

City of Chico Building Division
REQUEST FOR CERTIFICATE OF OCCUPANCY SIGN-OFF SHEET

Project Address: _____ Permit #: _____

These releases shall be secured before the final inspection by the Building Inspector.

The owner/developer can expedite the final approval process by securing sign-offs (releases) from the departments listed below:

Appv'd Final	Appv'd Cond'l	DEPARTMENTS	COMMENTS Please list items to be completed
		<u>FIRE DEPARTMENT,</u> 842 Salem Street, 530-897-3400 For Suppression Systems (Sprinkler, Alarm & Ansul Systems), and Hydrants.	
		<u>PLANNING SERVICES DEPT.,</u> 411 Main Street, 530-879-6800 Architectural Review, On-site Landscaping, Use and Variance Permits, and Environmental Mitigation.	
		<u>DEVELOPMENT ENGINEERING,</u> 411 Main Street, 530-879-6900 On/off site improvements, Curbs, Gutters, Sidewalks, Parking, Storm Drainage, Detention Ponds, etc.	
		<u>BUTTE COUNTY HEALTH DEPT.,</u> 202 Mira Loma Drive, Oroville, 530-538-7281	
		<u>PARKS DEPT. - URBAN FOREST MANAGER,</u> 965 Fir Street, 530-896-7802	
		<u>INDUSTRIAL WASTE,</u> 411 Main Street, 530-894-4300	
		<u>Special Conditions:</u>	

AFTER ALL RELEASES HAVE BEEN SECURED, GIVE THIS FORM TO THE BUILDING INSPECTOR OR BRING IT TO THE BUILDING DIVISION