

CITY OF CHICO - FINANCE OFFICE

P.O. Box 3420, Chico, CA 95927 (530) 879-7300

**UTILITY USERS TAX REFUND APPLICATION AND CLAIM
MARK THIS BOX IF YOU WANT YOUR UTILITY BILLS RETURNED
EXEMPTION PROGRAM**

(Pursuant to Section 3.56.190 and 3.56.200 of the Chico Municipal Code)

Directions: If applying for a Utility Users' Tax Refund, complete **Sections I, II, III and IV.**

If applying for an Exemption from Utility Users' Tax, complete **Sections I, II, and IV.**

SECTION I - APPLICANT INFORMATION

Name:	Phone No:	Age at last birthday: (Exemption ONLY)
Service Address:		Number in Household:
Mailing Address:		

SECTION II - STATEMENT OF COMBINED ANNUAL TOTAL HOUSEHOLD INCOME - ALL SOURCES

Annual Household Income: \$	Source:
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-Includes but not limited to: Adjusted Gross Income, Alimony, Public Assistance & Relief, Pension Annuities, Social Security, Worker's Compensation, Unemployment Insurance, Tax Exempt Interest, Insurance Benefits, and Gifts

SECTION III - UTILITY USERS' TAX PAID

This application for refund must be supported with proof of household income along with copies of utility bills for the period of May 1 through April 30 and proof of payment by claimant or member of household. After this application has been audited by the Finance Office, a refund will be issued in accordance with refund provisions on the back of the application.

Utility Users' Tax Paid				
Month/Year	Water Service	Gas & Electric Service	Telephone Service	TOTAL
May 2016	\$	\$	\$	\$
June 2016				
July 2016				
August 2016				
September 2016				
October 2016				
November 2016				
December 2016				
January 2017				
February 2017				
March 2017				
April 2017				
TOTAL	\$	\$	\$	\$

SECTION IV - CERTIFICATION OF APPLICANT

- I certify that I have read this application and the General Information (on reverse side) thoroughly, that I understand its content, and that I have supplied true and correct information herein to the best of my knowledge and belief.
- I understand that any person required to sign and verify any report under the provisions of the City of Chico Municipal Code, who makes any false or fraudulent request with intent to defeat or evade the determination of any amount, is guilty of a misdemeanor.

Applicant Signature: _____

Date: _____



**CITY OF CHICO
UTILITY USERS' TAX REFUND & EXEMPTION PROGRAM
GENERAL INFORMATION**

A refund or an exemption from City Utility Users' Tax, for utility services provided may be approved when the following conditions are met:

- (1) City of Chico resident files an application with the City of Chico Finance Office for a refund or an exemption.
- (2) The application is approved by the Finance Office as being in conformance with Section 3.56.190 and/or 3.56.200 of the Chico Municipal Code. Only one member of each household may file an application and only one application may be filed for each household.
- (3) The **combined** annual income of the household in which the applicant lives for the 2016 Federal and State Personal Income Tax Year was less than the maximum annual income limits in the following schedule:

<u>Household Size</u>	<u>Maximum Annual Income</u>	<u>Maximum Refund</u>
1	33,000	106
2	37,700	121
3	42,400	136
4	47,100	151
5	50,900	163
6	54,650	175
7	58,450	187
8	62,200	199

- (4) The applicant shall be the person in whose name the bills for utility services were rendered.

Applications for Utility Users' Tax paid will be accepted from May 1, 2017 to June 30, 2017 for tax paid between May 1, 2016 and April 30, 2017.

The application must be accompanied by:

- Proof of household income (2016 Tax Return, Disability Statement, Social Security Letter, etc.)
- Copies of the utility bills including Water bills, Gas & Electric bills and Telephone bills paid by the applicant.

Refunds will be processed as follows:

- No refund shall be made on any application filed or postmarked later than June 30, 2017.
- All applications for refund will be paid with a check from the City of Chico.
- Utility bills will not be returned unless the box in Section III is marked.

Applicants for the Exemption Program shall have attained the age of 60 years prior to making the application for exemption. Eligibility for tax exemption for applicants 60 years or older shall be based on the maximum income for a two-person household as set forth above (\$37,700 for 2016). Applications for exemption are accepted any time during the year and must be accompanied by:

- Proof of household income (2016 Tax Return, Disability Statement, Social Security Letter, etc)
- Age of the applicant as documented by driver's license or birth certificate.