depressions (exhibiting ponded water after rainfall events)? If yes, explain and document with photo.

NO 5. Are there any washouts (e.g., gullies created by rainwater) or signs of erosion? Is the geotextile fabric marker exposed anywhere? If yes, explain and document with photo.

YES 6. Are drainage controls in good condition (e.g., silt fencing, erosion mat)? If no, explain and document with photo.

YES 7. Are the swales and culvert in good condition (e.g., clear of obstructions)? If no, explain and document with photo.

NO 8. Is water present in the monitoring sump? If yes, indicate if water is flowing or ponded and, estimate approximate volume and/or flow rate. Indicate if a water sample was collected.

NO WATER

NO 9. Is the parking lot surface in good condition? If no, explain.

NEEDS ATTENTION AT PARKING LOT ENTRANCE /
ADDITIONAL FILL PRIOR TO RAINY SEASON

NO 10. Are there signs of animals burrowing or any other type of animal-related disturbance within the landfill area? If yes, explain.

NO 11. Is there anything unusual on the landfill grounds (e.g., signs of fire, digging or other disturbance of soil)? If yes, explain.

YES 12. Are the benchmarks still in good condition? If no, explain.

GENERAL OBSERVATIONS:

OVERALL GOOD CONDITION: WILL NEED
GRAVEL / FILL AT PARKING LOT ENTRANCE.

HORSESHOE LAKE PARKING AREA E INSPECTION : JUNE 9, 2015



Photo 1: Northern extent of containment cell overview (view north)



Photo 2: Parking lot area overview (view northwest)



Photo 3: Northwest extent of containment cell (view southeast) Good vegetative cover with exception of new footpath in area of containment cell.



Photo 4: Southeastern extent of containment cell (view north)



Photo 5: Parking lot entrance overview – Will require additional road base prior to rainy season.



Photo 6: Western extent of containment cell exhibiting good coverage of bunch grasses.

INSPECTION CHECKLIST
HORSESHOE LAKE CONSOLIDATION CELL
BIDWELL PARK, CHICO, CALIFORNIA

Date: 8/27/15 Inspector(s): John Lane

Affiliation: Chico Environmental Weather: sunny, hot, dry

INSTRUCTIONS:

- Note "yes" or "no" for each item
- Provide written descriptions as indicated noting both conditions observed and planned action. For planned actions, complete Table 2.
- Note locations of pertinent observations on attached site plan.
- Photograph areas of issue.

Yes/No

Yes 1. Is the grass in good condition (free of bare ground or patches of dead grass)? If no, explain and document with photo.

No 2. Does the grass need moving to allow for proper inspection? If no, explain.

Yes 3. Are Shrubs/ seedlings present? If yes, explain.

No 4. Are there any landfill areas with depressions (exhibiting ponded water after rainfall events)? If yes, explain and document with photo.

No 5. Are there any washouts (e.g., gullies created by rainwater) or signs of erosion? Is the geotextile fabric marker exposed anywhere? If yes, explain and document with photo.

- Yes 6. Are drainage controls in good condition (e.g., silt fencing, erosion mat)? If no, explain and document with photo.
- _____
- _____
- Yes 7. Are the swales and culvert in good condition (e.g., clear of obstructions)? If no, explain and document with photo.
- _____
- _____
- No 8. Is water present in the monitoring sump? If yes, indicate if water is flowing or ponded and, estimate approximate volume and/or flow rate. Indicate if a water sample was collected.
- No water to sample
- _____
- _____
- Yes 9. Is the parking lot surface in good condition? If no, explain.
- _____
- _____
- No 10. Are there signs of animals burrowing or any other type of animal-related disturbance within the landfill area? If yes, explain.
- _____
- _____
- No 11. Is there anything unusual on the landfill grounds (e.g., signs of fire, digging or other disturbance of soil)? If yes, explain.
- _____
- _____
- Yes 12. Are the benchmarks still in good condition? If no, explain.
- _____
- _____

GENERAL OBSERVATIONS:

Dry, but overall good condition
lake filtered for sampled: 12:32

INSPECTION CHECKLIST
HORSESHOE LAKE CONSOLIDATION CELL
BIDWELL PARK, CHICO, CALIFORNIA

Date: 10/29/15 Inspector(s): JOHN LANE

Affiliation: CHILD ENVIRONMENTAL Weather: SUNNY / CLEAR

INSTRUCTIONS:

- Note "yes" or "no" for each item
- Provide written descriptions as indicated noting both conditions observed and planned action. For planned actions, complete Table 2.
- Note locations of pertinent observations on attached site plan.
- Photograph areas of issue.

Yes/No

YES 1. Is the grass in good condition (free of bare ground or patches of dead grass)? If no, explain and document with photo.

NO 2. Does the grass need moving to allow for proper inspection? If no, explain.

YES 3. Are Shrubs/ seedlings present? If yes, explain.

SEEDLINGS IN LAWNS / RESTORATION EFFORT

NO 4. Are there any landfill areas with depressions (exhibiting ponded water after rainfall events)? If yes, explain and document with photo.

NO 5. Are there any washouts (e.g., gullies created by rainwater) or signs of erosion? Is the geotextile fabric marker exposed anywhere? If yes, explain and document with photo.

YES 6. Are drainage controls in good condition (e.g., silt fencing, erosion mat)? If no, explain and document with photo.

YES 7. Are the swales and culvert in good condition (e.g., clear of obstructions)? If no, explain and document with photo.

NO 8. Is water present in the monitoring sump? If yes, indicate if water is flowing or ponded and, estimate approximate volume and/or flow rate. Indicate if a water sample was collected.

NOT ENOUGH WATER TO SAMPLE.

YES 9. Is the parking lot surface in good condition? If no, explain.

NO 10. Are there signs of animals burrowing or any other type of animal-related disturbance within the landfill area? If yes, explain.

NO 11. Is there anything unusual on the landfill grounds (e.g., signs of fire, digging or other disturbance of soil)? If yes, explain.

YES 12. Are the benchmarks still in good condition? If no, explain.

GENERAL OBSERVATIONS:

GOOD COVERAGE

WELL SUPPLY WELL SAMPLED = 11:47 AM

HORSESHOE LAKE PARKING AREA E INSPECTION : OCTOBER 29, 2015



Photo 1: Northern extent of containment cell overview (view north)



Photo 2: Vegetation is dense despite the harsh heat/drought. Logs have been placed to deter park visitors from creating unintentional footpaths.



Photo 3: Despite harsh conditions, vegetation is cover is good, with exception of this footpath.



Photo 4: Southeastern extent of containment cell (view north) The fence has recently been repaired.



Photo 5: Parking lot overview



Photo 6: Western extent of containment cell.

ATTACHMENT 2: LABORATORY ANALYTICAL REPORTS

September 4, 2015

Chico Environmental Science
 333 Main St Suite 260
 Chico, CA 95928

Lab ID : CH 1577071
 Customer : 7-1398

Laboratory Report

Introduction: This report package contains total of 4 pages divided into 3 sections:

Case Narrative (1 pages) : An overview of the work performed at FGL.
 Sample Results (2 pages) : Results for each sample submitted.
 Quality Control (1 page) : Supporting Quality Control (QC) results.

Case Narrative

This Case Narrative pertains to the following samples:

Sample Description	Date Sampled	Date Received	FGL Lab ID #	Matrix
Lake - UF	08/27/2015	08/27/2015	CH 1577071-001	SW
Lake - F	08/27/2015	08/27/2015	CH 1577071-002	SW

Sampling and Receipt Information: All samples were received in acceptable condition and within temperature requirements, unless noted on the Condition Upon Receipt (CUR) form. All samples arrived on ice. All samples were prepared and analyzed within the method specified hold time. All samples were checked for pH if acid or base preservation is required (except for VOAs). For details of sample receipt information, please see the attached Chain of Custody and Condition Upon Receipt Form.

Quality Control: All samples were prepared and analyzed according to the following tables:

Inorganic - Metals QC

200.8	08/31/2015:212838 All analysis quality controls are within established criteria
	08/31/2015:210154 All preparation quality controls are within established criteria
3010	08/31/2015:210124 All preparation quality controls are within established criteria

Certification:: I certify that this data package is in compliance with ELAP standards, both technically and for completeness, except for any conditions listed above. Release of the data contained in this data package is authorized by the Laboratory Director or his designee, as verified by the following electronic signature.

KD:DMB

Approved By **Kelly A. Dunnahoo, B.S.**


 Digitally signed by Kelly A. Dunnahoo, B.S.
 Title: Laboratory Director
 Date: 2015-09-04



September 4, 2015

Chico Environmental Science

333 Main St Suite 260
Chico, CA 95928

Lab ID : CH 1577071-001
Customer ID : 7-1398

Sampled On : August 27, 2015-12:32
Sampled By : John Lane
Received On : August 27, 2015-12:50
Matrix : Surface Water

Description : Lake - UF
Project : Horseshoe Lake Monitoring

Sample Result - Inorganic

Constituent	Result	PQL	Units	Note	Sample Preparation		Sample Analysis	
					Method	Date/ID	Method	Date/ID
Metals, Total^{P:1}								
Lead	0.0057	0.0002	mg/L		3010	08/31/15:210124	200.8	08/31/15:212838

ND=Non-Detected. PQL=Practical Quantitation Limit. Containers: (P) Plastic Preservatives: N/A ‡Surrogate. * PQL adjusted for dilution.



September 4, 2015

Chico Environmental Science

333 Main St Suite 260
Chico, CA 95928

Lab ID : CH 1577071-002
Customer ID : 7-1398

Sampled On : August 27, 2015-12:34
Sampled By : John Lane
Received On : August 27, 2015-12:50
Matrix : Surface Water

Description : Lake - F
Project : Horseshoe Lake Monitoring

Sample Result - Inorganic

Constituent	Result	PQL	Units	Note	Sample Preparation		Sample Analysis	
					Method	Date/ID	Method	Date/ID
Metals, Diss^{P:1}								
Lead	ND	0.5	ug/L		200.8	08/31/15:210154	200.8	08/31/15:212838

ND=Non-Detected. PQL=Practical Quantitation Limit. Containers: (P) Plastic Preservatives: N/A ‡Surrogate. * PQL adjusted for dilution.



September 4, 2015
Chico Environmental Science

Lab ID : CH 1577071
Customer : 7-1398

Quality Control - Inorganic

Constituent	Method	Date/ID	Type	Units	Conc.	QC Data	DQO	Note
Metals Lead	200.8	(CH 1577090-001)	MS	ug/L	5.000	110 %	75-125	
			MSD	ug/L	5.000	104 %	75-125	
			MSRPD	ug/L	5.000	5.3%	≤20	
	200.8	08/31/15:212838AC	CCV	ppb	120.0	101 %	90-110	
			ICB	ppb		0.001	0.5	
			CCV	ppb	120.0	100 %	90-110	
			CCB	ppb		0.006	0.5	
			CCV	ppb	120.0	99.6 %	90-110	
			CCB	ppb		0.036	0.5	
			CCV	ppb	120.0	99.6 %	90-110	
	3010	08/31/15:210124amb (CC 1582934-001)	Blank	ug/L		ND	<0.2	
			LCS	ug/L	40.00	107 %	85-115	
			MS	ug/L	40.00	115 %	75-125	
			MSD	ug/L	40.00	114 %	75-125	
			MSRPD	ug/L	40.00	1.2%	≤20.0	
PDS	ug/L	40.00	117 %	75-125				
Definition								
PDS	: PDS failed, matrix - Post Digestion Spike (PDS) not within Acceptance Range (AR) because of matrix interferences affecting this analyte. Data was accepted based on the LCS recovery.							
ICB	: Initial Calibration Blank - Analyzed to verify the instrument baseline is within criteria.							
CCV	: Continuing Calibration Verification - Analyzed to verify the instrument calibration is within criteria.							
CCB	: Continuing Calibration Blank - Analyzed to verify the instrument baseline is within criteria.							
Blank	: Method Blank - Prepared to verify that the preparation process is not contributing contamination to the samples.							
LCS	: Laboratory Control Standard/Sample - Prepared to verify that the preparation process is not affecting analyte recovery.							
MS	: Matrix Spikes - A random sample is spiked with a known amount of analyte. The recoveries are an indication of how that sample matrix affects analyte recovery.							
MSD	: Matrix Spike Duplicate of MS/MSD pair - A random sample duplicate is spiked with a known amount of analyte. The recoveries are an indication of how that sample matrix affects analyte recovery.							
MSRPD	: MS/MSD Relative Percent Difference (RPD) - The MS relative percent difference is an indication of precision for the preparation and analysis.							
ND	: Non-detect - Result was below the DQO listed for the analyte.							
DQO	: Data Quality Objective - This is the criteria against which the quality control data is compared.							

November 13, 2015

Chico Environmental Science
 333 Main St Suite 260
 Chico, CA 95928

Lab ID : CH 1578848
 Customer : 7-1398

Laboratory Report

Introduction: This report package contains total of 5 pages divided into 3 sections:

Case Narrative (2 pages) : An overview of the work performed at FGL.
 Sample Results (2 pages) : Results for each sample submitted.
 Quality Control (1 page) : Supporting Quality Control (QC) results.

Case Narrative

This Case Narrative pertains to the following samples:

Sample Description	Date Sampled	Date Received	FGL Lab ID #	Matrix
Well - UF	10/29/2015	10/29/2015	CH 1578848-001	SW
Well - F	10/29/2015	10/29/2015	CH 1578848-002	SW

Sampling and Receipt Information: All samples were received in acceptable condition and within temperature requirements, unless noted on the Condition Upon Receipt (CUR) form. All samples arrived on ice. All samples were prepared and analyzed within the method specified hold time. All samples were checked for pH if acid or base preservation is required (except for VOAs). For details of sample receipt information, please see the attached Chain of Custody and Condition Upon Receipt Form.

Quality Control: All samples were prepared and analyzed according to the following tables:

Inorganic - Metals QC

200.8	11/01/2015:215956 All analysis quality controls are within established criteria.
	11/02/2015:216054 All analysis quality controls are within established criteria.
	11/01/2015:212739 All preparation quality controls are within established criteria.
	11/02/2015:212785 All preparation quality controls are within established criteria, except: The following note applies to Lead: 435 Sample matrix may be affecting this analyte. Data was accepted based on the LCS or CCV recovery.

November 13, 2015
Chico Environmental Science

Lab ID : CH 1578848
Customer : 7-1398

Certification:: I certify that this data package is in compliance with ELAP standards, both technically and for completeness, except for any conditions listed above. Release of the data contained in this data package is authorized by the Laboratory Director or his designee, as verified by the following electronic signature.

KD:DMB

Approved By **Kelly A. Dunnahoo, B.S.**



Digitally signed by Kelly A. Dunnahoo, B.S.
Title: Laboratory Director
Date: 2015-11-13



November 13, 2015

Chico Environmental Science

333 Main St Suite 260
Chico, CA 95928

Lab ID : CH 1578848-001
Customer ID : 7-1398

Sampled On : October 29, 2015-11:47
Sampled By : Jonn Lane
Received On : October 29, 2015-11:50
Matrix : Surface Water

Description : Well - UF
Project : Water Testing

Sample Result - Inorganic

Constituent	Result	PQL	Units	Note	Sample Preparation		Sample Analysis	
					Method	Date/ID	Method	Date/ID
Metals, Total^{P:1}								
Lead	2.1	0.5	ug/L		200.8	11/01/15:212739	200.8	11/01/15:215956

ND=Non-Detected. PQL=Practical Quantitation Limit. Containers: (P) Plastic Preservatives: N/A ‡Surrogate. * PQL adjusted for dilution.



November 13, 2015

Chico Environmental Science

333 Main St Suite 260
Chico, CA 95928

Lab ID : CH 1578848-002
Customer ID : 7-1398

Sampled On : October 29, 2015-11:40
Sampled By : Jonn Lane
Received On : October 29, 2015-11:50
Matrix : Surface Water

Description : Well - F
Project : Water Testing

Sample Result - Inorganic

Constituent	Result	PQL	Units	Note	Sample Preparation		Sample Analysis	
					Method	Date/ID	Method	Date/ID
Metals, Diss^{P:1}								
Lead	0.9	0.5	ug/L		200.8	11/02/15:212785	200.8	11/02/15:216054

ND=Non-Detected. PQL=Practical Quantitation Limit. Containers: (P) Plastic Preservatives: N/A ‡Surrogate. * PQL adjusted for dilution.



November 13, 2015
Chico Environmental Science

Lab ID : CH 1578848
Customer : 7-1398

Quality Control - Inorganic

Constituent	Method	Date/ID	Type	Units	Conc.	QC Data	DQO	Note	
Metals Lead	200.8	(CC 1583698-002)	MS	ug/L	5.000	103 %	75-125		
			MSD	ug/L	5.000	125 %	75-125		
			MSRPD	ug/L	5.000	19.1%	≤20		
	200.8	11/01/15:215956AC	CCV	ppb	120.0	106 %	90-110		
			CCB	ppb		-0.027	0.5		
			CCV	ppb	120.0	102 %	90-110		
			CCB	ppb		0.002	0.5		
	200.8	(STK1551879-001)	MS	ug/L	5.000	130 %	75-125	435	
			MSD	ug/L	5.000	107 %	75-125		
			MSRPD	ug/L	5.000	18.7%	≤20		
	200.8	11/02/15:216054AC	CCV	ppb	120.0	97.6 %	90-110		
			CCB	ppb		-0.005	0.5		
			CCV	ppb	120.0	98.1 %	90-110		
			CCB	ppb		0.006	0.5		
	Definition								
	CCV : Continuing Calibration Verification - Analyzed to verify the instrument calibration is within criteria.								
CCB : Continuing Calibration Blank - Analyzed to verify the instrument baseline is within criteria.									
MS : Matrix Spikes - A random sample is spiked with a known amount of analyte. The recoveries are an indication of how that sample matrix affects analyte recovery.									
MSD : Matrix Spike Duplicate of MS/MSD pair - A random sample duplicate is spiked with a known amount of analyte. The recoveries are an indication of how that sample matrix affects analyte recovery.									
MSRPD : MS/MSD Relative Percent Difference (RPD) - The MS relative percent difference is an indication of precision for the preparation and analysis.									
DQO : Data Quality Objective - This is the criteria against which the quality control data is compared.									
Explanation									
435 : Sample matrix may be affecting this analyte. Data was accepted based on the LCS or CCV recovery.									

TABLE 1: SUMMARIZED ANALYTICAL RESULTS

TABLE 1. MONITORING RESULTS - VAULT, SUPPLY WELL AND SURFACE WATER

HORSESHOE LAKE PARKING AREA E, CHICO, CALIFORNIA

LOCATION	DATE	VAULT WATER DEPTH (INCHES)	DISSOLVED LEAD (mg/L)	TOTAL LEAD (mg/L)	HARDNESS (mg/L)	NITRATE (mg/L)	NITRITE (mg/L)
Vault	14-Feb-06	36	<0.001	<0.001	---	---	---
Vault	10-Jul-06	36	<0.001	<0.001	---	---	---
Vault	12-Dec-06	17	<0.001J	0.0018	---	---	---
Vault	29-Jan-07	37	<0.001J	<0.001J	---	---	---
Vault	22-Feb-07	45	<0.001J	<0.001J	---	---	---
Vault	13-Mar-07	47	<0.001	<0.001	---	---	---
Vault	17-Apr-07	---	<0.001J	<0.001J	---	---	---
Vault	7-May-07	---	<0.001J	<0.001J	---	---	---
Vault	10-Sep-07	5	---	---	---	---	---
Vault	12-Oct-07	1	---	---	---	---	---
Vault	15-Oct-07	---	<0.001J	0.00212	---	---	---
Vault	13-Nov-07	4	<0.001J	<0.001J	---	---	---
Vault	19-Dec-07	---	<0.001J	0.0021	---	---	---
Vault	11-Jan-08	---	<0.001J	<0.001J	---	---	---
Vault	1-Feb-08	10	<0.001J	<0.001J	---	---	---
Vault	30-Jun-08	41	<0.001J	<0.001J	---	---	---
Vault	4-Sep-08	38	<0.001J	<0.001J	---	---	---
Vault	6-Nov-08	46	<0.001J	0.00245	---	---	---
Vault	9-Dec-08	---	<0.001J	0.00122	---	---	---
Vault	14-Jan-09	---	<0.001J	<0.001J	---	---	---
Vault	4-Feb-09	---	<0.001J	<0.001J	---	---	---
Vault	29-Oct-09	48	<0.001	<0.001J	---	---	---
Vault	14-Dec-09	5	<0.001	0.00141	---	---	---
Vault	26-Feb-10	48	<0.001	0.0012	---	---	---
Vault	12-Mar-10	38.75	<0.001	<0.001	237	---	---
Vault	27-May-10	*	---	---	---	---	---
Vault	12-Aug-10	30	<0.001	---	314	---	---
Vault	27-Oct-10	2	---	---	---	---	---
Vault	29-Nov-10	41	---	---	---	---	---
Vault	9-Dec-10	48	0.0007	0.002	---	---	---
Vault	27-Jan-12	43	0.0005	0.0014	---	---	---
Vault	21-Feb-12	39	ND	0.0116	---	---	---
Vault	27-Mar-12	48	0.0018	0.0019	---	---	---
Vault	24-May-12	2.7	---	---	---	---	---
Vault	14-Dec-12	18	ND	0.0054	---	---	---
Vault	17-Jan-13	0	--	--	--	--	--
Vault	16-May-13	1	--	--	--	--	--
Vault	12-Aug-13	2	--	--	--	--	--
Vault	4-Dec-13	3	ND	0.0035	--	--	--
Vault	11-Mar-14	5	ND	0.6	---	---	---
Vault	24-Dec-14	6	ND	ND	---	---	---
Vault	9-Jun-15	0	---	---	---	---	---
Horseshoe Lake	16-Nov-06	NA	<0.001	0.0112	90	---	---
Horseshoe Lake	13-Nov-07	NA	<0.001J	0.04	110	---	---
Horseshoe Lake	4-Sep-08	NA	<0.001J	0.0471	32	---	---
Horseshoe Lake	29-Sep-09	NA	<0.001J	0.0117	86	---	---
Horseshoe Lake	26-Feb-10	NA	*	0.004	36.4	---	---
Horseshoe Lake	12-Mar-10	NA	0.0005	---	---	---	---
Horseshoe Lake	27-May-10	NA	0.0022	<0.001	44.6	---	---
Horseshoe Lake	27-Jan-12	NA	---	0.0111	57.1	---	---
Horseshoe Lake	12-Aug-13	NA	0.0004	0.0131	72	---	---
Horseshoe Lake	27-Aug-14	NA	0.0006	0.0354	---	---	---
Horseshoe Lake	27-Aug-15	NA	ND	0.0057	---	---	---
Supply Well	16-Nov-06	NA	0.00321	0.00372	---	---	---
Supply Well	13-Nov-07	NA	0.0023	0.0038	---	---	---
Supply Well	4-Sep-08	NA	0.002	0.0031	85	---	---
Supply Well	29-Sep-09	NA	---	0.00633	---	---	---
Supply Well	27-May-10	NA	0.0036	<0.001	---	2.6	<0.03
Supply Well	23-Jul-12	NA	0.0025	0.0052	---	2.5	ND
Supply Well	16-May-13	NA	0.0009	0.0014	---	2.6	ND
Supply Well	4-Jun-14	NA	0.0011	0.0017	---	---	---
Supply Well	29-Oct-15	NA	0.0009	0.0021	---	---	---

EPA= Environmental Protection Agency
 mg/L = milligrams per liter
 Total Hardness = Hardness as calcium carbonate concentration
 Dissolved Lead = Result for sample that was passed through a 0.45-micron filter in the field immediately after sampling. After filtering, sample was preserved in nitric acid
 Total Lead = Result for unfiltered sample. No preservative was added to sample containers
 Water Depth in Vault = Height of water above vault bottom; vault is cubic and is 36" x 36" x 36" deep with a 22 inch high, 6 inch diameter riser to the vault lid at the ground surface

NA= Not Applicable ND= Non Detect
 * Sampling error
 --- Not analyzed or measured



Bidwell Park *Pulse*

2015 Annual Report Edition

This edition of the Pulse summarizes the Parks Division progress made in Bidwell Park and other areas of Chico. For additional details, refer to the annual report presented to the Bidwell Park and Playground Commission .

This year marked another year of significant challenges to the Parks, Open Spaces, Greenways, and Preserves Division (Park Division) and the Street Trees and Public Plantings Division (Street Trees).

Staffing cuts initiated in 2013 continues to cast a shadow on its consequences to services. The combined staffing levels for both divisions is at half of what was available in 2009. In addition, the Urban Forest Manager (UFM) position remains unfilled. The diminished capacity has meant a backlog in maintenance and reduced Park hours. For example, the number of Street Tree service requests climbed from less than 200 in 2013 to nearly 1,000 at the end of 2015.

While the focus continues toward providing basic and emergency services, we developed creative solutions to handle workload and redefined staff responsibilities. Stability has allowed the City to build capacity in certain areas (tree contracts and new partnerships) with and to take on new endeavors (a more comprehensive

fundraising strategy raised over \$20,000 for Caper Acres).

To kick off the New Year, we reflect on last year's accomplishments and lay out new approaches to tackle upcoming issues.

The Parks Division and Street Trees Division are pleased to share this annual report to the Bidwell Park and Playground Commission and the public. The objective of this document is to provide transparency to the public and report on performance of the Divisions.

As citizens, commissioners, and staff we have much work to do and we will continue to build better partnerships and ways to do things every day. We look forward to working with the community toward solutions in 2016!

~Daniel Efseaff, Park and Natural Resource Manager

Parks Division

- Administrative and Visitor Services
- Maintenance Crew
- Ranger/Lifeguard
- Volunteer Program
- Natural Resource Management
- Outreach and Education

Street Trees and Landscapes

- Street Trees
- Public Landscapes

Support your Park through the North Valley Community Foundation!!!

<http://nvcf.org/fund/bidwell-park-chico-parks-division-2/>



Inside:



▶ RANGERS 3



▶ STREET TRESS 4



▶ VOLUNTEER TRAINING.....7



The Bidwell Park Pulse is a quarterly newsletter of the City of Chico's Parks, Open Spaces, Greenways, and Preserves Division. The Parks Division is part of the Public Works Department, and is responsible for maintaining and operating City parks, open space, and recreation areas including Bidwell Park, Children's Playground, Depot Park, City Plaza, Lindo Channel, Little Chico Creek Greenway, Teichert Ponds, and other preserves. Parks Division programs include: Maintenance, Ranger, Lifeguard, and Volunteer Programs.

City of Chico Mission

To protect and enhance our community's quality of life for present and future generations.

Bidwell Park and Playground Commission (BPPC)

The BPPC is vested with the supervision, control and management of many public parks and playgrounds within the City. **Commissioners:** Mary Brentwood, Marisa Corley, Alberto Hernandez, Jim Moravec (Chair), Valerie Reddemann, Janine Rood, and Drew Traulsen. **Staff Liaison:** Shane Romain

Contact Us

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Web: www.ci.chico.ca.us

Printed on 100% recycled paper.

About the Banner Photograph: Cedar Grove is a popular group picnic site.

2015 Highlights:

Administrative and Visitor Services

Functions: *reservations, permits, support and analysis for Commission meetings, development and management of budgets, vendor payments and contracts, and customer and visitor services.*

Our efforts in customer and visitor services are an important part of providing citizens with a good experience in the park and community.

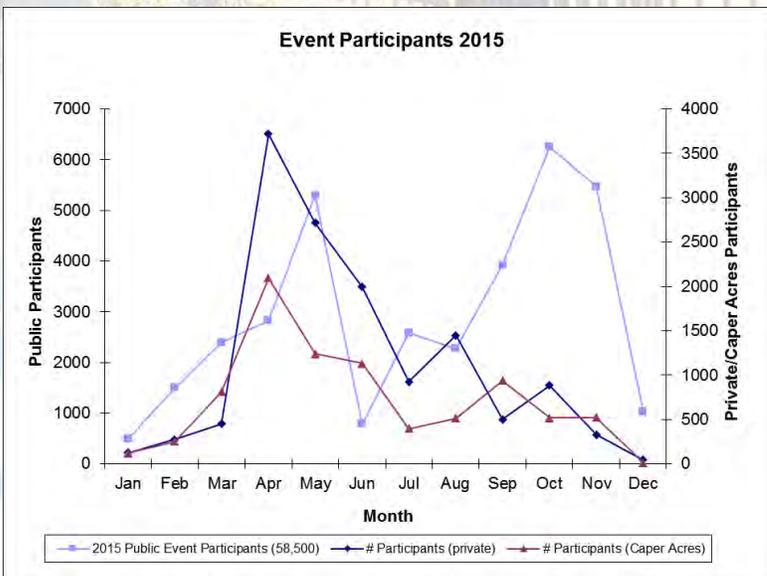
Hours – Gate hours reverted to pre-2013 hours. With the last budget, the Council partially restored 0.25 FTE for park rangers. To allow for minimal staffing to service the restrooms and to aid with the maintenance backlog, Staff will recommend the addition of 1.5 FTE for maintenance staff for the 2016-2017 budget. Staff will seek additional resources for the tree program as well and potentially develop a seasonal staffing model with Parks.

Capital Projects Request - Staff submitted capital project requests to address long-term replacement issues. Items submitted include: Upper Park Road (plan and repair), Park Facility Improvements (funds to rehabilitate, repair, and install facilities on City properties such as benches, picnic tables, building improvements, minor bridge and paved path repairs; bringing electrical up to code; irrigation repairs; gate and fence replacement and installation; Par Course features; ADA repairs; and others), Corridor Tree Improvements (for planting, proactive structural and formative pruning, tree protection, and irrigation).

Service Requests – Perhaps the most notable observation from the number of service requests is related to street trees. Staff closed over a 600 requests, which still left over 400 open.

BPPC Support – Staff supported 10 BPPC meetings, and 2 Natural Resource Committee meetings.

Park Permits - Staff tracked the number of permits and participants for both public and private events, including Caper Acres. Staff issued a total of 551 permits. Total public event participation was 55,657, slightly down from 2014 (58,500). In 2012, the estimate was 81,472. The estimates do not include spectators, which could increase the numbers significantly.



2015 Totals	Status		Total	% O/C
	Open	Closed		
Illegal Encampment	16	180	196	9%
Park Rangers	1	6	7	17%
Parks	29	150	179	19%
Trees/Public Landscapes	447	664	1111	67%
Total	493	1000	1493	49%

Service Requests in 2015

Over 55,000 people enjoy events at City facilities.

2015 Highlights:

Park Ranger Program

Functions: *protect park resources and educate the community; patrol the City parks and greenways; enforce rules and laws; emergency response; visitor assistance; report damage and safety concerns; event coordination; illegal encampments; conduct educational and interpretive programs; monitor; assist with natural resource management task; open/close park gates and facilities; assist prescribed burns and vegetation management projects.*

The year focused on developing new staff and intense attention on homeless issues in parks and greenways. While difficult to capture all the activities of 2015, some highlights below provide a sense of the year:

Staffing changes - 2015 ushered in a change of faces and roles in the ranger program : Ranger Lisa Barge became the Senior Ranger. Hourly Matt Sandquist, helped fill the void for 5 months with his strong law enforcement/safety background, while Ranger Barge trained new Rangers Daniel Hiemstra and James LeDonne.

Security - AG Security took on night closures of the park, so Rangers could focus on peak hours, increasing shift overlap and safety for rangers.

Coordination - Officers worked in tandem with rangers on early morning sweeps and to enforce the new defenses of waterways ordinance.

Homeless Encampments – Rangers continue to supervise cleanups monthly throughout the City. City staff collected in excess of 400 cubic yards of trash throughout the year from encampments. These activities accounts for 60% of Ranger time.

Lifeguards - the City contracted with the Chico Area Recreation District (CARD) to provide lifeguards. Attendance at the pool over 76 guard days for the 2015 summer season was 22,625. Staff hours for the pool were 5349.65.

Community outreach and education - Rangers promote an understanding of resource protection, stewardship, park history and safety. Rangers were involved in a number of interpretive opportunities (e.g. Endangered Species Faire, Snow Goose Festival, Elks Allied Agency Safety Faire, Walmart Safety Faire the Bidwell Bark) and led bike rides and various school field trips.

The Butte County Sherriff's Office Alternative Custody Supervision (ACS) and Sheriff's Work Alternative Programs (SWAP) - cleaned up homeless encampments, provided park maintenance and cleaning of Caper Acres and One Mile and invasive plant removal and replanting with supervision of park

(Background Photo Courtesy of Abram House Photography)

maintenance staff.

Animal issues – Several bats were taken to the county health department that tested positive for rabies, and Rangers educated the public about bats. An individual in Upper Park was exposed to a fox's saliva and received treatment for the disease.

Dog leash issues and voluntary owner compliance continues as an issue. Staff will be looking at other cities and programs for ideas on the issue.

City Accident/Damage/Theft Reports - Citizen filed reports for 2015 showed vehicle burglaries or smash and grabs as the number one crime incident in the park followed by bike thefts.



Rangers Romain and Barge encourage park stewardship, leadership and share the ranger profession.

Outreach and Education

The Parks Division's Facebook page (City of Chico—Parks Division) - over 600 followers.

Picnic in the Plaza (PiP) – The Parks Division teamed up with the Downtown Business Association (DCBA) to offer a series of weekly events. The PiPs successfully increased positive activity in the City Plaza.

Bidwell Park 110th Birthday Bash – The Bash provided live music, and kid friendly games. The day finished with the movie, “The Wizard of Oz” at the Sycamore Field. The event served as a fundraiser for the park and brought attention to efforts to renovate Caper Acres.

News Releases - 22 released on upcoming management efforts and volunteer opportunities as well as education on park resources.

2015 Highlights:

Urban Forest

Urban Forest: *The Division cares for over 36,000 trees planted in the Public Right of Way and other city-owned areas (excluding natural areas such as Bidwell Park and Greenways).*

Tree City USA– The Arbor Day Foundation recertified Chico as a Tree City USA recipient (31st year). The program provides a framework for community forestry management for cities and towns across America.

Monitoring – Staff completed a report on the drought impacts and identified a standard for converting parkway strips to a drought tolerant landscape.

Tree Staff – Limited staff and budget restricts the services that it provides (for example with only 1 full time STMW, he is limited to working from ground level (OSHA requirements); however, staff have used other techniques (pole saws and throw lines) to extend



City staff and Chico High School students planted new trees along the Esplanade for Arbor Day.



Staff saved this Black Walnut tree near Enloe Hospital through selective root pruning and rerouting curb and gutter during construction.

2015 Highlights:

City Landscapes

Water Conservation - The city currently has 218 water meters. The City continued strict water conservation practices and reduced water use by 30.6% (a savings of \$16,772) for months June through October in comparison to 2012. In addition, the City stayed below the mandatory water budget. In the long-term, the City will look to convert to drought tolerant uses.

Adoption of Landscape parkway conversion guidelines and Urgency Ordinance - Chico's City Council approved the adoption of landscape parkway conversion guidelines to allow the conversion to low-water use plants and installing water efficient irrigation systems.

Landscapes: *The program oversees the City's City Specialty and Neighborhood Parks, Municipal buildings, Parking/Transportation facilities, and Public Plantings.*

Clean Water Act Permit Compliance - The City prepared a Landscape Design and Maintenance Program to reduce the amount of water, pesticides, herbicides and fertilizers used during operations.

Service requests - The City responded to 210 service requests and 714 email requests related to city landscape issues (such as irrigation issues, hazards, repair of fences, sound-walls, quality control, tree inspection, review and inspect new landscape design installations, identify and locate landscape utilities and consult on landscape projects).

access from ground level.

Permits - With the decrease in staff, property owners have increased the number of permits to pay for tree services to perform maintenance on City Street Trees. The number rose from 28 in 2013, to 66 in 2014, to 122 in 2015. The increase has added to the workload to process the applications and for field inspections.

Tree Contracts – the City has added several contracts (Emergency services, Routine Pruning and Planting, Removal for dead, dying, dangerous trees).

Urban Forest Manager – The position will be re-bid. If a suitable contractor is not found the position will be filled thru the regular recruitment process. This position has been vacant since July 2013.

PG&E donation – PG&E donated \$20K to plant approximately 52 trees in 2016. Staff will report on the progress of the project in the next annual report. **Salvation Army Planting** - The Salvation Army provided funds and a group from Chico State planted 40 trees.

Tracking – Staff developed a new system to simplify tracking and provides an accountable means for the public to track progress. (see full report).

2015 Highlights:

Volunteers & Donations

Volunteer Program Mission: *enlist the help of the local community in managing Park resources and expand volunteerism in as many aspects of enhancing Bidwell Park as possible (Bidwell Park Volunteer Manual, April 2007)*

Total Volunteer Hours – is a remarkable 24,633 which using the current rate for the State of California of \$24.75 per hour, the Park’s total volunteer hours of 24,663 is equivalent to \$610,409.25.

Park Watch - Members serve as ambassadors to the park and provide information and advise park staff about damage, hazards, vandalism, or other concerns. Approximately 18 new members were added in 2015, bring the active total to 125.

Events – Major volunteer events such as Earth Day, Make a Difference Day, Cats in the Community, and Upward Bound continue to be very successful and popular. 2015’s Make a Difference Day had a huge positive impact on the appearance of South 1 Mile in particular.

Weekly Volunteer Workdays – Volunteer Saturdays focused on the South 1 Mile area. Volunteer Saturdays were especially popular with CAVE students.

Crew Leader Program – Volunteer leaders increased the number of weekly sessions. Crew Leaders lead volunteer sessions, document



Over 100 Volunteers gathered for Make a Difference Day 2015

Active Volunteer Crew Leaders:

Elaine Ellsmore, Elizabeth Stewart, Janet Ellner, Michael Bruhn, Steve Overlock, Susan Mason, and Timmarie Hamill.

worksite progress and report volunteer hours.

Donation Program— The donation program provides critical support for interns, habitat restoration work and materials, invasive plant removal, and infrastructure.

Organization	Description	Amount
Alliance for Workforce Development	Fire Fuels Reduction throughout City Parks and Greenways	\$150,480.00
Sheriff’s Alternative Custody Supervision	Park Maintenance, Illegal Encampment Removal	\$23,760.00
Total		\$174,240.00

Event or Specific Donor	Amount
Bidwell Bash	\$1,200.00
Annie B’s Community Fund Drive	\$20,700.00
Caper Acres Winter Gala	\$5,426.00
Total	\$27,326.00



Arbor Day tree planting at CSU Chico.

(Background Photo: Young volunteers receive a safety briefing before going to work in the Park)



Buy an insulated Caper Acres Kanteen from the Park Division for \$25!

Planning and Monitoring Highlights

- Completed 2014 Peregrine Point Monitoring Report .
- The Natural Resource Committee (NRC) reviewed initial trail priorities for Bidwell Park. The staffing of the Urban Forest Manager functions will allow Parks staff the capacity to return to these items at the NRC.
- Adoption of the Caper Acres Renovation Plan.
- Staff provided options to Council on Bidwell Ranch. Council decided to wait until Butte County’s Habitat Conservation Plan moves forward before selecting a direction for the property.

2015 Highlights:

Maintenance and Infrastructure

Maintenance Mission: Park maintenance is responsible for the care and maintenance of Bidwell Park and other assigned parks, view sheds and greenways.

Staff was very creative in handling crumbling infrastructure with minimal resources and staffing. Degraded infrastructure is quite apparent at City facilities, from the decomposing deck on the Ceres Street bicycle bridge to the holes and cracks on the paved bike paths and South Park and Petersen Drives. Vandalism also took a toll. For example, early 2015 started with fence rail breakage at all our parking lots, break-ins and attempted break in to the One Mile Concession Stand and restrooms (2), and the Five Mile and Cedar grove maintenance rooms.

Given all the challenges this year, staff still managed to a number of accomplishments: new bathroom fixtures at 3 restrooms including waterless urinals and replacement hand dryers, several hundred feet of replacement fencing, repaired three gates, complete re-build of the horse shoe pits, safety trimming of vegetation, and the replacement of deck planks on the Ceres street bicycle bridge (as the budget allows), 5 trail kiosks, repairs to the One Mile swings, installation of LED lights throughout Lower Park, and adding a timer to the shower at North One Mile to control water usage and hours.

Caper Acres Repairs and Improvements: Retro-fitted the bird cage play structure, removed the Bunker Hill mine complex. For the first time in several years, Caper Acres does not have caution tape closing dangerous features.

Trail Program –Staff in conjunction with Chico Velo volunteers and the California Conservation Corps completed over 230 feet of stone work and trail bed hardening on the Monkey Face trail. Chico Velo and staff completed the last section of the trail grant connecting lot E to the Middle Trail. The most erosive prone 1,412 foot section of the Annie B trail received major corrections and trail bed hardening by the California Conservation Corps, Chico Velo Volunteers and city park staff. This was the first major trail work on the South side of the Park in several years.

Native Plantings - Park staff created new planting sites and re-worked several of the older ones. The changes in some of the older sites (fifth or sixth season) are remarkable and we receive many compliments about the changes. Additional restoration work planned for this year, will help oak trees in the One and Five Mile lawns and save water.

Staff worked with different service groups, volunteers, and contractors to accomplish the repair to Sycamore pool, the surround and chips for the One Mile swings, the clearing and seeding of Comanche Creek Greenway, and various trail work projects in Upper Park.

Sycamore Pool repair: Staff working closely with our contractor managed to complete some much needed repairs to the pool, such as the new sump box for cleaning out the pool, many big repairs to the bottom, buttresses for one section of the wall and adding ballast rock at the top end to help prevent erosion of the pre pool bank.



Re-surfacing parking lot B in Middle park.



Council approved funding to prevent the collapse of this wall at Sycamore pool .

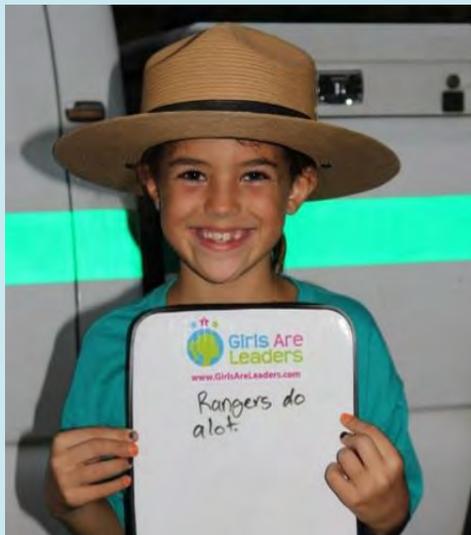
(Background: Parking Lot D – split rail installation to protect Blue Oaks.)



Staff make final touches before opening the Birdcage play structure after extensive repairs.



New valut is installed at Sycamore Pool. The extensive erosion around the sides threatened the structural integrity of the pool floor.



Buy a Jake Early T-shirt from the Park Division—\$25!



Yes, I would like to help Bidwell Park & City Greenways!

I understand that my contribution is tax deductible (IRS Publication 526 (2012) p. 2).

- Caper Acres (99170)
- Trails (99174)
- General Donation
- Park Intern (99173)
- Park Improvements (99171),
- Park Infrastructure (99172)
- Vegetation Management (99175)

Name _____
 Address _____
 City _____ State _____ Zip _____

Enclosed please find my support in the amount of: \$ _____

My check is attached (Please make payable to Chico Parks Division)

Please bill my credit Card (\$20.00 minimum)

Visa MasterCard

Card #: _____ Exp. _____

Please clip and return to City of Chico/Parks Division/Donations/965 Fir Street/ Chico, CA 95926.

For official use only 050-000-46001/ _____ -000-3990





Parks Division

411 Main Street | PO Box 3420
Chico, CA 95927

View the Annual Report Online, please visit:

http://www.ci.chico.ca.us/document_library/documents/2015_Annual_Report_15_0123.pdf

Annual Staffing and Budget Comparisons

Category	FY 2007-2008	FY 2010-2011	FY 2011-2012	FY 2012-2013 (actuals)	FY 2013-2014 (actuals)	FY 2014-2015 (adopted)	FY 2015-2016 (adopted)	Trend (2007 to present)
Operating Budget								
Park Division	\$1,799,037	\$1,848,137	\$1,817,833	\$1,905,735	\$1,632,784	\$1,747,032	\$1,826,998	
Street Trees Division	\$1,131,143	\$971,276	\$1,019,987	\$1,024,171	\$761,066	\$973,133	\$1,031,379	
Sub-Total	\$2,930,180	\$2,819,413	\$2,837,820	\$2,929,906	\$2,393,850	\$2,720,165	\$2,858,377	
% of General Fund	5.9%	6.8%	6.6%	6.7%	5.4%	6.9%	6.2%	
General Fund Budget	\$49,310,955	\$41,282,457	\$42,995,996	\$43,724,540	\$44,449,213	\$45,955,168	\$46,082,444	
Staffing ^a								
Park Division	13.5	13	12	12	8.75	8.75	9	
Street Trees	11	9	8	6	3	3	3	
Total	24.5	22	20	18	11.75	11.75	12	

Notes: The Street Tree program was considered part of the Park Division in 1988 and staffing was 16 FTE. The lifeguard program is not part of this estimate but typically adds 2.5 FTE. Administrative staff adds an additional 2 or 3 FTE. Adjusted for inflation, the budget for FY 1988-1989 in 2014 dollars is \$1,188,979. Formatting depicts the numbers relative value to other years.

For FY 2015-2016, no confirmation of FTE from Human Resources and Finance was available in time and these should be viewed as estimates.