



**CITY OF CHICO**  
**COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING**  
 PO Box 3420, Chico, CA 95927  
 411 Main Street, 2<sup>nd</sup> Floor, Chico, CA 95928  
 530-879-6700 phone, 530-895-4726 fax  
[www.ci.chico.ca.us](http://www.ci.chico.ca.us)

## Retrofit Energy Conservation Program Transfer of Responsibility Agreement Distribution

Before submittal to the City of Chico, please include the following:

- Distribution Page - Completely filled out;
- Page 1 – Leave date blank, buyer’s name(s) must be written in next to “Transferee”;
- Page 2 – Buyer(s) must sign as “TRANSFEREE” with the buyer’s name(s) written underneath;
- Page 3 – A. Fill in address, B. List conditions not in compliance or write “see attached”,  
 C. Check first box if conditions will be corrected within 180 days as required, or  
 the second box only if a later date is being requested for good cause shown;
- Attach – Inspector’s Retrofit inspection report identifying the conditions not in compliance;
- Submit – Email completed form to [jessica.henry@chicoca.gov](mailto:jessica.henry@chicoca.gov)

The attached agreement will be distributed to the parties listed below after approved and signed by appropriate City staff.

Property Address: \_\_\_\_\_ APN: \_\_\_\_\_

Listing Agent:

Agent Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Selling Agent:

Agent Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Buyer Information:

Buyer Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 (Current)  
 \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**AGREEMENT TO ASSUME OBLIGATION TO COMPLY WITH ENERGY  
CONSERVATION STANDARDS INCIDENT TO SALE OR OTHER TRANSFER OF  
RESIDENTIAL PROPERTY**

THIS AGREEMENT is made on \_\_\_\_\_, by the City of Chico, and  
\_\_\_\_\_, (“Transferee”).

WHEREAS, Transferee is seeking to acquire the residential property located in the City of Chico and identified in the attached Exhibit A (the “Property”); and

WHEREAS, Chapter 16.60 of the Chico Municipal Code generally prohibits the sale or other transfer of residential property located within the City of Chico unless and until the City Building Official has certified that such property is in compliance with the energy conservation standards set forth therein; and

WHEREAS, Chapter 16.60 of the Chico Municipal Code, nevertheless, permits the sale or other transfer of residential real property determined by the Building Official not to be in compliance with the energy conservation standards set forth therein provided that the Transferee enters into an agreement with City acknowledging the existence of the noncomplying conditions and agreeing to correct them within 180 days following the date of such sale or transfer, or such other date as has been approved by the Building Official for good cause shown; and

WHEREAS, as part of Transferee’s acquisition of Property, Transferee desires to comply with Chapter 16.60 of the Chico Municipal Code by acknowledging the existence of certain conditions on such property which do not comply with the energy conservation standards set forth therein, and assuming the obligation to correct such noncomplying conditions:

NOW, THEREFORE, Transferee and City agree as follows:

1. Transferee is acquiring the Property, which is located in the City of Chico and is identified in Exhibit A attached hereto.
2. Transferee acknowledges that the Property does not comply with the energy conservation standards set forth in Chapter 16.60 of the Chico Municipal Code for the reasons specifically set forth in Exhibit A and Transferee agrees to correct all such noncomplying conditions no later than the date set forth in Exhibit A.
3. Transferee acknowledges that failure to correct such noncomplying conditions within the time and in the manner provided for herein is a violation of Chapter 16.60 of the Chico

Municipal Code and that Transferee's obligations to correct the noncomplying conditions may be enforced by the City either through the enforcement of this agreement or by any methods permitted within the Municipal Code for the enforcement of its provisions.

CITY OF CHICO

TRANSFEREE



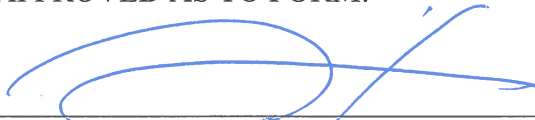
\_\_\_\_\_  
Mark Orme, City Manager\*

\_\_\_\_\_  
By: \_\_\_\_\_

\*Authorized pursuant to CMC § 16.60.150

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:



\_\_\_\_\_  
Vincent C. Ewing, City Attorney\*

\_\_\_\_\_  
Building Official or Authorized Representative

\*Approved pursuant to The Charter of the City of Chico § 906(D)

EXHIBIT A

A. Description of Residential Property:

\_\_\_\_\_  
(Address)

B: Conditions Not in Compliance with the Energy Conservation Standards Set Forth in Chapter 16.60 of the Chico Municipal Code: (Please attach inspector's report/notes.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Time to Correct Noncomplying Conditions:

On or before 180 days following the date of sale or other transfer.

\_\_\_\_\_ days from the date of sale or other transfer